

**Tacoma Community College  
Board of Trustees Regular Meeting  
September 13, 2017 4:00 p.m.  
College Board Room #120, Building 12**

**MINUTES**

**Board Members**

Bob Ryan  
Gretchen Adams  
Lois Bernstein  
James Curtis  
Liz Dunbar

**Administration/Faculty/Staff/Guests**

Kelly Maxfield	Bill Ryberg
Don Sosnowski	Kathy Boll
Patti Hermoso	Jill Merritt
Mike Goncharuk	Kerry Ramroop
Kelley Sadler	Will Howard
Cliff Frederickson	Shawn McRavin
Thomas A. DiGiorgio	Val Robertson
Matt Smith	Dolores Haugen
Tony Lindgren	Julie Dunbar
Greg Randall	Julie Benson
Debbi Olsen	Mary Chen-Johnson
Tod Treat	Sonja Morgan
Aaron Johnson	Mary Beth McCarthy
	Rick Brady
	Dave Howard

**I. CALL TO ORDER**

Chair **Ryan** called the meeting to order at 4:00 p.m.

**II. General Matters**

**A. Changes/Approval of Agenda**

**MOTION:** Upon a motion by Board member **Bernstein** the Board unanimously approved the agenda as submitted.

**B. Approval of Minutes:**

**August 16th Board Meeting**

**MOTION:** Upon a motion by Board member **Adams** the Board unanimously approved the minutes of the August 16th Board Meeting.

**C. Introductions**

Board Chair **Bob Ryan** introduced Co-President **Bill Ryberg**, who introduced new Director of Finance, **Cliff Frederickson**. Cliff comes from Centralia College as the Assistant Director of Finance. He has also worked at Evergreen College and has extension experience in Washington State community college finance, Cliff is a graduate of Portland State University and is a CPA in the states of Washington and Oregon.

Dean for Student Development, CASA/MECA **Valerie Robertson** introduced **Matt Smith**, new Director of CASA/MECA. Matt comes to TCC from the University of Nevada where he worked as a grant writer and in several student affair roles on the campus supporting first generation and multicultural students. He graduated with a BA from University of Nevada and earned his PhD in Educational Leadership there as well. His master's degree is from Hampton University. He also has a music degree and was a high school music teacher, playing multiple instruments. He is a member of the Alpha Phi Alpha Fraternity.

Executive Director for Gig Harbor & Continuing Ed **Janine Mott** introduced **Kathy Boll**, new Customer Service Specialist for the Gig Harbor Campus. Kathy comes to us with extensive medical billing experience and worked as an Administrative Assistant at Everett Community College.

**D. Correspondence**

No correspondence this month.

### E. Board Report

- Board Member **Dunbar** attended the August Board meeting, Joe Harned's 100<sup>th</sup> birthday celebration in the Student Center, and the Pierce County Coordinating Council meeting on September 7<sup>th</sup>. She also attended the 75<sup>th</sup> anniversary of the Japanese Internment and rededication of George Tsutakawa's statue at the Puyallup Fairgrounds.
- Board Member **Bernstein** attended the August Board meeting.
- Chair **Ryan** attended the August Board meeting, Joe Harned's 100<sup>th</sup> birthday celebration in the Student Center, and the Pierce County Coordinating Council meeting on September 7<sup>th</sup>. He was voted a member at large for ACT and attended their Board Retreat. He spoke with a 26<sup>th</sup> legislative district representative about the capital budget impasse.
- Board Member **Adams** attended the August Board, Rotary 8, and the Multicare Rock the Foundation planning committee meetings. She attended the Conference of Minority Transportation Officials as well.
- Board Vice-Chair **Curtis** attended the August Board meeting, was a guest speaker at the TCC Fresh Start presentation, and attended the NAACP Awards Banquet.

### III. PRESENTATION

Student Voice: **Aaron Johnson**, student leader on the OSE Recreation and Wellness Team. **Sonja Morgan**, Director of Student Engagement, introduced Aaron and asked him a few questions about his educational journey. He came from a family of addiction and ended up living in group homes and with relatives. His mentor Justin finally asked to adopt him and became his father. Justin encouraged Aaron to attend college and when they started looking, TCC struck them as a very diverse and community orientated campus. His education at TCC has helped him grow as a person. He tutors other students and offers encouragement when they are struggling. He is working on his 2-year transferrable Business degree and is applying to UWT's Milgard School of Business.

### IV. ACTION ITEMS

No action items this month.

### V. NON-ACTION ITEMS

- A.** Invista update: Don Sosnowski, Executive Director of Invista Performance Solutions, offered an overview of the company and what they do. IPS is a collaboration of four Pierce County Community and Technical Colleges: Clover Park Technical College, Pierce College Fort Steilacoom, Pierce College Puyallup, and Tacoma Community College. Invista is a local solution for providing customized learning and development programs directly to organizations, community colleges, and technical colleges in the community. They are tasked with the mission of supporting the workforce development needs of corporations and for profits, non-profits and government agencies in Pierce County.
- B.** Presidential Search update: Lois Bernstein thanked those who worked on the RFP process for the diligence to post and send out to potential search firms. We received eight responses and the three member scoring committee will review the submittals and return them to Beth Brooks in HR by Monday, September 18<sup>th</sup>. After tallying scores, Beth will notify the top scorers, who will give a Skype presentation at a September 22<sup>nd</sup> Special Board meeting.

