

State Employee Tuition Waiver

Registration using the State Employee Tuition waiver opens on the 3rd instructional day of the quarter on a **space available basis**. Enrollment for TCC employees begins at 8:00AM. All other state employees, teachers, and K-12 classified staff begin enrollment at 12:00pm. Registration is completed by Enrollment Services staff. Enrollment earlier than the 3rd instructional day of the quarter will result in disqualification for the Tuition Waiver. The tuition waiver may be used for 2 classes per quarter. The cost is \$5 per class plus applicable fees. Tuition Waiver does not apply to Continuing Education (non-credit) classes.

Students using the waiver must secure instructor permission to enroll in the class. Instructor signature on this form or an attached email from the instructor is required for enrollment. Students will be provided access to the Canvas course one week prior to the start of the quarter to participate in Week Zero of the class. Completed waiver forms can be submitted to enrollmentservices@tacomacc.edu.

Student ID:	Last Name:	First Name:
<input type="checkbox"/> I am a Tacoma Community College employee, employed half-time (50%) or more.		
Quarter: <input type="checkbox"/> Fall <input type="checkbox"/> Winter <input type="checkbox"/> Spring <input type="checkbox"/> Summer Year: _____		

Employer Verification

I verify that the above named student is employed with our organization in a permanent position, classified as half-time or more, and is eligible for a Tuition Waiver under provisions as amended in RCW 28B.15.558. Temporary employees are not eligible.

<p>State Agency Name and Address:</p> <p>_____</p> <p>_____</p> <p>_____</p>	<p>Supervisor or Personnel Officer:</p> <p>_____</p> <p>Printed Name & Title</p> <p>_____</p> <p>Signature Date</p>
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Class Number	Subject	Course Number	Section	Credit	Instructor Name	Instructor Signature

Student's Signature: _____ Date: _____