

**Tacoma Community College
Board of Trustees Regular Meeting
August 16, 2017 4:00 p.m.
College Board Room #120, Building 12**

MINUTES

Board Members

Bob Ryan
Gretchen Adams
Lois Bernstein
James Curtis
Liz Dunbar

Administration/Faculty/Staff/Guests

Bill Ryberg	Rachel Guckel
Beth Brooks	Natasha Walton
Tod Treat	Regini Yanson
Rick Brady	Colin Turner
Analea Brauburger	Kelly Maxfield
Renee Hernandez-Greenfield	

I. CALL TO ORDER

Chair **Ryan** called the meeting to order at 4:00 p.m.

II. General Matters

A. Changes/Approval of Agenda

MOTION: Upon a motion by Board member **Dunbar** the Board unanimously approved the agenda as submitted.

B. Approval of Minutes:

July 17 Board Meeting

MOTION: Upon a motion by Board member **Bernstein** the Board unanimously approved the minutes of the July 17th Board Meeting.

C. Introductions

Board member **Ryan** introduced Executive Vice President **Tod Treat**, who introduced **Analea Brauburger**, the new Dean of Organizational Learning & Effectiveness. **Analea** began her leadership and organizational development career in the Honors College at Arizona State University (B.S., Psychology) and at Penn State's Industrial and Organizational Psychology graduate program, where she completed a Master's Degree and began Ph.D. studies. She brings her expertise to educational assessment as TCC's Curriculum and Assessment Coordinator, recently helping lead the college's NWCCU accreditation write-up and visitation process. A career teacher, **Analea** has taught middle, high, and post-secondary courses since 1999, was a Peace Corps Volunteer (Honduras), and earned Teacher of the Year while serving the Americorps in Teach for America.

Co-President **Ryberg** introduced Facilities Director **Greg Randall**, who introduced new Custodial Manager, **Colin Turner**. **Colin** started July 3rd and is responsible for all custodial activities. He brings to the college years of experience in Custodial management and building custodial teams from Snohomish County PUD, South Seattle Community College, and Minneapolis Community College.

Co-President **Ryberg** introduced Early Learning Center Director, **Renee Hernandez-Greenfield**, who introduced three new Assistant Teachers working with children two years and younger. **Rachel Guckel** has 10.5 years' experience and is a graduate of the Canadian International School. **Natasha Walton** is a 2013 TCC graduate with 10 years' experience in early childhood education. **Regini Yanson** has 10 years' experience and is a graduate of Pierce College.

D. Correspondence

Co-President **Ryberg** shared three letters from NWCCU regarding acceptance of the Spring 2017 mid-cycle report, the acceptance of the Spring 2017 Ad Hoc Report which addressed recommendation 1 of the Spring 2014 7-year evaluation report, and the Spring 2017 Ad Hoc Report accepting the Health Information Management baccalaureate level degree.

E. Board Report

- Board Member **Dunbar** attended the regular TCC Board meeting on July 17th. Liz attended Dr. George Tanberra's memorial service and the Greater Tacoma Foundation's Women & Leadership Conference at UW Tacoma.
- Board Member **Bernstein** attended the regular TCC Board meeting on July 17th, Dr. George Tanberra's memorial service, and the Greater Tacoma Foundation's Women & Leadership Conference. Lois also participated in a fundraiser for UW Tacoma and their upcoming Women in Leadership building.
- Board Member **Curtis** attended the regular TCC Board meeting on July 17th and the TCC Rainiers Alumni game on July 13th. James met with UW Tacoma to discuss their presidential search process. He also met with representatives at Bates Technical College to inquiry about high school career tech programs for juvenile offenders.
- Board Member **Adams** attended the TCC Foundation Board meeting in July.
- Chair **Ryan** attended the regular TCC Board meeting on July 17th and he also continues to serve on the ACT Board of Directors.

III. PRESENTATION

None

IV. ACTION ITEMS

None

V. NON-ACTION ITEMS

None

VII. PUBLIC COMMENT/REMARKS

No public comments.

VIII. EXECUTIVE SESSION

At 4:15 p.m. Chair **Ryan** announced that the Board would adjourn into Executive Session for approximately 20 minutes to discuss the presidential request for proposal document and timeframe of the search.

IX. BOARD ACTION AS A RESULT OF EXECUTIVE SESSION

At 4:35 p.m. the open board meeting reconvened. As a result of executive session, Chair **Ryan** asked for a motion to adopt the RFP put forth by Board member **Curtis** and **Bernstein**.

Board member **Dunbar** made a motion to adopt the RFP as proposed to incorporate changes discussed by Trustees during executive session. Board member **Adams** seconded the motion. All Board members voted in favor of adopting the RFP document. Board member **Curtis** will update the document and send to Vice President of Human Resources & Legal Affairs, **Beth Brooks**, for distribution next week.

X. ADJOURNMENT

There being no further business, the meeting was adjourned at 5:07 p.m.



Robert Ryan, Chair