

**Tacoma Community College  
Board of Trustees Regular Meeting  
December 10, 2014, 4:00 p.m.  
Building 12 ~ College Room**

**MINUTES**

**Board Members**

Liz Dunbar, Chair  
Chad Wright  
Gretchen Adams

**Absent:**

Bob Ryan, Vice Chair  
Don Dennis

**Administration/Faculty/Staff/Guests**

Pamela Transue	Tod Treat
Mary Chikwinya	Rick Brady
Silvia Barajas	Michelle Brownlee
Pat Shuman	Mary Fox
Dave Howard	Mark Hamilton
Rachel Payne	Val Robertson
Andy Duckworth	Shawn Jennison
Charlie Crawford	Beth Brooks
Brandon Anderson	Bill Ryberg
Mecca Salahuddin	Victoria Ichungwa
Elizabeth Hyun	Janine Mott
Steve Ashpole	Mike Flodin
Dolores Haugen	Kim Ward
Val Morgan Krick	Kent Tse
Janice Stroh	Beau Jackson
Matt Lane	Suwilanjji Silozi
Kelley Sadler	Victoria Southworth
DeAndrea Harris	Rachel Schurman
Cristy Yanos	Andre Lewis
Shema Hanebutte	Ashley Ganan
James Newman	Jeremy Spring
Kari Twogood	Jason Prenovost
Cathie Bitz	Judy Colarusso
Chris Stancich	Jim Lampman

**I. CALL TO ORDER**

Chair **Dunbar** called the meeting to order at 4:01 p.m.

**II. EXECUTIVE SESSION**

At 4:01 p.m. Chair **Dunbar** announced that the Board would adjourn into Executive Session for approximately 20 minutes to review professional negotiations and personnel contract. Action will be taken as a result of the session.

**III. BOARD ACTION AS A RESULT OF EXECUTIVE SESSION**

At 4:20 p.m., the Board reconvened for open public meeting.

**Changes/Approval of Agenda**

**MOTION:** Upon a motion by Board member **Wright**, the Board unanimously approved the agenda as presented.

As a result of Executive Session, the following action was taken:

**A. Exempt Employees Negotiated Agreement**

**MOTION:** Upon a motion by Board member **Wright**, the Board unanimously approved the Exempt Employees' Negotiated Agreement.

WFSE thanked everyone for their cooperation in this hard work.

**B. Extension of Retirement Date**

**MOTION:** Upon a motion by Board member **Wright**, the Board unanimously approved the extension of President Transue's contract until such time as the new president takes office.

**IV. PUBLIC COMMENTS/REMARKS - None**

**V. GENERAL MATTERS**

**A. Approval of Minutes for the October 8 Regular Meeting and the November 19 Special Meeting.**

**MOTION:** Upon a motion by Board member **Wright**, the board unanimously approved the minutes of the October 8 Regular Meeting and the November 19 Special Meeting.

**C. Introductions**

**Mary Fox**, Written Communications Instructor, introduced TACTC Transforming Lives Nominee Michelle Brownlee. Michelle is being recruited to be the president of the international Phi Theta Kappa organization. Michelle shared her experiences and background and how she has enjoyed TCC. Beau said she has been very integral to everything that is happening on campus. Dave Howard said that students like Michelle are the reason why it is a joy to be a teacher.

**D. Correspondence – None.**

**E. Board Report**

- Trustee Adams has been involved in the presidential search committee and the meetings it entails, as well as the candidate interviews. She attended the Darryl & the Diptones fundraiser, and the campus retirement party for President Transue was fun.
- Trustee Wright has attended all the special Board meetings and has been involved in the search work. He, too, enjoyed President Transue's party.
- Chair Dunbar has been busy with the presidential search process and meetings. She enjoyed emceeding President Transue's party. She mentioned that Trustees Dennis and Ryan are continuing their work with the presidential search process by travelling to the candidates' campuses to conduct interviews with faculty, staff, Boards, and communities.

**V. PRESENTATION**

**Student Voice: Student Athletes**

**Jason Prenovost**, Athletic Director, introduced student athletes **SuwilANJI Silozi** (men's soccer), **Victoria Southworth** (women's soccer), **Jeremiah Springs** (baseball), **Ashley Ganan** (women's basketball), and **Andre Lewis** (men's basketball). **Sojo Channel** (volleyball) and **Carsen Stanley** (women's basketball), were unable to attend the Board meeting. Each student shared a little about themselves and Jason talked about each one individually, how they will be successful, and how proud he is of them. He also mentioned that **Rachel Sherman** was named Regional Coach of the Year for Women's Volleyball and **Jason Gjertsen** was named Co-Regional Coach of the year for Men's Soccer. Foundation President **Pat Shuman** asked that the students remember to tell people they attended TCC.

