

Tacoma Community College
Board of Trustees Regular Meeting
January 11, 2017, 4:00 p.m.
College Board Room #120, Building 12

MINUTES

Board Members

Bob Ryan, Chair
Gretchen Adams
Lois Bernstein
James Curtis
Liz Dunbar

Administration/Faculty/Staff/Guests

Mary Fox	Maralise Hood Quan
Leia Plaza	Will Howard
Red Isaacson	Kari Twogood
Char Gore	Jim Carroll
Kim Matison	Dolores Haugen
Janine Mott	Tatyana Jones
Tamyra Howser	Stephanie Rock
Kyra Smith	Tomas Ramos
Sonja Morgan	Julie Benson
Krista Fox	Rick Brady
Yvonne Unnold	Sharon McBride
Sydney Marcotte	Chris Soran
Tod Treat	Joe Shannon
Kelly Maxfield	Don Sosnowski
Dave Howard	John Sandin
John Falskow	Jaleel Brown
Nora Price	Beth Brooks
Bruce Simonette	Patty Hermosa
Val Robertson	Shema Hanebutte
Greg Randall	Victoria Ichungwa
Kelli Sadler	Jill Merritt
Patty Green	Sarah Lewandowski
Dana Nystrom	Antonio Hamilton
James Newman	Betsy Abts
Rachel Payne	Julie Burton
Jon Eastabrooks	Kathryn Held
Mary Chen-Johnson	Kim White
Eric Corp	Mary Chikwinya
Bill Ryberg	

I. CALL TO ORDER

Chair **Ryan** called the meeting to order at 4:00 p.m.

II. General Matters

A. Changes/Approval of Agenda

MOTION: Upon a motion by Board member **Curtis** the Board unanimously approved the agenda as submitted.

B. Approval of Minutes:

December 14 Special Board Meeting

MOTION: Upon a motion by Board member **Curtis**, the Board unanimously approved the minutes of the December 14 Special Board Meeting.

December 14 Regular Board Meeting

MOTION: Upon a motion by Board member **Dunbar**, the Board unanimously approved the minutes of the December 14 Regular Board Meeting.

C. Introductions

Board member **Ryan** introduced **Vice President for Student Services and Co-President, Mary Chikwinya** who presented current TCC staff to introduce new employees in their departments.

- Janine Mott, Executive Director for the TCC Gig Harbor campus introduced **Angelica Gaeta, Customer Service Specialist, Gig Harbor Campus** – Angelica has worked

for the Federal Way School District as a Para educator, AmeriCorps, and for Peninsula School District's Community in Schools.

- Kim Matison, Director of Financial Aid Services, introduced **Sharon McBride, Work Study Coordinator, Financial Aid** – Sharon comes to TCC from Pierce College with many years of community college experience.
- Kim Matison, Director of Financial Aid Services, introduced **Sydney Marcotte, Workforce Program Coordinator, Financial Aid** – Sydney is a Gonzaga graduate and has worked in the Crosby Student Center at the college. Prior to that she was with AT & T.

Board member **Ryan** introduced and welcomed **Lois Bernstein, the new incoming Board of Trustee** – As Chief Community Executive, Lois oversees MultiCare's community presence and partnerships with organizations in MultiCare's service area.

Board member **Ryan** introduced **Director of Facilities & Capital Projects, Greg Randall**, who introduced the following new employees:

- **Dana Nystrom, Maintenance Mechanic 2**
- **Joe Fyfe, Grounds & Nursery Specialist 2**
- **Nicholas Ritter, Grounds & Nursery Specialist 2**
- **Antonio Hamilton, Custodial Manager**
- **Brent Palmason, Capital Projects Manager**

D. Correspondence

Mary Chikwinya, Vice President of Student Services and Co-President read a letter from Evergreen Provost Ken Tabbutt naming TCC's **Jim Carroll** a recipient of the Evergreen State College 2016 Teacher Excellence Award. Jim was nominated by former TCC and current Evergreen student Ashley Robinson who wrote:

"Every single thing that Jim taught me was thought provoking and applicable to our daily lives. His down to earth personality really made learning enjoyable. His teachings stuck with me and will continue to do so, I am sure."

