Tacoma Community College’s Board of Trustees is a 5-member policy-making body. Its members are appointed by Washington's Governor to five-year terms.

Lois Bernstein  
*Chair*

Liz Dunbar

Dona Ponepinto

Robert Ryan

Pat Shuman  
*Vice Chair*

The TCC Foundation was established in 1967 by a group of civic and business leaders dedicated to the continued success of Tacoma Community College. It is incorporated as a not-for-profit 501(c)(3) corporation to accept and administer gifts on behalf of the college. The Foundation receives bequests and donations from individuals, corporations and foundations to enhance the quality of teaching and learning. Gifts to the Foundation benefit programs and activities that are not funded through state operating and capital budgets.

The mission of the Tacoma Community College Foundation is to invest in student success. We do this by:

- Securing private financial resources
- Advocating for the college
- Giving scholarships
- Supporting academic and student programs
- Supporting employee professional development and awards
## College Administrative Staff

<table>
<thead>
<tr>
<th>Position</th>
<th>Name</th>
</tr>
</thead>
<tbody>
<tr>
<td>President</td>
<td>Ivan L. Harrell II</td>
</tr>
<tr>
<td>Executive Assistant to the President</td>
<td>Karyssa Mathison</td>
</tr>
<tr>
<td>Provost &amp; Vice President for Academic Affairs</td>
<td>Marissa Schlesinger</td>
</tr>
<tr>
<td>Coordinator, Administrative Operations</td>
<td>Lisa Korby</td>
</tr>
<tr>
<td>Dean for Arts, Humanities, and Social Sciences (Interim)</td>
<td>John Falskow</td>
</tr>
<tr>
<td>Dean for Communication and Transitional Studies</td>
<td>Kim Flack</td>
</tr>
<tr>
<td>Director, Adult Basic Education</td>
<td>Rebecca Jayasundara</td>
</tr>
<tr>
<td>Dean of Gig Harbor Campus and Continuing Education</td>
<td>Olga Inglebritson</td>
</tr>
<tr>
<td>Manager, Continuing Education</td>
<td>Janice Tayler</td>
</tr>
<tr>
<td>Coordinator, Student Affairs</td>
<td>Melody Griggs</td>
</tr>
<tr>
<td>Dean for Health, Business and Professional Services</td>
<td>Krista Fox</td>
</tr>
<tr>
<td>Director, Applied Baccalaureate (Interim)</td>
<td>Char Gore</td>
</tr>
<tr>
<td>Coordinator, Administrative Operations</td>
<td>Linda Downing</td>
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<tr>
<td>Coordinator, Health Sciences</td>
<td>Stephanie Thompson</td>
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<tr>
<td>Associate Dean, Nursing</td>
<td>Julie Benson</td>
</tr>
<tr>
<td>Director, Workforce Education</td>
<td>Kelli Johnston</td>
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<tr>
<td>Dean for Math, Science and Engineering</td>
<td>Katie Gulliford</td>
</tr>
<tr>
<td>Director, Correctional Education</td>
<td>Sultana Shabazz</td>
</tr>
<tr>
<td>Interim Director, eLearning</td>
<td>Dale Coleman</td>
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<tr>
<td>Director, Library</td>
<td>Candice Watkins</td>
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<tr>
<td>Vice President for Administrative Services</td>
<td>Patty McCray-Roberts</td>
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<tr>
<td>Coordinator, Administrative Operations</td>
<td>Wayne Mask</td>
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<tr>
<td>Director, Financial Services</td>
<td>Sharon Schroeder</td>
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<tr>
<td>Assistant Director, Financial Services</td>
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<td>Manager, Procure-to-Pay</td>
<td>Edward Phipps</td>
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<tr>
<td>Manager, Budget</td>
<td>Julianna Dunbar</td>
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<tr>
<td>Director, Facilities and Capital Projects</td>
<td>Lon Whitaker</td>
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<tr>
<td>Manager, Capital Projects</td>
<td>Lon Whitaker</td>
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<tr>
<td>Manager, Custodial Services</td>
<td>Colin Turner</td>
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<tr>
<td>Manager, Facilities</td>
<td>Pat Mathews</td>
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<tr>
<td>Supervisor, Facilities</td>
<td>Jon Hardy</td>
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<td>Supervisor, Campus Public Safety</td>
<td>Will Howard</td>
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<tr>
<td>Executive Director, Human Resources</td>
<td>Stephen Smith</td>
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<tr>
<td>Director, Early Learning Center</td>
<td>Renee H. Greenfield</td>
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<tr>
<td>Director, Information Technology</td>
<td>Clay Krauss</td>
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<tr>
<td>Interim Manager, Bookstore</td>
<td>Sarah Lewandowski Noble</td>
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### The TCC Team