**VI. ACTION ITEMS**

**A. Approve for Study: Elimination of Graduation Fees**

**MOTION:** Upon a motion by Board member **Wright**, the Board unanimously approved for study the elimination of the \$10.50 graduation fee.

**B. Approve: President Emeritus**

**Tod Treat, Beau Jackson, Bill Ryberg, Dolores Haugen, Beth Brooks, Rachel Payne and Val Morgan-Krick** each read portions of the nomination of President Pamela Transue to receive the status of President Emeritus.

**MOTION:** Upon a motion by Board member **Adams**, the Board unanimously approved President Emeritus status for retiring President Pamela Transue.

**VII. NON-ACTION ITEMS**

**A. City of Tacoma Water Retention Ponds Easement**

**Matt Lane** of McGranahan Architects and Civil Engineer **Doreen Gavin** of AHBL updated the Board on the City of Tacoma Water Retention Ponds easement that was introduced to the Board back in September. This is to be a partnership between TCC and the City where the City would pay to develop the area and the College and City can use it. There is a real challenge to plan for sustainable storm water measures.

A storm water detention pond facility will be necessary. It will be located on the eastern portion of the campus. Meetings have been held with the City to discuss the possibility of constructing a storm water pond that would provide mitigation for TCC and capacity for the City. There are over 38 acre feet which is a large volume. We would need 4 acre feet of storage, so TCC would only use 12% of the area.

Items of note:

- The City of Tacoma wants to take the lead in a preliminary design.
- TCC has the review authority.
- First step is a geotechnical investigation after which a true concept could be developed.
- If the concept design is agreed upon, an MOU would be created.
- TCC would get all future storm water flow needs met.

A question was posed on how involved the College can be. Matt stated that faculty and staff will be very involved in the process and will be allowed to access the site for teaching purposes. Faculty will still be able to use the wetlands and storm water testing for teaching purposes. It will be a City-funded and City-maintained project. Once soil tests are complete, Matt will bring back answers to questions about liability of the retention ponds which would be built in phases. They will work with the Attorney General's office to hold the college harmless for liability. Trustee Wright mentioned that contamination is a concern and we need to consider that and liability for cleanup costs.

At this stage we are working with the City and plan to bring it back in January for Board approval of moving forward. The Attorney General will be involved to make certain the agreement is correct and protects TCC.

Discussion was then held on the future access road on Pearl Street that is being planned and whether we could incorporate that into the approval of this project so that we have an access approved by the City.

Vice President Barajas will prepare documentation that will come back for Board review in January.

**B. Pathway to Completion: Student Achievement Data**

**Tod Treat** and **Kelly Sadler** provided the results of the Student Achievement Data for 2013-14. They discussed the shift in the way the State is handling student achievement, where we are, and where the gaps are (we monitor these results very carefully). They went over the charts (attached) and explained how points are assigned. Of particular interest is the table that shows how TCC ranks compared to other colleges. TCC's college readiness in Math is the best in the state (Tod thanked the faculty for that). We are also nationally known for the redesign of English and Basic Skills. We are doing very well in professional-technical success, but not as well as we'd like with transfer students.

Tod thanked Kelly Sadler and Victoria Ichungwa for this report.

**C. New Tenure Guidelines**

Val Morgan-Krick provided the Board with copies of the recommendation for updates to the Tenure Review Guidelines (attached) as proposed by the Tenure Guideline Task Force. The attainment of tenure for full-time faculty is important and faculty care deeply about it. The Faculty committee of six faculty and two administrators worked together to go through the guidelines as they exist in the Negotiated Agreement and reflected on their own experiences in going through the tenure process and being on tenure committees. They looked at what works well and what is missing. It was agreed that we should highlight the probationer rather than the "checklist" of things the probationer must do; look at their gifts and talents more.

Two important changes that will affect the Trustees are:

- Moving from a paper notebook to an electronic notebook.
- Modified order of dossiers so it highlights what the Board and committee would find important.

Val stated that those who are in their second or third year will keep their notebooks right now. The change will begin next year. Some second year probationers are choosing to keep the notebooks; others prefer having their first year on electronic dossiers.

**D. Division Reorganization**

**Tod Treat** provided a report (attached) on the significant changes and reorganization of the Arts, Humanities, Social Sciences and Transitional Studies department since Dean David Endicott's retirement. A search has been recommended for a Dean of Arts, Humanities, and Social Sciences.

**E. Legislative Report**

**Shawn Jennison** provided a report on the legislative session and election results. There will be many changes. Initiative 1351 (additional staff/class-size reductions in public schools) passed and will incur

many discussions as legislators approach this session. The Governor's budget is due out next week. Some stumbling blocks and potential roadblocks for higher education are Initiative 1351, McCleary funding, and transportation project funding. Shawn mentioned that there will not be much money available for higher education.

