

Tacoma Community College

# Workforce Grants & Application Workshop

Workforce Education Department

Building 19 Room 70

Phone: 253.566.5188

Email: [tccworkforce@tacomacc.edu](mailto:tccworkforce@tacomacc.edu)

[www.tacomacc.edu/workforce](http://www.tacomacc.edu/workforce)

Virtual Lobby- Tuesday & Thursday 1pm-3pm

Link to Zoom: [https://tacomacc-  
edu.zoom.us/j/94203576830](https://tacomacc-edu.zoom.us/j/94203576830)



# Today's Agenda

1

- Go over PowerPoint presentation to learn about Workforce programs

2

- Complete and Submit the online Workforce Intake Application

3

- Review the Workforce Student Checklist

4

- Answer questions

# Meet Our Team



Tamara Piñero, Office Manager



Jena McNeley, Financial Aid Specialist



Tram Nguyen, Program Specialist



Shine Lee, Administrative Assistant



# Meet Our Navigators



**Adam Meyers- Business, Paralegal,  
Technology Pathways**  
Accounting, Business, Networking and  
Cyber Security, Paralegal, VIE 25,  
Medical Billing, HIT



**Angie Christoph- Education & Human  
Services Pathways**  
Early Childhood Education, Human Services,  
Chemical Dependency



**Lorrie Ann**  
Resource & Outreach Navigator



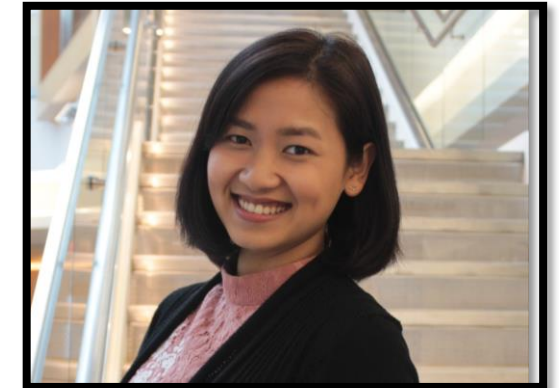
**Tuyen Huynh- Specific Academic  
Transfer & Transitional Studies**  
(ABE, ELA, HS+, Fresh Start, IBEST,  
CCPA)



**Dail Rodriguez- Healthcare Pathways  
(Students last name A- K )**  
Allied Health, Nursing, Respiratory  
Therapy, Radiologic Science, DMS,  
EMT, EMS



**Chanry Yann- Healthcare Pathways  
(Students last name L- Z )**  
Allied Health, Nursing, Respiratory  
Therapy, Radiologic Science, DMS,  
EMT, EMS



**Pwint KoKo- Bachelor Programs**

# What are the Workforce Education Grants?

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WorkFirst

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Basic Food Employment & Training (BFET)

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Worker Retraining

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Opportunity Grant

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Early Achievers Grant

# WorkFirst Eligibility Requirements

Must Be a Temporary Aid to  
Needy Families (TANF) Recipient

Must Be Referred from a  
Department of Social and Health  
Services (DSHS) Case Manager

Attendance Must Be Reported  
Weekly Through Canvas

# Basic Food Employment & Training (BFET) Eligibility Requirements



Must be Receiving Supplemental  
Nutrition Assistance Program (SNAP)



CANNOT BE RECEIVING TANF



MONTHLY CHECK-INS WITH YOUR  
WORKFORCE NAVIGATOR IN CANVAS  
ARE REQUIRED

## **BFET can assist specific Academic Transfer Programs:**

- Associate of Arts in Biology, Business, Computer Science, Music, Pre-nursing
- Associate of Science with specialization in Astronomy/Physics; Atmospheric Science; Biology; Chemistry; Computer Engineering; Earth Sciences; General Engineering; Environmental Sciences.
- Associate of Science in Bioengineering and Chemical Engineering, Computer Engineering, Electrical Engineering, Mechanical, Civil, Aeronautical, Industrial and Material Science Engineering