#### Vice President for Equity, Diversity, and Inclusion

<table>
<thead>
<tr>
<th>Role</th>
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<tbody>
<tr>
<td>Executive Assistant</td>
<td>Judy Loveless-Morris</td>
</tr>
<tr>
<td>• Program Director, Institutional Research</td>
<td></td>
</tr>
<tr>
<td>• Coordinator, Organizational Learning</td>
<td></td>
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<tr>
<td>• Coordinator, Institutional Assessment and Accreditation Liaison Officer</td>
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#### Vice President for Student Affairs

<table>
<thead>
<tr>
<th>Role</th>
<th>Karl Smith</th>
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<tbody>
<tr>
<td>Executive Assistant</td>
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<tr>
<td>• Dean for Enrollment and Student Success</td>
<td></td>
</tr>
<tr>
<td>Director, Advising Services</td>
<td></td>
</tr>
<tr>
<td>Associate Director, Advising &amp; Running Start</td>
<td></td>
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<tr>
<td>Coordinator, Career Center</td>
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<tr>
<td>Registrar</td>
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<tr>
<td>Associate Registrar</td>
<td></td>
</tr>
<tr>
<td>Director, Entry Services (Outreach, Assessment, Testing &amp; Certification Center)</td>
<td></td>
</tr>
<tr>
<td>Coordinator, Assessment Services</td>
<td></td>
</tr>
<tr>
<td>• Dean for Retention and Student Success</td>
<td></td>
</tr>
<tr>
<td>Director, Center for Academic Support and Achievement and Multi-Ethnic and Cultural Affairs (CASA/MECA)</td>
<td></td>
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<tr>
<td>Program Director, Math Advising Resource Center and Business Education Center</td>
<td></td>
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<tr>
<td>Coordinator, Supplemental Instruction and Dedicated Tutoring</td>
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<tr>
<td>Program Director, Writing &amp; Tutoring Center, Cooperative Learning Center, and CALLab</td>
<td></td>
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<tr>
<td>Director, Student Engagement</td>
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<tr>
<td>Coordinator, Conference Services</td>
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<tr>
<td>Department Chair, Counseling</td>
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<tr>
<td>• Director, Athletics</td>
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<tr>
<td>• Director, Community Standards</td>
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<td>Program Director, Fresh Start</td>
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<td>Manager, Access Services</td>
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<td>Director, Educational Talent Search</td>
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<td>• Director, Financial Aid</td>
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<td>Assistant Director, Financial Aid</td>
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<tr>
<td>• Executive Director, International Student Programs</td>
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<tr>
<td>Asst. Director, Global Outreach, Marketing &amp; Admissions</td>
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<tr>
<td>Asst. Director, Intl. Housing &amp; Short-Term Programs</td>
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#### Vice President for College Advancement, and Foundation Director

<table>
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<tr>
<th>Role</th>
<th>William A. Ryberg</th>
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<tr>
<td>Coordinator, Foundation Operations</td>
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<tr>
<td>• Executive Director, Marketing and Communication</td>
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<td>• Manager, Grants Research</td>
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<tr>
<td>• Director, Development</td>
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</table>

### Tacoma Community College 2020-2021 CATALOG
Faculty

**Jared Abwawo**
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B.A., M.A., M.A.T., Univ. of Washington
<table>
<thead>
<tr>
<th>Name</th>
<th>Title/Program</th>
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<td>Valerie K. Morgan-Krick</td>
<td>Mathematics</td>
<td>B.A., M.A., Gonzaga University</td>
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<tr>
<td>Amber Mozeleski</td>
<td>Mathematics</td>
<td>B.S., University of North Florida; M.S., University of Washington; M.A., University of Florida</td>
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<td>Allison B. Muir</td>
<td>Adult Basic Education</td>
<td>B.A., Indiana University; M.Ed., University of New Hampshire</td>
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<td>Mary Jane Oberhofer</td>
<td>Business &amp; Logistics</td>
<td>B.S., University of Calgary; M.A., Seattle University</td>
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<td>Robert Olsen</td>
<td>Business &amp; Logistics</td>
<td>B.A., Western Washington University; M.S., Eastern Washington University</td>
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<td>Joyce Oswald</td>
<td>Business, WCCCW / MCCCW</td>
<td>B.S., San Francisco State University; M.Ed., Northern Arizona University</td>
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<tr>
<td>Mary K. Pedersen</td>
<td>Counseling</td>
<td>B.A., University of Washington; M.S., Western Washington University</td>
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<tr>
<td>Kenneth R. Pimpleton</td>
<td>Human Services</td>
<td>A.A.S., Seattle Community College; B.A., Northeast Louisiana University; M.S.W., Eastern Washington University</td>
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<tr>
<td>Jonathan Pottle, Ph.D.</td>
<td>Biology</td>
<td>B.S., M.S., Ph.D., Tulane University</td>
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<td>Per Provencher</td>
<td>??</td>
<td>B.A., B.A., M.S., University of Washington; M.S.E.E., Naval Post Graduate School</td>
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<tr>
<td>Donovan Ramage</td>
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<tr>
<td>Ivan Ramirez Carrascal, Ph.D.</td>
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<tr>
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<td>LaToya Reid</td>
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<tr>
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<td>Business Transfer</td>
<td>B.A., Siena College; M.B.A., City University of Seattle</td>
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<tr>
<td>Liza Rendon</td>
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</tr>
<tr>
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Definitions

Accredited: Certified as having fulfilled minimum standards established by regional accrediting agencies. Indicates that course work is accepted by other colleges and universities.

