

**Tacoma Community College
Board of Trustees Retreat
June 23, 2017, 8:00 a.m. – 3:30 p.m.
CI Shenanigan's, 3017 Ruston Way, Tacoma WA 98402**

MINUTES

Board Members

Bob Ryan, Chair
Gretchen Adams, Vice-Chair
Lois Bernstein
James Curtis
Liz Dunbar

Administration/Faculty/Staff/Guests

Bill Ryberg
Mary Chikwinya
Tod Treat
Beth Brooks
Rick Brady
Kelly Maxfield

CALL TO ORDER

Board Chair **Ryan** called the meeting to order at 8:11 a.m.

Presidential Search Update – Updates are:

- James Curtis and Lois Bernstein will represent the Board of Trustees on the presidential search advisory committee.
- A Request for Proposals (RFP) to seek interested search firms will be sent out in the coming weeks. This will begin the process of determining who is best suited to assist the presidential search advisory committee in finding our next president.
- The presidential search advisory committee will consist of two individuals chosen by their own unit's processes of determination. Those units will include students, faculty, classified staff, exempt staff, TCC Foundation board, and community members.
- James and Lois invite those units to begin the process of selecting their two representatives to serve on the committee. Deadline for names will be September 25, 2017. Please submit names to Beth Brooks, VP for Human Resources.

James and Lois will outline the search process and timelines at the Fall PDD, which is scheduled on Tuesday, September 19, 2017.

Achieving the Dream – Tod Treat shared the final report from the ATD Spring Coaches visit from Bernadine Fong and Bill Piland. Tod is focused on high goals for the campus community to spur student achievement. Great work is being done in Pathways to Completion and the Student Advising Department has gone above and beyond to assist students with their coursework and goals.

Civitas – Tod Treat introduced Kelley Sadler and Victoria Ichungwa from Organizational Learning & Effectiveness who presented a demonstration of Civitas; including Illume Students, Inspire for Advisor, Illume Courses, and Degree Map. The programs give TCC the ability to identify at-risk students with high accuracy. The real-time data can alert advisors about student persistence/non-persistence and assist with developing interventions to keep students enrolled and on a path of success.

At 9:43 a.m., Board Chair **Ryan** adjourned the meeting for a break. The meeting was reconvened at 9:58 a.m.

Master Plan Update – Matt Lane of McGranahan Architects presented a power point of the TCC Facilities Master Plan, which has changed very little since the last update in 2016. The state did not fund our request for a Business and Humanities Building in the last biennium. This project will be submitted again for the 2019-2021 biennium.

Tacoma Housing Authority Proposal – Michael Mirra and April Black. Tacoma Housing Authority will be expanding their housing program with TCC from 25 to 150 vouchers by the end of 2018. Since 2014, 201 students have applied for the College Housing Assistance Program (CHAP) and 47 students have received rental assistance. Average age of participants is 34 years old and 76% of participants are parents. Eligibility will be expanded to include homeless and non-homeless students who have exited corrections and are accessing TCC's Second Chance Financial Aid program.

THA would like to partner with TCC on a long term solution to purchase property near the college and build 70 units by the end of August 2018. Their eventual goal is to have 350 rental units available for TCC students to live closer to campus. In the current rental market, pricing is forcing students to move further away from campus, thus affecting their enrollment/attendance in some cases.

The board will address the long term solution at a later date after research and discussion. The board would need to see cost data before giving a 100% commitment at this time. Mary will set up a meeting with Michael and April soon.

TCC Foundation Update – Bill Ryberg shared information on the Foundation board members. Dianna Kielian will be making a career move soon. Tony Lindgren will become the board President at the end of July. Tim Flood will step into the Vice President role. Bill shared the statement of financial position and operations from the Foundation financials (documents to follow notes).

There will be no TCC Wine Classic in 2018. The Foundation will focus on the Reach Higher Luncheon instead for their main fundraising event.

Current year budget update – Bill Ryberg and Mary Chikwinya gave a brief overview of the budget but we are still waiting for a final budget to be passed by the Legislature. They have until June 30, 2017 to come to an agreement to avoid a state shutdown. We hope to have a 1st read of the 2017-2018 operating budget at the July board meeting.

Goal Setting for Interim Co-Presidents – Mary and Bill will draft goals to submit to the board in early July. Due to their Co-President and Vice President roles, both will be delegating projects and work to other managers/employees in their departments.

At 11:40 a.m., Board Chair **Ryan** adjourned the meeting for break before lunch was served. The meeting was reconvened at 11:50 a.m. for a working lunch session.

- Pierce County Coordinating Council Liz Dunbar, Bob Ryan, Lois Bernstein, James Curtis, Gretchen Adams
- ACCT Voting Delegate James Curtis
- TCC Art Committee Liz Dunbar, Gretchen Adams
- Multicultural Advisory Committee Liz Dunbar, Bob Ryan, Lois Bernstein, James Curtis, Gretchen Adams

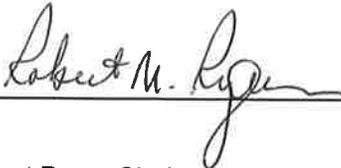
Board attendance at meetings and conference:

After discussion, it was agreed that attendance at conferences is tentatively scheduled as shown below.

Meeting	Date	Day	Location	Board Member(s)
ACCT Annual Congress	September 25-28, 2017	Mon-Thurs	Las Vegas	Bob Ryan James Curtis Lois Bernstein Gretchen Adams
Legislative Action Committee Retreat	November 9, 2017	Thursday	Doubletree Sea-Tac Airport	James Curtis Lois Bernstein
ACT Fall Conference	November 10, 2017	Friday	Doubletree Sea-Tac Airport	Bob Ryan James Curtis Gretchen Adams
ACT New Trustee Orientation	January 22, 2018	Monday	Red Lion Olympia	N/A
ACT Winter Conference	January 22-23, 2018	Mon-Tues	Red Lion Olympia	Bob Ryan Liz Dunbar
Transforming Lives Dinner	January 22, 2018	Monday	Red Lion Olympia	Bob Ryan James Curtis Lois Bernstein Gretchen Adams Liz Dunbar
ACCT National Legislative Summit	February 11-14, 2018	Sun-Wed	Washington DC	James Curtis Lois Bernstein
ACT Spring Conference	TBD	TBD	TBD	Bob Ryan

ADJOURNMENT

There being no further business, the meeting was adjourned at 2:35 p.m. by Board Chair **Ryan**.



 Robert Ryan, Chair