## TACOMA COMMUNITY COLLEGE ADMINISTRATIVE POLICY AND PROCEDURE

### **COURSE GRADE SYSTEM**

Section:	President's Authorization:	
III. STSV - 208	Jud Monally.	5/26/2021
	President's Signature	Date

#### **PURPOSE**

The grading system provides a consistent method for calculating grade points.

## TO WHOM DOES THIS POLICY APPLY

All individuals registered for classes at Tacoma Community College.

#### **REFERENCES**

Previous Board Policy Manual Section 4.5010 Grading System.

#### **DEFINITIONS**

None

# **PROCEDURE**

None

## **POLICY**

TCC is committed to integrity and transparency in our grading practices. This policy provides the following system of grading and grade point averages for reporting attainment of course learning outcomes. Faculty may or may not choose to use the plus-minus grading in a given class.

GRADE	GRADE POINTS PER REGISTERED CREDIT	DESCRIPTION
Α	4.0	
A-	3.7	
B+	3.3	
В	3.0	
B-	2.7	
C+	2.3	
С	2.0	
C-	1.7	
D+	1.3	

D	1.0	
		(D- grade deleted effective Fall 2012)
E	0.0	Not considered passing. No credit is earned
ΙΡ	n/a	In Progress: Used for students enrolled in competency based, federally funded Basic Education for Adults (BEdA) programming. May be awarded to students who remain enrolled and are demonstrating progress toward completion of course competencies.
		Students may earn an IP in the same course two times.  On the third attempt the student is not eligible for an IP and instead must earn a letter grade.
W	n/a	Withdrawal: Student initiated official withdrawal.
		May withdrawal through the 60 <sup>th</sup> calendar day of the quarter*
I	n/a	Incomplete. Temporary grade granted at the discretion of the instructor when the student has completed more than 60% of the course material and has an agreed upon plan to finish remaining coursework. Requires completion and recording of the Incomplete Grade Agreement in place no later than the last day of instruction
		The incomplete grade converts to the earned grade (A-E) at the end of one quarter (not counting summer) unless there are extenuating circumstances and an extension is agreed upon by the instructor and student.
S	n/a	<b>Satisfactory</b> : Awarded if the student performed at the level of C or higher. May request S/U option through 60 <sup>th</sup> calendar day*. (Credit only, no grade point)
U	n/a	<b>Unsatisfactory</b> . Awarded if the student performed at the level of C- or below. May request S/U option through the 60 <sup>th</sup> calendar day of the quarter*. (No credit, no grade point)
N	n/a	Audit. No grade awarded. Students experience course materials but are not assessed.

Grades A, B, C, D and S are considered passing for Financial Aid purposes.

Grade WI, V, and Z deleted effective Fall 2021

Grade D- deleted effective Fall 2012

<sup>\*</sup>Summer quarter courses and courses which do not follow the regular college calendar will have pro-rated withdrawal periods. Contact Registration and Records for these dates.

For guidance on impact of grades please see attached Course Grading System Addendum.

Initial Adoption Date: Unknown

Prior Revision Dates: 1/28/04; 3/11/05, 5/2012 Last Revision Date: May 11, 2021 Last Review Date: May 11, 2021