



## DIAGNOSTIC MEDICAL SONOGRAPHY PROGRAM Application Guidelines

Thank you for your interest in applying to the Diagnostic Medical Sonography Program. We hope that these application guidelines provide you with the general information about our upcoming application process. The anticipated date of the application opening is April 1st. Thank you for your patience as we adjust our programs and processes to consider the impact of the COVID 19 pandemic. We continue to serve our health care community and look forward to serving you. For questions, comments or concerns please mail us at [TCCHBPS@tacomacc.edu](mailto:TCCHBPS@tacomacc.edu).

This program is accredited by the Commission on Accreditation of Allied Health Education Programs (CAAHEP) on recommendation by the Joint Review Committee on Education Programs in Diagnostic Medical Sonography (JRC-DMS). The program at Tacoma Community College is accredited in the general concentration.

CAAHEP – 9355 113<sup>th</sup> St. N., #7709, Seminole, FL 33775, (727) 210-2350, fax (727) 210-2354, [www.caahep.org](http://www.caahep.org).

JRC-DMS – 6021 University Boulevard, Suite 500, Ellicott City, MD 21043, (443) 973-3251, [www.jrcdms.org](http://www.jrcdms.org).



For more information on the Diagnostic Medical Sonography profession, go to the Society of Diagnostic Medical Sonography's website at [www.sdms.org](http://www.sdms.org).

Additional information regarding the National certifying examination can be found at the American Registry of Diagnostic Medical Sonographers' website: [www.ardms.org](http://www.ardms.org).

## Program Application/Admission Information

The application will be available online through the [Diagnostic Medical Sonography Application webpage](#) beginning April 1st. All complete online applications received by the **deadline of July 1st at 5 p.m.** will be considered for acceptance. There is no preference for students who submit their application prior to the July 1<sup>st</sup> deadline. It is the student's responsibility to ensure that their online application is complete in all respects.

The application process will include uploading required documentation, if applicable. Upon submission, a confirmation e-mail will be sent to the e-mail address used in the application. If a confirmation email is not received, please contact [TCCHBPS@tacomacc.edu](mailto:TCCHBPS@tacomacc.edu) as soon as possible.

Admission policies are subject to change. Applications will be accepted under the terms in place at the time an application is received. It is the responsibility of the applicant to keep up to date on any changes that may affect their qualifications for acceptance.

Admission to the Diagnostic Medical Sonography program is a competitive process and there are typically more applicants to the program than available openings. Therefore, if a student takes all of the pre-requisite classes and meets the requirements for a completed application, it does not guarantee admission to the program. Tacoma Community College does not discriminate on the basis of race, color, religion, national origin, gender, sexual orientation, age, marital status, or disability.

Notifications to applicants may take several weeks to allow for official transcript evaluation. Applicants will be notified of their admission into the Diagnostic Medical Sonography program via email and will be asked to confirm their acceptance of admission.

## Program Pre-requisites & Preparation

Preparing our future health care workers is an exciting opportunity for TCC. We work in partnership with local health care organizations to make sure we are preparing YOU for careers in our community. We are looking for evidence of the ability to ability to succeed in an intense and rigorous educational journey. Tacoma Community College continues to focus on educating experienced health personnel from diverse backgrounds.

Pre-requisite courses to program application include:

ENGL& 101 <i>or</i> ENGL& 102 <i>or</i> ENGL 103	English Composition I <i>or</i> Composition II: Argument & Persuasion <i>or</i> Composition III: Writing about Literature	5
CMST& 101 <i>or</i> CMST 110 <i>or</i> CMST& 210 <i>or</i> CMST& 220	Introduction to Communication <i>or</i> Multicultural Communication <i>or</i> Interpersonal Communication <i>or</i> Public Speaking	5
HIT 130	Medical Terminology I	3
MATH& 141	Pre-Calculus 1	5
BIOL& 241	Human Anatomy and Physiology I	5
BIOL& 242	Human Anatomy and Physiology II	5
*PHYS& 115 <i>or</i> PHYS& 116	General Physics II <i>or</i> General Physics III	6

Pre-requisites for these courses may exist. It is recommended all prospective students meet with an Allied Health Advisor early to assist with educational planning. Prior to application, students must complete seven (7) specific prerequisite courses with a grade of "C" (2.0) or better in each course, and a minimum **cumulative GPA of (2.5)** or better for the seven (7) prerequisite classes. \*See PHYS& 115 exception below. **It is strongly recommended that Math and Science courses are taken within 5-7 years prior to program admission.**

Although letter grades for coursework and labs are preferred, in response to the COVID-19 pandemic's impact on current and planned prerequisite courses, TCC will accept pass/no pass grading (pass only; no pass will not meet prerequisite) for courses/labs taken during January 2020-December 2020. A Pass/No Pass grade will be counted as a "C" grade, or 2.0.

Any classes transferred in must be from a regionally accredited college or university acceptable to Tacoma Community College (e.g. a school accredited by one of the regional accreditation organizations). Unofficial

transcripts must be uploaded during the online application process. Any applications missing transcripts will be considered incomplete. Applicants may be required to submit official transcripts for review upon request.

**Physics 115 Course Exception:**

- The Physics department at TCC will be offering PHYS 115 during winter & summer quarters.
- Only those students who must enroll in the PHYS 115 course at TCC during summer quarter to complete their prerequisites will be allowed to submit this course grade after the July 1 deadline.
- ONLY the PHYS 115 at TCC will be accepted and evaluated after July 1.

## Optional

**Health Care Related Experience (optional):** Clinical and Health related work is a valuable experience that prepares applicants with an understanding and appreciation for a career in health care. Effective health care delivery relies on efficient and competent teamwork to help patients in their treatment and recovery. While this experience is not required, it is helpful in ensuring applicants are knowledgeable and prepared to enter a health care profession.

Healthcare Experience Overview:

- A completed [Healthcare Related Experience](#) form must be included for consideration with the application, whether or not the applicant has prior experience.
- Forms will NOT be evaluated prior to the July 1 application deadline.

## Diagnostic Medical Sonography Applicant Checklist

It is anticipated the application will be available for students effective April 1<sup>st</sup>.

- Review [Gateway to Health Careers](#)
- Complete program course pre-requisites with a grade of “C” or better in each course, with a minimum cumulative GPA of 2.5 in the pre-requisite courses.
- Upload **unofficial college transcripts** (including all pre-requisite coursework for consideration) to the online application.
- Upload [Healthcare Related Experience](#) documentation to the online application. See link to form on previous page.
- Apply by the online application DEADLINE of July 1<sup>st</sup>.**
- If transferring pre-requisites from another educational institution, you may be required to submit official transcripts for review upon request. Admission to the program will be contingent upon review of official transcripts and acceptance of credit by the Enrollment Services department. Please send transcripts to:

**Tacoma Community College**  
**Bldg. 7, Records Department**  
**Attention: Transcript Evaluator**  
**6501 South 19<sup>th</sup> Street**  
**Tacoma, WA 98466**