# Worker Retraining Eligibility Requirements



Currently Collecting Unemployment



Collected Unemployment in the Last 4 Years



Discharged from Military Service in the Last 4 Years



Closed a State-licensed Business within the Last 4 Years



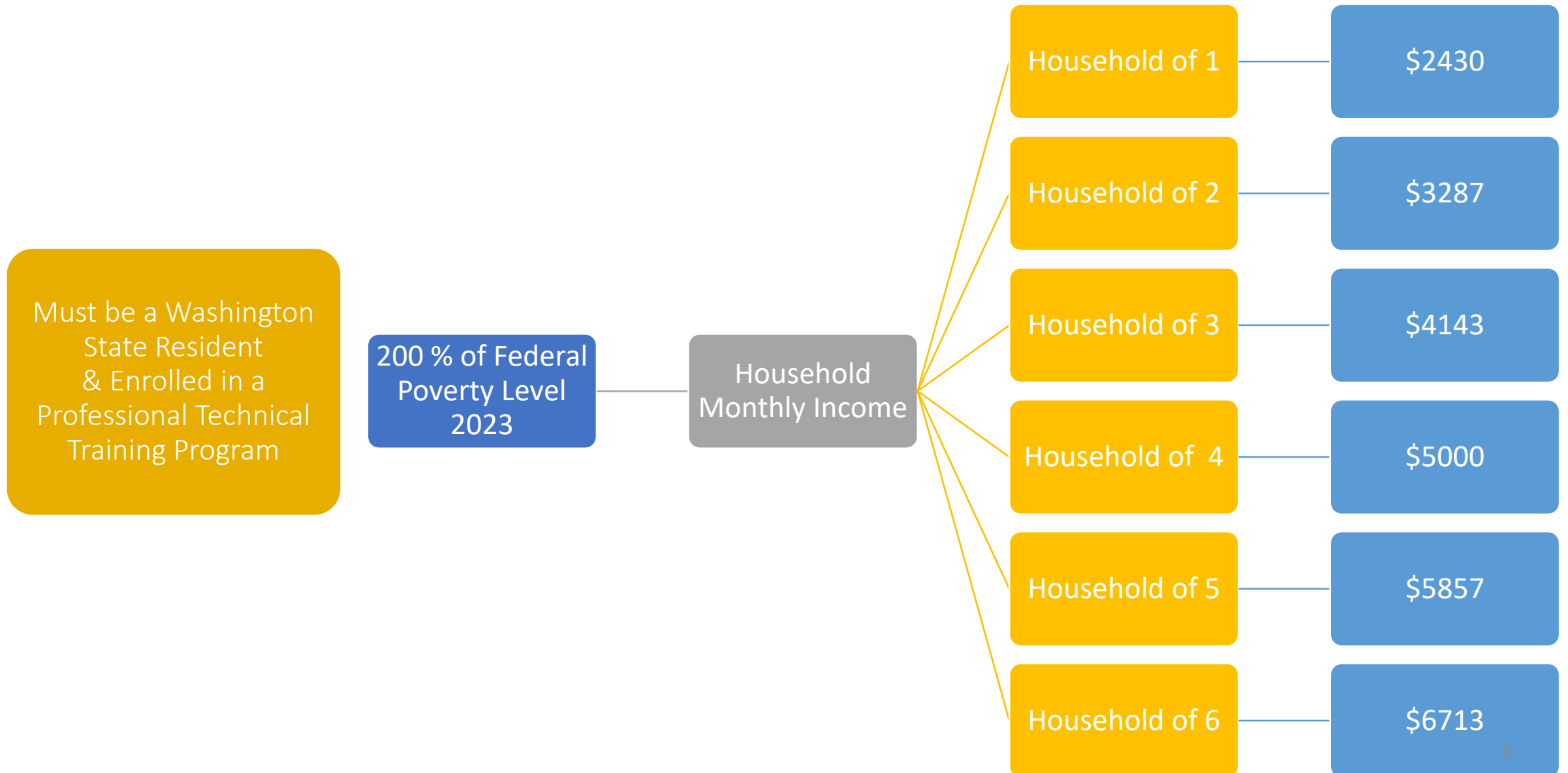
Became a Displaced Homemaker in the Last 4 Years and are Low-Income



Worker in Need of Skills Upgrade



# Opportunity Grant Eligibility Requirements



# Early Achievers Grant Eligibility Requirements

State Grant for Early Childhood  
Education Students Who Are:

Working in a Daycare or Pre-school that is Early  
Achiever Certified

Worked at the Daycare or Preschool for the Last 3  
Months

Worked at the Daycare or Preschool for the Last  
3 Months for at least 40 Hours per Month

Significant Documentation and Monthly Contact  
with Workforce Navigator is Required