### VI. REPORTS:

#### A. Associated Students Report – Kerry Ramroop, ASTCC President:

- The 18 member OSE team held training in August on campus and the four student government officers attended team building at Long Beach with 34 other state colleges.

- The student senate is focused on providing diverse, fun, and inspiring activities that will encourage increased student engagement while focusing on the mission and vision of TCC.
- The activities calendar for fall will be out soon.

**B. Faculty Report—Dave Howard, Faculty Union Representative:**

- Dave attended the TCC Alumni Rainiers game in July and said it was a fun event.
- He attended the Curriculum Committee's retreat organized by Phil Hunter.
- The faculty retreat is Monday, September 18<sup>th</sup> at the Pt. Defiance Pagoda.
- The faculty union meeting will occur on Thursday, September 21<sup>st</sup> and they will select their two presidential search committee members at that time.

**C. Classified Staff Report – Jill Merritt, Classified Staff Representative:**

- Jill stood in for Jeanne Ernst-Williams who is on vacation this week.
- Jill provided a budget handout for informational purposes.
- The classified staff has purchased professional development books that will be available in the library for staff.
- Their presidential search committee members will be Angela Wheeler and Diane Valdez.
- 14 staff members attended a training on August 9-10 at Skagit Valley College.
- On Tuesday, September 19<sup>th</sup> they are having a Disaster Preparation Training for PDD and also a Field Day.
- The ice cream social was a great success this summer.
- Classified members will be organizing a softball game and a game night soon.

**D. Foundation Report –Tony Lindgren, TCC Foundation Board President:**

- Tony is the new President for the Foundation Board. Other board members include VP Tim Flood, Treasurer Tina Hagedorn, and Secretary Brandon Irvin.
- The Scholarship Donor & Recipient Luncheon is October 24<sup>th</sup> at 11:30 am in building 11. Register by September 30<sup>th</sup> at <https://goo.gl/1eNCqP>
- Tony handed out "Plan. Prep. DO!!" magnets with reminder dates for TCC Foundation Scholarship events and deadlines.

**E. Legislative Report – Bill Ryberg, Co-President and VP for College Advancement:**

- Bill had no activity to report on the Capital Budget impasse. If the November elections upset the balance of power in the legislature, we could see movement, otherwise it will be January when they reconvene for session.

**F. Co-President's—Mary Chikwinya and Bill Ryberg:**

- The Co-Presidents attended a luncheon for the Leadership Team put on by OSE and other this week.
- On September 19<sup>th</sup>, they will kick off the TCC All College Day in building 20 with opening remarks.
- We are making good progress on the 2017-18 budget. Leadership will review first, then the Budget Committee will meet to discuss. The study session before the October 11<sup>th</sup> Board meeting will take a deep dive into the budget so the Trustees can ask questions.
- The September 8<sup>th</sup> Athletics Golf Tournament was well attended and fun.
- CASA is working on identifying resources to assist our DACA students. We have approximately 12-20 attending TCC.

**VII. PUBLIC COMMENT/REMARKS**

Student Thomas DiGiorgio shared what the Veterans Club has been doing the past few months. A group of veterans volunteered several times at Bryant Montessori School to build benches and cabinets for the school. They helped to organize the tailgate party for sports teams in building 20. They participated in a Bonney Lake Armed Forces event and sparked great interest in TCC. They

organized Expedia employees to work at the Washington State Soldiers Home in Orting. The club has raised \$1776.00 to assist needy veteran students. They have also developed a new logo that was shown to Board members.

**VIII. EXECUTIVE SESSION**

At 4:52 p.m. Chair **Ryan** announced that the Board would adjourn into Executive Session for approximately 20 minutes to discuss personnel matters and the presidential search. At 5:12 p.m. the session was extended another 5-10 minutes.

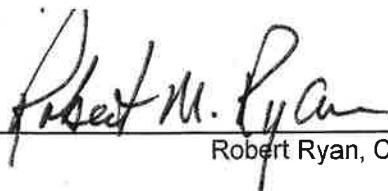
**IX. BOARD ACTION AS A RESULT OF EXECUTIVE SESSION**

At 5:20 p.m. the open board meeting reconvened. As a result of executive session, no action was taken. Upon returning to the open meeting, the Board discussed next steps in the Presidential RFP process.

- Three committee members will review the 8 RFPs received.
- They will submit their scored packets to Beth Brooks on September 18<sup>th</sup>.
- Beth will tabulate the scoring and communicate the top scorers to the committee.
- Beth will notify the top scorers and invite them to participate in a Skype interview on September 22<sup>nd</sup> at a special Board meeting.

**X. ADJOURNMENT**

There being no further business, the meeting was adjourned at 6:24 p.m.

  
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Robert Ryan, Chair