## VIII. REPORTS

### 1. **Associated Students Report – Beau Jackson**, Student Body President, reported:

- Student life will have some major changes coming with the departure of Jen Manley.
- The Student Senate received additional funds to start up a printmaking club. They will be able to offer reduced rates on certain items which will be available to the whole campus.
- The Senate approved a proposal to make the campus entirely smoke free.
- Discussions have been held with Val Morgan-Krick regarding consistent student presence on tenure committees.
- Beau met with the Foundation to discuss funding of the Peanut Butter & Jam program. He also met with Silvia Barajas to discuss housing. They are currently developing a proposal to submit.
- Beau announced that he received an internship at the State Board and will be working on building up their program as well as building a student committee for the state and working on legislative issues. He thanked President Transue for her letter of recommendation.

### 2. **TCC Foundation Report – Pat Shuman**, President of the Foundation:

The Foundation Reach Higher lunch will be held on Feb 5. Pat handed out Save the Date cards and encouraged everyone to invite people to attend.

### 3. **Administrative Report**

**President Transue** mentioned the following:

- TCC has been selected as a Top School in the Military Advanced Education Guide to Colleges and Universities.
- Meetings have been held with various legislators. Trustee Don Dennis and Foundation Directors Bob Draggoo and Dianna Kielian have participated in those meetings.
- On November 20 President Transue was honored to be interviewed on TV Tacoma for CityLine. That same day she made a presentation to Rotary and was able to share with them the changes and improvements TCC has made over the past 17 years in programs, physical environment, and our contribution to the community. She was also able to tell them about the state of education in general and the challenges we face.
- On Nov. 21 the Presidents and Chancellor of the Pierce County colleges met with The News Tribune. The Board was provided copies of an Op Ed in *The News Tribune* regarding Initiative I-1351 which requires additional staff at the public schools and the impact it has on two-year colleges. The article includes a picture of the stairwell in our Science & Engineering building.
- The Multicultural Advisory Council on Dec. 3 included a report by Carol Mitchell from Pierce Transit who discussed generational diversity at Pierce Transit. (Carol was also the person who interviewed President Transue for CityLine.) There was also a report on the first ever TCC Men's Conference that is scheduled for May 2, 2015. It is still in the planning stages, but they are considering some wonderful sessions for men from both on campus and off.
- We received a report from the State Board with projected enrollments for 2014-15. Based on preliminary fall quarter enrollments, they are projecting state annual enrollments to have a 3% decline from the 2013-14 academic year and 1% below our legislative enrollment target. TCC has higher enrollment demand compared with our state allocation, than any of the other 33 colleges in the system.
- Christy Perotti, Running Start Coordinator, received an email from a 2000-2002 Running Start student. He wanted Christy to know how she impacted his life and the successes he has achieved since he graduated from TCC with an Associates Degree with High Honors. He received, with Honors, a Bachelor's Degree in Psychological and Brain Sciences from Dartmouth, several other degrees at various universities, and now has a doctorate and is a Neuropsychology Post-Doctoral Fellow at the Uniformed Services University of the Health Sciences in Bethesda, Maryland. The Board was provided copies of the email he sent Christy that details everything he has accomplished since leaving TCC. President Transue expressed her pride in the work of Christy.

- Our Women's Volleyball team is the 2014 NWAAC Western Division Champion! Congratulations were extended to volleyball coach Rachael Schurman. President Transue stated that TCC's coaching staff is one of the best, and she extended her appreciation to basketball coach TJ Caughell and his team. They have been working hard to get beds and other necessities donated to student athletes who are sleeping on floors and/or struggling to make ends meet. The Board was provided copies of the email Coach Caughell sent regarding the great response of donations to the team.
  - Copies were provided to the Board of an article in the Arts Section of the *News Tribune* about the TCC Art Gallery exhibit of the works of Fumiko Kimura and Rob Fornell.
  - Copies were provided to the Board of *Una Voice*, our annual magazine of student writing.
  - The Holiday Luncheon is being held tomorrow.
  - President Transue thanked everyone involved in the wonderful retirement reception held for her on Dec. 5.
- 4. Faculty Report—Dave Howard, Faculty Union Representative:**
- Faculty offered congratulations on the exempt staff negotiated agreement.
  - They are busy with grading and preparing for the end of the quarter.
  - The Presidential search has been the most important issue on campus. Forums were well attended and there was great participation. Dave stated that it speaks volumes that we have an open forum process that allows people to stand up and speak the truth. He is honored to be part of a group of people who have the bravery to speak out.
  - Faculty have enjoyed an excellent president in Dr. Transue and understand that the new President will be different. He stated that the faculty would like the Board to take its time in selecting someone to replace President Transue. He is confident that the Board will be very deliberate about the process and take their time in making a decision.
  - Dave complimented Dr. Transue on what she has accomplished as President.
- 5. Classified Staff Report— None.**

IX.

**ADJOURNMENT**

There being no further business, the meeting was adjourned at 5:58 p.m.

Liz Dunbar, Chair