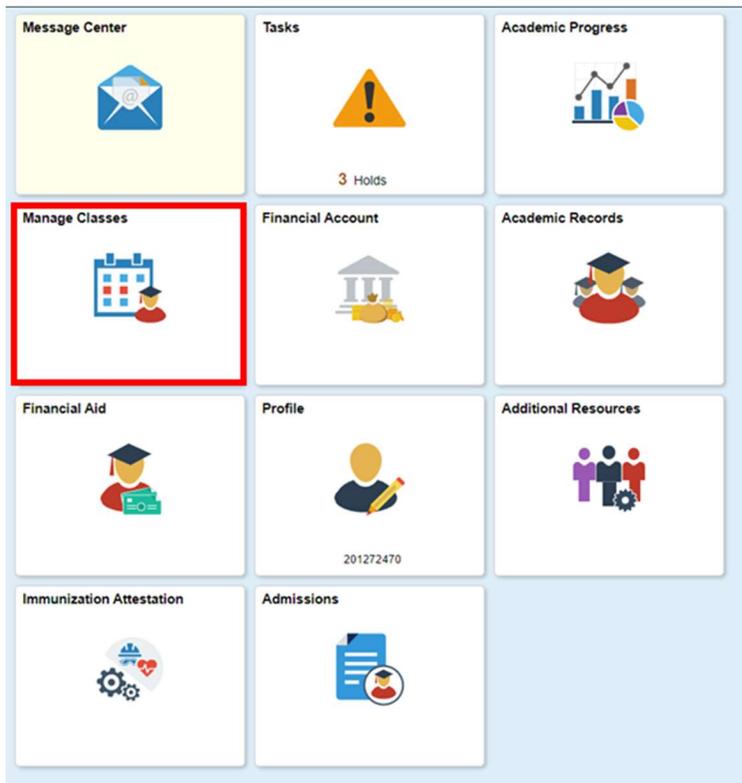


## Student: How to Drop a Class

1. Start by opening your **Student Homepage** from **ctcLink**.



2. Then select the **Manage Classes** tile.



## Student: How to Drop a Class

3. Select **Drop Classes** in the menu.

-  View My Classes
-  View My Exam Schedule
-  Enrollment Dates
-  Class Search and Enroll
-  Enroll by My Requirements
-  Shopping Cart
-  **Drop Classes**
-  Update Classes
-  Swap Classes
-  Browse Course Catalog
-  Planner

4. Select the class/classes you wish to drop and then select **Next**.

Step 1 of 2

Next >

Step 1 of 2: Select Classes to Drop

Term: SPRING 2022  
Academic Career: Undergraduate  
Institution: Tacoma Community College

ENGL 3 101 - English Composition I

Class 24040 - Lecture

Status	Enrolled
Units	5.00
Days	Tuesday Thursday
Times	12:30PM to 2:00PM
Room	Building 19 - 10
Instructor	B. Acken

## Student: How to Drop a Class

5. Confirm that the class/classes you wish to drop are showing and select **Drop Classes**.

### Step 2 of 2: Review Classes to Drop

#### ENGL& 101 - English Composition I

##### Class 24040 - Lecture

Status	Enrolled
Units	5.00
Days	Tuesday Thursday
Times	12:30PM to 2:00PM
Room	Building 19 - 10
Instructor	B. Acken



Drop Classes

6. ctLink will ask you again to confirm that you are wanting to drop the class/classes, click **Yes** if so.

Confirm that the selected class(es) are to be dropped

Yes

No

## Student: How to Drop a Class

7. You will then see a confirmation page listing the class that you dropped.

**SPRING 2022**

Undergraduate

Tacoma Community College



**ENGL& 101 - English Composition I**

This class has been dropped.



[Return to Manage Classes Menu](#)



[Return to Drop Classes](#)



[View My Classes](#)