**SPILL RESPONSE PLAN**

INCLUDING

1. Spill Record
2. Spill Kit Inventory
3. Spill Log

PURPOSE

To comply with Phase 1 Municipal Storm Water Permit # WAR 04-4201, section S6.D.3.e by:

Developing and implementing a *Spill Response Plan* including coordination with a *Qualified Spill Responder*.

Improperly disposed hazardous materials, Paints, Solvents, Herbicides, Pesticides, Detergents, Acids, Cleaners, Disinfectants, Boiler Chemicals, Cooking oil, Lubricant, oils and fluids such as Automobile oil, fluid and gasoline/ diesel spills and Commercial vehicle hydraulic oils, and other Chemicals shall not be allowed to enter into the Storm Sewer. If there is a release or spill from a vehicle, it is the responsibility of the user of the vehicle to inform TCC that a release of this type of fluid from a vehicle has occurred. TCC shall immediately respond to all spills when informed either by notification by the vehicle user or by any other means.

Any employee of TCC can report a spill and can respond to a spill and can record the vehicle identification number.

All TCC service vehicles shall be equipped with oil absorbent pads, bags, gloves for the purpose of being a first responder. In the event that a spill is large and/or the first responder determines that the spill is unlikely to be contained, or exceeds their level of training, or the spill has reached the Storm Sewer; the Facilities department shall be called and if necessary one or more of the following will be called:

Department of Ecology

South West Regional Office, 24 hour number 1-360-407-6300

City of Tacoma 24/7 – 253-502-2222

EMERGENCY 311

Outside of Tacoma limits 253-591-5000

Kevin Brennan, Source Control, cell (253) 405-7248

Public Works, Source Control - 253-502-2222

Department of Health, Shellfish Program

24 hour number 1-800-258-5990

Business hours 1-360-236-3330

Washington Emergency Management Division

1-800-258-5990

**Qualified Spill Responders**

Ventilation Power Cleaning (VPC)

3914 Leary Way N.W. Seattle, WA 98107

Ron Christenson cell 206-391-6636, 206-634-2750

OR

Certified Cleaning Services, Inc. (CCS)

Tacoma, WA 98445

Dave Johnson cell 253-377-5590, 253-536-5500, 1-800-290-3008

Facilities staff shall assess the scene for safety hazards, wear appropriate PPE, and use the spill kits (located in bay 1 of building 21) to contain, clean up any small amounts pollutants, oil, antifreeze, hydraulic oil prior to pollutant entry into the storm sewer and use containment pillows and/or booms or other methods to prevent pollutants from entering the storm sewer if it is safe to do so.

If it appears likely that pollutants may enter, or have entered, the Storm Sewer which would constitute a threat to human health, welfare and/or environment, TCC Shall call 911; and:

1. Take further appropriate action to correct or minimize the threat to human health, welfare and/or environment; and
2. Notify the Ecology regional office, the City of Tacoma, and other appropriate spill response authorities immediately but in no case later that 24 hours from obtaining that knowledge; and
3. Immediately report by phone spills or discharges which might cause bacterial contamination of shellfish, such as broken sewer lines to the Ecology regional office, the City of Tacoma, and to the Department of Health Shellfish Program; and
4. Immediately report spills or discharges of oils or hazardous materials to the Ecology regional office and to the Washington Emergency Management Division. Also report oil and hazardous substance discharges to waters of the state to NRC (1-800-424-8802); and
5. Facilities Department shall maintain records indicating what was spilled, the date and location of the spill, and all of the activities of spill response by TCC staff and all other responders.

APPROPRIATELY TRAINED SPILL STAFF

Rich Langhorn – ID# 80844 – Certified Erosion and Control Lead issued by Northwest Environmental Training Center

SPILL RECORD

DATE: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_TIME:\_\_\_\_\_\_\_\_\_\_ am pm WEATHER: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

LOCATION OF THE SPILL: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

POINT OF ENTRY (IF INTO THE STORM SEWER SYSTEM):\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

WHAT WAS SPILLED: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ HOW MUCH: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

HOW CONCENTRATED IS THE SPILLED MATERIAL: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

WHO SPILLED IT: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

SPILL RESPONSE ACTIVITIES: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

CORRECTION/how eliminated: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

DATE/TIME cleanup completed: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

SPILL RESPONSE AUTORITY: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

QUALIFIED SPILL RESPONDER CALLED: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

DISPOSAL INFORMATION: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

SPILL KIT INVENTORY

FIRST RESPONDER

All TCC service vehicles shall be equipped with the following:

1. 3 oil absorbent pads
2. 2 plastic garbage bags
3. 6 pair nitrile gloves

FACILITIES DEPARTMENT CENTRAL INVENTORY

3 CASES PIG PART # MAT-440, 15” X 20”, 100 PADS / BOX, for OIL ONLY

3 CASES PIG PART # MAT-240, 15” X 20”, 100 PADS / BOX, for OIL, ANTIFREEZE, SOLVENT, WATER

2 EACH GRAINGER PART # 5TR26, 20 GALLON RESPONSE KIT

3 BOX NITRILE GLOVES, Small, Medium, Large

1 BOX CONTRACTOR GRADE HEAVY DUTY PLASTIC GARBAGE BAGS

50# BAGGED CAT LITTER

2 ROLL CAUTION TAPE

2 EACH storm drain plug or cover kit

1 EACH A non-metallic shovel

2 EACH Two five-gallon buckets with lids.

50# SAWDUST

File # A7 - Spill Response Plan, S6.D.3.e, revised 2/2022