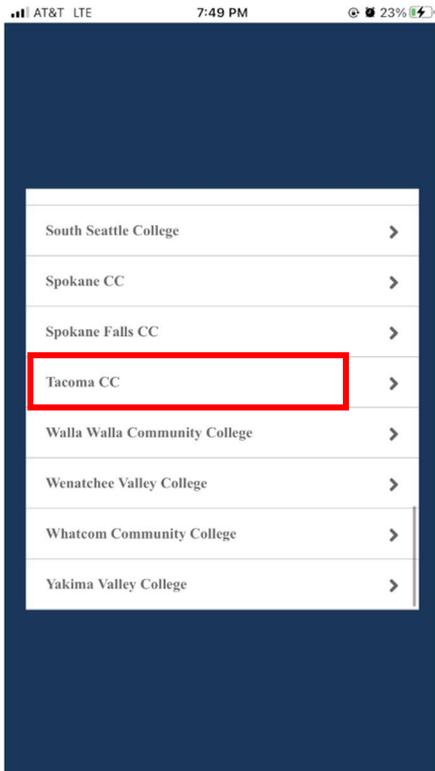


## How to Enroll in Classes on Mobile

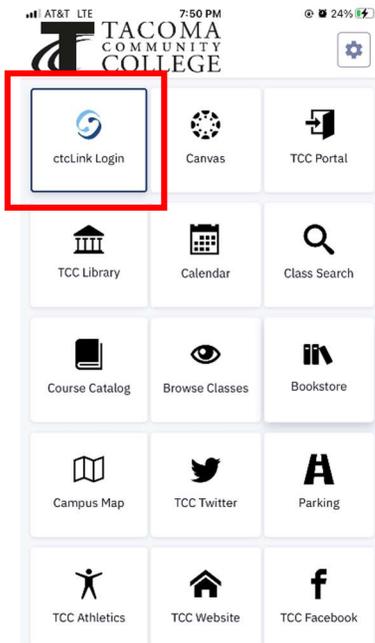
1. Download the **ctcLink** application



2. Select **Tacoma CC** from the list of schools



3. Select ctcLink Login



4. Enter your student id number under ctcLink ID and password. Forgot your ctcLink ID number? Visit [My E-Services \(https://forms.tacomacc.edu/forms/myeservices.aspx\)](https://forms.tacomacc.edu/forms/myeservices.aspx) or contact [support@tacomacc.edu](mailto:support@tacomacc.edu) for assistance.

Washington State Community and Technical Colleges

ctcLink ID

Password

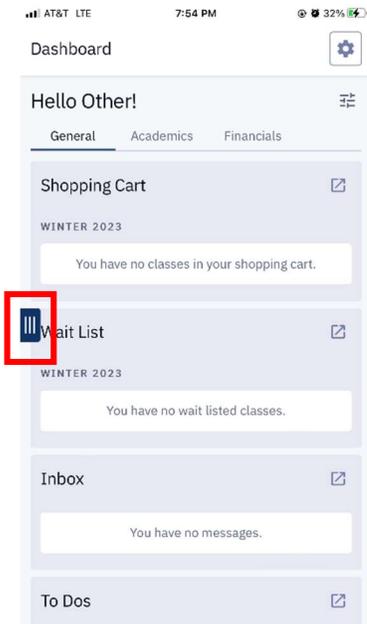
Keep me signed in

[Sign in](#)

[Reset Password](#)  
[Unlock Account](#)  
[Help](#)

[How to Enable Screen Reader Mode](#)  
[Activate Your Account](#)

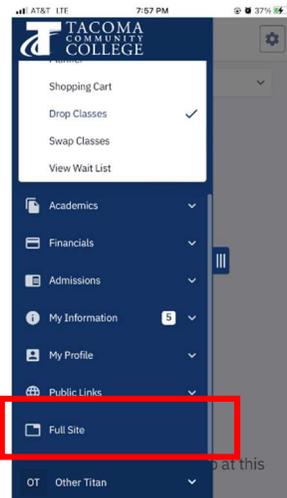
5. Select the **blue left tab**, it has 3 white lines to see the main menu



