



Board of Trustees Summer Retreat

Friday, June 12, 2020
8:30 a.m. – 12:00 p.m.

Minutes

Call to order

Chair Dunbar called the retreat to order at 8:40am

- Will need to discuss having a second meeting to get through all items.
- Faculty Professional Leave has been added to the agenda after published.
MOTION: Upon a motion by Trustee Bernstein and seconded by Trustee Ryan, the Board unanimously approved the agenda as presented.

Action Items

- **College Operating Budget 2021-2022 (2nd Read)** **Ivan Harrell**

MOTION: Upon a motion by Trustee Ponepinto and seconded by Trustee Ryan, the Board unanimously approved College Operating Budget 2021-2022.

No changes or revisions since presented on June 10, 2020.

The 2020-21 Proposed Operating Budget is built on an expected State Allocation to TCC of \$24,874,005 (projected reduction), and Local Revenue of \$46,502,027 for a total operating budget of \$71,376,032. The prior year revenue budget was \$48,818,735; an increase of 32% (due to budgeting all funds).

Questions/Discussion:

- Trustee Ryan: Since we will not be receiving WEI for Guided Pathways, will we still be able to continue with this work since it affects our vulnerable students. – Dr. Harrell: Yes, we were already doing this work and we continue to work on this. We do not know if we will receive the funding from SBCTC but we have many items that do not require additional funding that we can keep working on. Since Guided Pathways aligns with the Strategic Plan, we can use those budgeted funds as well if needed.
- Chair Dunbar: Question regarding the collective bargaining agreement and notices for classified staff. - Rick Brady: There are a few options to comply with CBAs. One would be to create a campus wide announcement that there will be rifts and they will be in accordance to policy or CBA. This updates everyone on what may be coming. Other option is to notify the unions directly. - Dr. Harrell: It sounds like we will not have latitude to make a change and we need to determine correct language to present this information.

This is a review of Dr. Richard Wakefield and Professor Jennifer Sorensen's applications for faculty leave.

- Dr. Richard Wakefield: One of our longest serving faculty at TCC. Dr. Wakefield is requesting one quarter of professional leave to explore a self-study in Dramaturgy to revive the drama program at TCC. This self-study aligns with our strategic plan to provide arts programming to the community and campus.
- Professor Jennifer Sorensen: Has served as Program Chair and full-time faculty at TCC for seven years. Professor Sorensen is requesting three quarters of professional leave to gain a better understanding of the changes to administrative functions of paralegals in WA. This work will help to keep class materials and outcomes up to date with what is needed in the field.

Questions/Discussion

Trustee Bernstein: After Dr. Wakefield's study, would we begin to offer drama classes or offer extracurricular theater program? – Dr. Harrell: At this time, it would be extracurricular but it could evolve into programming.

Chair Dunbar: Is it uncommon for professional leave to be three quarters? – Dr. Harrell: No, it can vary between 1-3 quarters. Dr. Harrell explains that as this type of request would have financial implications, he and Provost Schlesinger reviewed the budget to see if the division could afford adjunct faculty for that length of time. This expenditure has been planned for in the budget.

Executive Session

The Board adjourned to Executive Session at 9:20am and will reconvene at 10:30am.

The Board reconvened open session at 10:30am and Chair Dunbar announced the Board would take a break until 10:45am and then adjourn back to Executive Session until 11:00am.

The Board extended Executive Session for 30 minutes.

Board Action as a Result of Executive Session

Board reconvened to public session at 11:30am.

No actions as a result of Executive Session. Chair Dunbar expressed that the Board is very pleased with Dr. Harrell's performance over the last year and will be extending his contract.

Board Elections

MOTION: Upon a motion by Trustee Ryan and seconded by Trustee Ponepinto, the Board unanimously elected Trustee Bernstein as Board Chair and Trustee Shuman as Vice Chair

The new Chair and Vice Chair will begin their terms on July 1, 2020

Board Recruitment

Chair Dunbar has agreed to continue serving on the Board until we find a new trustee but everyone should be thinking of possible individuals to put forward for consideration.

Scheduling Second Retreat

The Board discussed that a second retreat will need to be scheduled in order to address the agenda items that they could not cover today. Karyssa Mathison will provide several July dates to the board to schedule the new retreat.

Wrap Up and Adjourn

There being no further business, Chair Dunbar adjourned the meeting at 12:02pm.