How to Enroll in Classes on Mobile

1. Download the **ctcLink** application



2. Select Tacoma CC from the list of schools

South Seattle College	>
Spokane CC	>
Spokane Falls CC	>
Tacoma CC	>
Walla Walla Community College	>
Wenatchee Valley College	>
Whatcom Community College	>
Yakima Valley College	>

3. Select ctcLink Login



4. Enter your student id number under ctcLink ID and password. Forgot your ctcLink ID number? Visit <u>My E-Services (https://forms.tacomacc.edu/forms/myeservices.aspx</u>) or contact <u>support@tacomacc.edu</u> for assistance.

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ctcLink ID		
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How to	Enable Screen Read	er Mode

5. Select the **blue left tab**, it has 3 white lines to see the main menu

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6. In this step you have two options to Enroll in Classes using your mobile device:

Option 1: Select **Full Site**, selecting full site will navigate to what the desktop version looks like. If you like the full site version but are on a phone select full site and follow the instructions linked below.

https://www.tacomacc.edu/_attachments/academicsprograms/enrollmentservices/how to guides/how to enroll in classes.pdf



Option 2: Select **Class Search** and enter the Term and any other search criteria. Note: to do a general search simply select the subject. All the courses offered in that subject will appear. Continue with steps 7-12.



7. Select the class again and select Add To Cart

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Principles of Accounting I | ACCT& 201 ×

INFORMATION	
Section:	010L-LEC (25499)
Session:	Regular Academic Session
Class Number:	25499
Career:	Undergraduate
Units:	5 units
Grading:	Graded
Class Notes:	This is an Online Course. There are no required scheduled meetings. You will interact with the instructional materials online on your own time. There may be supplemental meetings offered, but these will be optional.
DESCRIPTION	
(Formerly ACCN	T-210) Emphasis is on the
development an	d interpretation of financial
statements: the and the stateme	balance sheet, income statement ont of equity.
	Add To Cart

- 8.
- Select Save. Note: If you have a permission number enter that here. A permission number is not always required, only students who are missing prerequisites will need to ask for a instructor permission number. View the Enroll In classes (https://www.tacomacc.edu/academicsprograms/academic-support/enrollmentservices/enrollment/enroll_in_classes) site to learn



10. Select the blue left tab again and locate the shopping cart

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End:	÷		End: -			
Instructor:	Matthew Mburu		Instructor: Ma	tthew Mburu		
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