# What Do Workforce Funds Cover?



**Grants are Designed for Start-up & Fill in the Gap only,  
Funding Determined Quarterly**



**Tuition**



**Fees**



**Book**

# Workforce Education Funding

- **Purpose of Grants:** Workforce Education Grants are not intended to cover the entire cost of a degree. They are designed to provide start-up and fill-in-gap assistance for specific needs related to education and training.
- **Case-by-Case Basis:** Funding assistance for tuition and required textbooks is provided on a case-by-case basis, contingent upon the availability of funds and the identification of a funding gap. This emphasizes that not all students may receive this assistance.
- **Quarterly Determination:** The allocation of funds for subsequent quarters is not guaranteed. Each quarter's funding is assessed independently, and students should not assume ongoing support beyond the current quarter.
- **Request for Funding:** To be considered for workforce funding, students must request funding for each quarter. This ensures that students actively communicate their needs and allows for a more flexible approach to disbursement.

# Any questions?



# Programs of Study Supported by Workforce Education

## Professional and Technical Degrees and Certificates

<https://www.tacomacc.edu/help/inneedskillstofindaprofessionalcareer>



### Business, Paralegal, Technology Pathways

- Accounting, 5 certificates and AAS
- Business, 6 certificates and AAS
- Network and Cyber Security, AAS; Help Desk & Technical Support certificates
- Paralegal, AAS and Preferred Pro-cert



### Healthcare Pathways

- Allied Health, AAS-T
- Nursing, RN, AAS-T; LPN to RN; NAC
- Diagnostic Medical Sonography, AAS
- Radiologic Science, AAS
- Respiratory Therapy, AAS
- Emergency Medical & Health Services, AAS; EMT and Paramedic certificates
- Health Information Technology, AAS; Medical Billing Specialist & Medical Scribe Certificates



### Education & Human Services Pathways

- Early Childhood Education, 3 stackable certificates and AAS
- Human Services, AAS ; CDC certificate and Case Aid cert



- Seeking a rewarding career in accounting?
- Planning to start your own successful business?
- Looking to acquire and enhance technical skills in IT?
- Interested in a professional legal career?

## Attend a Business, Paralegal & Technology Pathway Information Session to learn about programs!

Every second Tuesday, 11-11:30am in Bldg. 16, Room 108

Every fourth Tuesday, 11-11:30am on [Zoom](#)

Just show up!

[www.tacomacc.edu/bus-para-tech](http://www.tacomacc.edu/bus-para-tech)

## Information SESSIONS



**EVERY 2ND  
TUESDAY  
11-11:30AM  
BLDG. 16, ROOM 108  
&  
EVERY 4TH  
TUESDAY  
11-11:30AM  
ON ZOOM**



### LEARN ABOUT OUR PROGRAMS:

- ACCOUNTING
- BUSINESS
- INFORMATION SYSTEMS
- PARALEGAL



- Want to be in Healthcare, but not with direct patient care?
- Want to be a part of the largest and fastest growing industry with stability and opportunity for growth?
- Do you know the difference between Sonography and Radiology?
- Are you interested in learning the difference between EMT and Nursing?
- Do you want to make a comfortable wage while helping others?
- Are you interested in job security and competitive salaries?
- Looking to gain real-world experience in a healthcare program?
- Want to be in Healthcare, but not sure which program to choose at TCC?

## Attend a Healthcare Pathways Information Session to learn more about programs!

**Virtual Option** - 1<sup>st</sup> Wednesday of each month at 3:30PM ([link to join](#))

**In-Person Option** - 3<sup>rd</sup> Wednesday of each month at 11:30AM; Tacoma Campus, Bldg. 13 Room 222

[www.tacomacc.edu/healthcareers](http://www.tacomacc.edu/healthcareers)



### HEALTHCARE PATHWAYS INFORMATION SESSIONS

**Join Us**

Do you want to know more about our health programs at TCC? Would you benefit from expert insight into this pathway? If the answer is yes, then this information session is for you! Attend to hear a high-level overview of all the healthcare programs offered at TCC!

