# ctcLink

## Campus Solutions Self Service Make a Payment
## Quick Reference Guide

**Purpose**: Use this document as a reference for making payments to student accounts in ctcLink.
**Audience**: Students

## Make a Payment

Navigation: Gateway → Student Center → Make a Payment

1. Select the **make a payment** link in the Finances section.

2.  Enter the **Payment Amount** and click **Next.**



3.  Select the payment method in **Pay By** and click **Next.**

4. Read the **Confirm Payment** information box and select **Continue to Make Payment** if the information is correct. You will be directed to a third party page to complete the secure payment.



5. Enter your account information and click **Pay.**

6. Confirm the information on the **Submit Payment** page and click **Submit**.

**Crystal Jessel**

go to ...

| Account Inquiry | Electronic Payments/Purchases | Account Services |
|---|---|---|
| make a payment | | payment profile |

## Make a Payment

### Submit Payment

If the information below is accurate, click the Submit button.

**Payment Summary**

Payment Amount 10.00

Currency used is US Dollar.

Card Number 1111

CANCEL SUBMIT

7. The **Payment Result** page confirms your successful payment or notifies you of an error.

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go to ...

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## Make a Payment

### Payment Result

✔ Your payment has been accepted. Save the information below for your reference.

**Confirmation Details**

Reference Number 000000000078     Payment Amount 10.00

Card Number 1111     Transaction Date 05/29/2014

Transaction Status Successfully Posted

Currency used is US Dollar.

VIEW CONFIRMED PAYMENT    MAKE ANOTHER PAYMENT