E. Board Report

- Board Member **Dunbar** attended the regular board meeting and the special board meeting on December 14.
- Board Member **Bernstein** attended the new Board of Trustee Orientation on December 22 and the TCC Foundation board meeting on January 10.
- Board Member **Adams** attended the regular board meeting and the special board meeting on December 14. She also attended the TCC Gallery reception for "Cat People, Dog People" on January 10.
- Board Member **Curtis** attended the regular board meeting and the special board meeting on December 14. On January 10, he attended the Tacoma Community House 107th Birthday Celebration.
- Chair **Ryan** attended the regular board meeting and the special board meeting on December 14. He attended the new Board of Trustee Orientation on December 22 and the State Legislature send off on January 6 at the TCC Gig Harbor campus.

III. PRESENTATION

Student Voice – Stephanie Rock, Fresh Start Program Coordinator, introduced Fresh Start student Tatyana Jinxx Jones. Tatyana is the Lead Fresh Start Peer Advocate, a member of Phi Theta Kappa, Captain of Louder than a Bomb Poetry Slam Tacoma, and a recipient of multiple scholarships.

Tatyana is 19 years old and holds a GED earned through the Goodwill prior to entering the Fresh Start Program at TCC. While attending the REACH Center in Tacoma, the teacher encouraged her to attend an informational session about TCC. At first reluctant, she decided to go with a group of friends and was the only one who ended up staying to listen. It revitalized her vision for her educational goals. She has volunteered at Lochburn Middle School and at McCarver Elementary helping students learn to read. She has been accepted to Cornell University, Pacific Lutheran University, and Columbia University. She writes for the TCC Challenger. Also has partook in the UNCF Portfolio Project; Top Scholar for the Tacoma site. Tatyana has also attended SOCC and Queer I Am.

IV. ACTION ITEMS

A. Approve – Resolution Authorizing Investment of Tacoma Community College Monies in the Local Government Investment Pool – Attachment A

MOTION: Upon motion by Board member **Bernstein**, the Board unanimously approved the Request to Approve Authorizing Investment of TCC monies in the Local Government Investment Pool.

B. Approve – 2018-19 Instructional Calendar

MOTION: Upon motion by Board member **Adams**, the Board unanimously approved the Request to Approve the 2018-19 Instructional Calendar.

C. 1st Read – Course Fees 2017-18

Executive Vice President for Academic & Student Affairs, Dr. Tod Treat provided information on the Course Fees for 2017-18.

MOTION: Upon motion by Board member **Dunbar**, the Board unanimously approved the 1st Read of Course Fees for 2017-18.

V. NON-ACTION ITEMS

A. Pathway to Completion: Guided Pathways

Executive Vice President, Dr. Tod Treat – Pathways to Completion was developed in 2007 as part of Achieving the Dream. In 2017, we are updating to Pathways 2.0 to add more robust and detailed milestones. Board member Ryan would like data surrounding student recognition of accomplishments, success in their careers, and completion points to share with our state Legislature. TCC should be credited and rewarded for these milestones and have the opportunity to track student achievement somehow. Dr. Treat mentioned a student clearing house available to track students and add data from TCC. Board member Curtis asked if exit interviews would be a possibility so we can keep in touch with the students.

B. Listening Circles Update:

Mary Chikwinya and Bill Ryberg, Co-Presidents – Introduced Maralise Quan Hood of Center for Dialog & Resolution who presented common themes from the Listening Project based upon the TCC Pace Survey of 2016. (See report to follow). A session will be scheduled for late January and Maralise will invite all TCC employees back to review the report, outcomes, and possible next steps. Watch email and the Portal for details of the meeting.