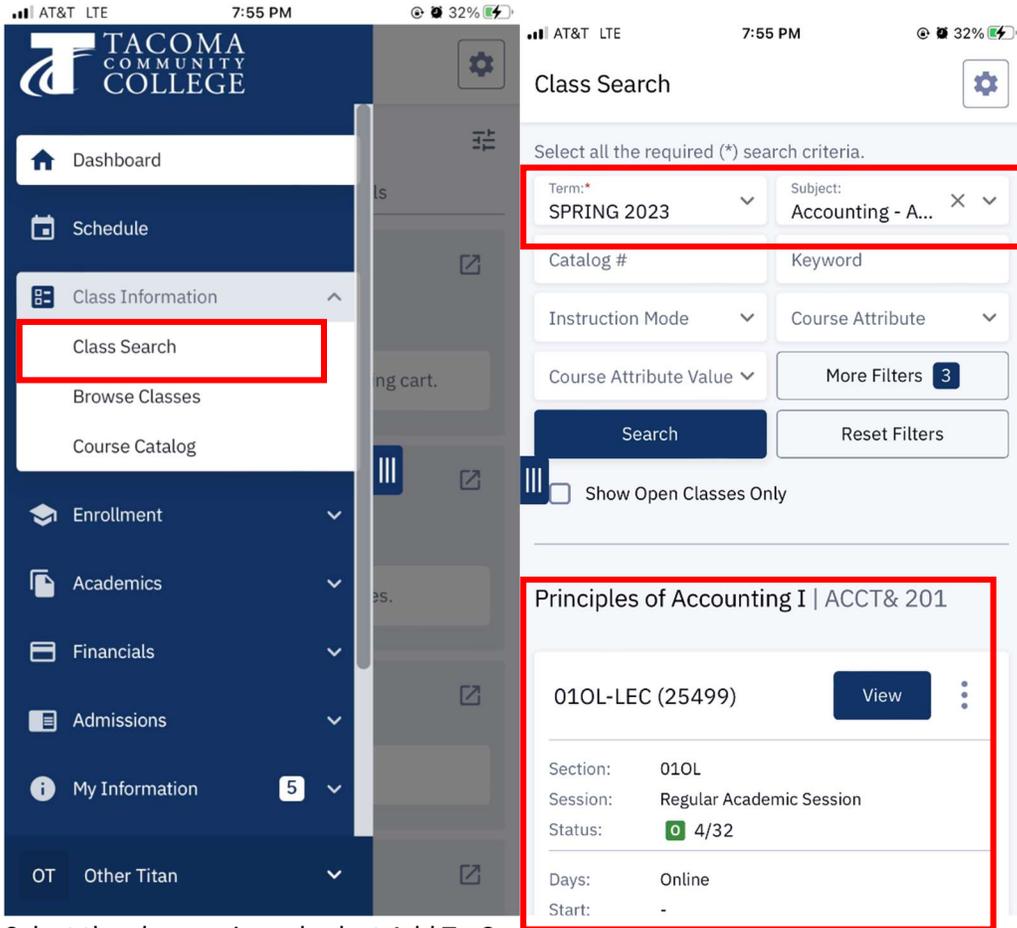
6. In this step you have two options to Enroll in Classes using your mobile device:

**Option 1:** Select **Full Site**, selecting full site will navigate to what the desktop version looks like. If you like the full site version but are on a phone select full site and follow the instructions linked below.

[https://www.tacomacc.edu/\\_attachments/academics-programs/enrollmentservices/how\\_to\\_guides/how\\_to\\_enroll\\_in\\_classes.pdf](https://www.tacomacc.edu/_attachments/academics-programs/enrollmentservices/how_to_guides/how_to_enroll_in_classes.pdf)



**Option 2:** Select **Class Search** and enter the Term and any other search criteria. Note: to do a general search simply select the subject. All the courses offered in that subject will appear. Continue with steps 7-12.



7. Select the class again and select Add To Cart

Principles of Accounting I | ACCT& 201 X

**INFORMATION**

Section: 01OL-LEC (25499)  
Session: Regular Academic Session  
Class Number: 25499  
Career: Undergraduate  
Units: 5 units  
Grading: Graded  
Class Notes: This is an Online Course. There are no required scheduled meetings. You will interact with the instructional materials online on your own time. There may be supplemental meetings offered, but these will be optional.

**DESCRIPTION**

(Formerly ACCNT-210) Emphasis is on the development and interpretation of financial statements: the balance sheet, income statement and the statement of equity.

**Add To Cart**

- 8.
- 9. Select **Save**. Note: If you have a permission number enter that here. A permission number is not always required, only students who are missing prerequisites will need to ask for a instructor permission number. View the [Enroll In classes \(https://www.tacomacc.edu/academics-programs/academic-support/enrollmentservices/enrollment/enroll\\_in\\_classes\)](https://www.tacomacc.edu/academics-programs/academic-support/enrollmentservices/enrollment/enroll_in_classes) site to learn more about permission numbers.

Enrollment options X

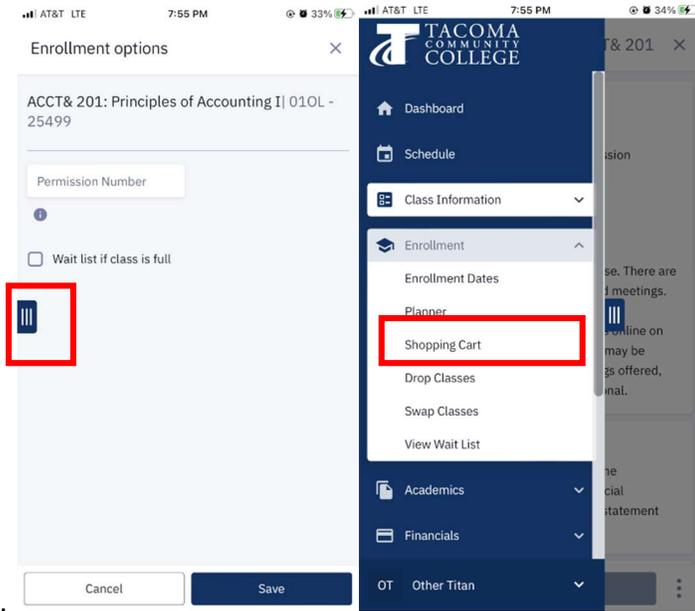
ACCT& 201: Principles of Accounting I | 01OL - 25499

Permission Number

Wait list if class is full

**Cancel** **Save**

- 10. Select the blue left tab again and locate the shopping cart



11.

12. Check the classes you would like to enroll in and select Ok.