Advisor: A member of the college faculty or staff designated to assist students in planning their programs of study.

Audit: Take a class without receiving credit.

Commencement: An annual graduation ceremony held in June.

Common Course Numbering: The Washington Community and Technical College system has adopted common course numbers, prefixes and titles for courses that are equivalent at many two-year colleges. Common courses are identified by having an “&” character at the end of the prefix, for example ENGL& or ANTH&.

Concentration: The subject or field of study to which the student devotes concentrated attention.

Counselor: A member of the college faculty who has special training in guidance and who assists students who have problems of an academic or personal nature.

Credit/Quarter Credit Hour: A measurement of college work. Ordinarily, one credit hour is given for one clock hour of attendance each week for a period of one quarter (11 weeks). In some cases such as laboratory courses, however, two or three clock hours of attendance each week are required to earn one credit or credit hour. A specified number of credits or credit hours must be earned for a degree.

Curriculum: The complete list of courses offered by the college. Also, a group of courses required for a specific degree.

Deficiency: Lack of credit in a course required for a specific program, graduation, or a degree. Also, a status imposed on a student because of low grades. See the Academic Review Policy.

Degree: A diploma awarded by the college which signifies a student has successfully completed a program of study.

Directory Information: The only information authorized for external release by the college without the student’s written consent shall include student name, degrees and awards received. The college may confirm dates of attendance, date of birth, major field of study, participation in officially recognized sports and activities and the most recent previous educational institution attended.

Direct Transfer Agreement (DTA): The college has agreements with most of the public and private four-year colleges and universities in the state for the direct transfer of its students under guidelines developed by the Inter-College Relations Commission of the Washington Council for High School-College Relations.

Discipline: A branch of knowledge or of teaching, such as Art, History, English, etc.

Distinction Pathways: Themed or skill-based clusters of courses and experiences recommended for meeting general degree requirements.

Distribution Requirements: A range of courses required for graduation with an associate degree, in addition to the major department requirements.

Division: An area within the college which is devoted to a group of related subjects e.g., Business, Humanities, Allied Health, etc.

Drop: When a student drops a class before the deadline, nothing shows up on their transcript. See Withdraw.
Definitions

**Elective:** A course which is not specifically required for a particular program. Used when students may choose from a variety of courses.

**General Educational Development (GED):** A program designed to meet the needs of adults who have not graduated from high school and who want to earn a certificate of high school equivalency. Passage of the GED examinations generally is accepted in lieu of high school graduation.

**Grade Point:** A numerical value assigned to a grade, as follows: each credit hour of A equals 4 points; B, 3 points; C, 2 points; D, 1 point; E and other grades, 0 points.

**Grade Point Average (GPA):** The numerical average obtained by dividing total grade points earned by total credit hours completed in a quarter. A cumulative grade point average is obtained by dividing the total grade points on a student’s record by the total hours he or she has completed.

**Honors/High Honors:** A designation at graduation for students who graduate with a cumulative GPA of 3.33 or higher for Honors and 3.66 or higher for High Honors.

**Incomplete:** An incomplete is a grade given only when a student has done satisfactory work in a class but for some unavoidable reason has been unable to complete the course or take the final examination. Incompletes must be converted to a traditional letter grade within one year of their issuance or they revert to an 'E' grade.

**Non-Resident Student:** See Resident Student.

**Pre-Professional:** A program designed to prepare students for later specialization in a particular field upon transfer to a senior college or university.

**Prerequisite:** A course which must be taken before a student is allowed to take another course. For example: MATH& 141 and MATH& 142 are prerequisites for MATH& 151.

**Quarter:** A term of instruction consisting of approximately 11 weeks. The regular academic year consists of fall, winter and spring quarter.

**Quarter Hour:** See Credit/Quarter Credit Hour.

**Registration:** The process of becoming officially enrolled in a college. Registration usually is required at the beginning of each quarter. It includes the selection of courses and payment of fees.

**Resident Student:** A resident student is one who is financially independent and has had a domicile in the State of Washington for at least one year immediately prior to the first class day of the quarter for which he or she is registering and who has established a bona fide domicile in the state for other than educational purposes. A financially dependent student is also classified as a resident if one or both of his or her parents or legal guardians have maintained a bona fide domicile in the State of Washington for at least one year immediately prior to commencement of the quarter for which he or she has registered. See Admissions Procedures section for more information.

**Specialization:** Set of courses in a major field of study recommended to prepare for successful transfer into bachelor program at junior level in same discipline. Specializations are offered for the Associate of Arts and the Associate of Science degrees.

**Withdraw:** To officially stop taking classes before the 55th calendar day of the quarter. This must be done with an Add/Drop form. Withdrawals show up on a student’s transcript.