C. Emergency Operation Plan

Director of Facilities & Capital Projects, Greg Randall - Provided a new TCC Emergency Operation Plan in a 64 page document. FEMA's Comprehensive Preparedness Guide (CPG Version 2.0) assisted the committee in developing the plan. Printed copies are being made available to each department and were given to TCC board members. The EOP will be available for viewing and download on the TCC Portal. Incident command members will be meeting to set up training and to participate with Pierce County Emergency Operations Center and the FEMA drill at Oregon State University. The committee plans a fire drill in early spring as an initiation of regular drills for the campus.

D. INVISTA Performance Solutions

Executive Director of INVISTA Performance Solutions, Don Sosnowski - Provided an update on accomplishments since their establishment in 2011 to collaborate with local community colleges. INVISTA provides credit and non-credit training for local companies, organizations, and government entities. Since 2011 the organization has worked with 67 clients, 225,000 employees, provided 15,905 courses, given 3211 college credits, all with sales of 2 million per year and a satisfaction rate of 92%. Their delivery model is a blend of in-person/online. They do have opportunity for student internships via the Goodwill Program in Tacoma. Future trends for the greatest need of their clients include Supervisory & Management Training and Inclusion & Diversity Programs.

VI. REPORTS

A. Associated Students Report – Red Isaacson, ASTCC President:

- Shared the new winter calendar
- Student government has faculty/student socials and lunches planned to build community.
- For winter welcome week, student government held a resource fair, provided coffee, and offered a spaghetti lunch to the students.
- School dances are coming back! The Yule Ball will take place Friday, January 27th and all are invited.

B. Faculty Report—Dave Howard, Faculty Union Representative:

- Dave thanked Red for doing a great job as ASTCC President and to all those in student government.
- Extended a welcome to Lois Bernstein as our new TCC Board Trustee.
- Spoke about the Listening Circles outcome as an important, but not easy, report to hear from Maralise. He recognized the college communities' ability to address our issues head on, appreciate others views with respect, and the good intentions of building a culture of trust and communication. We should fertilize what we already have, rebuild, and focus on our students.
- Looking forward to Martin Luther King Jr. Day with respect, courage, and love.

C. Classified Staff Report - Eric Corp, Classified Staff Representative:

- Held the Classified Committee meeting on December 28th to plan their breakaway tentatively slated for June 1st or 2nd. The January 25th meeting will finalize the date and location.
- They are working on professional development for March or April, including Office 365 workshops.
- The Committee is working on creating a calendar for distribution for the classified members.

D. Foundation/Legislative Report –Bill Ryberg, Vice President for College Advancement:

- The scholarship application for the Foundation is open through April. Each application will be read with two sets of eyes and decisions made by June.
- Foundation is working on board recruitment for 2-3 new members.
- Tacoma Wine Classic is set for May 20th, 2017.
- The Reach Higher luncheon is scheduled for February 9, 2017.

E. Co-President's– Mary Chikwinya and Bill Ryberg:

- With the Legislature reconvening, there will be several visits to Olympia to tell TCC's story and to personally connect with our senators and representatives. A corrections bill has been introduced by both the house and senate (HB1129, SB5069) to change the RCW to offer an associate's degree for incarcerated students.
- Both Bill and Mary are attending the Instructional Council and Faculty Leadership meetings and spending time on campus to listen to faculty. They are focused on student success and the value of relationships with our employees at TCC.

VII. PUBLIC COMMENT/REMARKS

None

VIII. EXECUTIVE SESSION

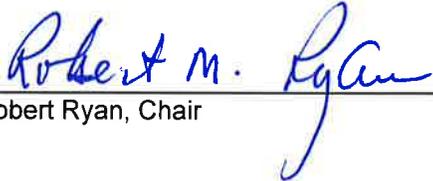
At 5:57 p.m. Chair **Ryan** announced that the Board would adjourn into Executive Session for approximately 20 minutes. At 6:24, Board notified it would be 5 more minutes.

IX. BOARD ACTION AS A RESULT OF EXECUTIVE SESSION

At 6:27 p.m. the open board meeting reconvened. As a result of executive session, no action was taken.

X. ADJOURNMENT

There being no further business, the meeting was adjourned at 6:28 p.m.


Robert Ryan, Chair