**Every 1st and 3rd  
Wednesday**

Virtual Option on the 1st  
Wednesday at 3:30pm

In-person option on the  
3rd Wednesday at  
11:30am in building 13,  
room 222




## **Workforce Education also Supports**

### **Basic Education for Adults and ELA**

<https://www.tacomacc.edu/academics-programs/basic-education/>

High School  
Completion  
Programs

Adult Basic  
Education Classes

English Language  
Acquisition

Career and College  
Pathway Academy



# Financial Aid

## FAFSA

Free Application for Federal Student Aid (FAFSA)

All Workforce Students Must Complete The Free Application for Federal Student Aid Each Year

## FAFSA Tips

Complete Application By Priority Deadline, or as Soon as Possible

FAFSA completion is based off of completion of FAFSA, application to TCC, and all requested documents being submitted

Use the IRS Data Retrieval Tool When Completing Your FAFSA

## Helpful Hints

Check Out Important Information About Financial Aid at TCC Website

Self- enrollment in Financial Aid and Planning Canvas is essential for success

Check Your Student Email and CTCLink, "To Do" Box Closely Follow-up with any Additional Needed Actions

## Be Aware

Avoiding Loans Can Be the Key to Success

Ask Your Navigator About Financial Literacy Community Resources

# Working While Attending School

## Options to Consider

- Request for Federal or State Work Study then apply for a Workstudy Position
  - Check the Box on Your FAFSA about Workstudy
  - Look for Part-time Work in Your Field of Study if Possible

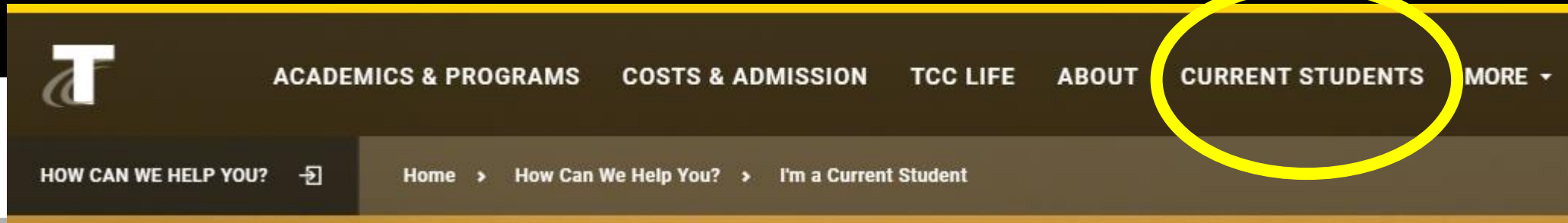
## Employment Resources

- TCC career center ( [https://www.tacomacc.edu/tcc-life/career\\_center](https://www.tacomacc.edu/tcc-life/career_center) )
- Worksource Pierce ( <https://worksource-pierce.org/> )

# Student Services

TCC Makes a Commitment to Every Student that No Matter Where You Start or What You Hope to Achieve, We Will Educate and Support You, and Provide You with Opportunities to Help Meet Your Goals

<https://www.tacomacc.edu/help/im-a-current-student>



## TCC Help Center Website

- Academic Advising
  - Counseling
  - Food Pantry
- Technical Assistance
  - Laptops
  - Hot Spots
- Access Services Support for Those Needing Accommodations
- Tutoring virtual and In-Person
  - Workforce Navigators



# Putting together the puzzle pieces to meet all of your needs to achieve your goal!

Learn about campus, community and government resources, receive guidance with applying for food and health benefits, get direct referral to community programs.

Contact:

Lorrie Ann, Resource Navigator

253-566-5247

[lann@tacomacc.edu](mailto:lann@tacomacc.edu)

[Click here to schedule an appointment with me](#)

Visit Resources Page

[www.tacomacc.edu/workforce/resources](http://www.tacomacc.edu/workforce/resources)

# Time to Begin Your Workforce Intake Application & Checklist



[Click Here To Complete The Workforce Intake Application](#)

Contact The Workforce Education Department If You Need any Assistance

 253.566.5188 Email: [tccworkforce@tacomacc.edu](mailto:tccworkforce@tacomacc.edu)

[www.tacomacc.edu/workforce](http://www.tacomacc.edu/workforce)

**Note: Please be aware that the Workforce Education Grants are not designed to pay for entire degrees. Students who are eligible for Workforce Education Grants may get first-quarter funding assistance to cover tuition and/or required textbooks on a case-by-case basis if funds are available and a gap in funding is identified. Funding for subsequent quarters is determined on a quarter-by-quarter basis and is not guaranteed. If you would like to be considered for the Workforce funding you must request funding every quarter.**