

AGENDA

Board of Trustees

Bob Ryan-Chair
James Curtis-Vice Chair
Gretchen Adams
Lois Bernstein
Liz Dunbar

President

Ivan L. Harrell II, Ph.D.

TCC Mission Statement:

TCC creates meaningful and relevant learning, inspires greater equity, and celebrates success in our lives and our communities.

Board Mission and Vision:

The Board will govern with a style that emphasizes outward vision rather than an internal preoccupation, encouragement of diversity in viewpoints, strategic leadership rather than administrative detail, clear distinction of Board and presidential roles, collective rather than individual decisions, future rather than past or present, and proactive rather than reactive.

- | | | |
|-------|--|--|
| I. | CALL TO ORDER | Bob Ryan |
| II. | GENERAL MATTERS
A. Changes/Approval of Agenda
B. Approval of Minutes: May 2 Ellen Pinto Meeting
C. Approval of Minutes: May 9 Regular Board Meeting
D. Introductions & New Hires
E. Correspondence
F. Board Report | Bob Ryan
Bob Ryan
Bob Ryan
Vice Presidents/Deans
President Harrell
Bob Ryan |
| III. | PRESENTATION
A. Student Voice: International Program
B. Instructional Innovations Grant Presentation | James Newman
Allison Muir, Sheri Gietzen,
Christopher Willett |
| IV. | ACTION ITEMS
A. First Read Elimination of Advanced Placement (AP) Fees
B. First Read of 2018-2019 Operating Budget
C. First Read of ASTCC 2018-2019 Budget
D. Election of Board Officers for 2018-19 | Cielito Lane
President Harrell, Bill Saraceno
Sonja Morgan
Bob Ryan |
| V. | NON-ACTION ITEMS
A. Pathway to Completion: Associates in Music Graduates | Anne Lyman, John Falskow |
| VI. | REPORTS
A. Associated Students
B. Faculty
C. Classified Staff
D. Foundation
E. Legislative
F. President | Kerry Ramroop
Dave Howard
Jill Merritt
Tony Lindgren
Bill Ryberg
Ivan Harrell |
| VII. | PUBLIC COMMENT/REMARKS | Bob Ryan |
| VIII. | EXECUTIVE SESSION
Under RCW 42.30.110, an executive session may be held for the purpose of receiving and evaluating complaints against or reviewing the qualifications of an applicant for public employment or reviewing the performance of a public employee; consultation with legal counsel regarding agency enforcement actions or actual or potential agency litigation; considering the sale or acquisition of real estate; and/or reviewing professional negotiations. | Bob Ryan |
| IX. | BOARD ACTION AS A RESULT OF EXECUTIVE SESSION | Bob Ryan |
| X. | ADJOURNMENT
Interpreters for people with hearing impairments and Braille or taped information for people with impairments can be provided. Please contact Kelly Maxfield, Office of the President at 6501 South 19 th St., Tacoma WA 98466; Tel: 253/566-5169 or e-mail kmaxfield@tacomacc.edu. | Bob Ryan |

**Tacoma Community College
Board of Trustees Special Meeting
May 2, 2018, 3:30 PM
Building 12 – Board Room**

MINUTES

Board Members

Bob Ryan
James Curtis
Gretchen Adams
Lois Bernstein
Liz Dunbar

Administrators/Staff/Students

Ivan Harrell	Rick Brady
Sonja Morgan	Sam Ahmad
Marcel Augustin	Clarisa Leu-Rodriguez
John Falskow	Amunoo Tembo
Anne Lyman	Mary Chikwinya
Marcia Moe	Kelly Maxfield

I. CALL TO ORDER

Board Chair **Ryan** called the meeting to order at 3:32 p.m.

II. ELLEN PINTO OUTSTANDING STUDENT AWARD

Interviews and Selection – Nominations for three students, Sam Ahmad, Marcel Augustin, and Clarisa Leu-Rodriguez, were submitted to the Board. The three students were individually interviewed by the Trustees and asked the same questions.

The Board discussed the responses of the candidates to determine which nominee would receive the Outstanding Student of the Year Award. The award recipient will receive a plaque and \$1,000 and the two other finalists will each receive a certificate and a monetary award of \$500 at the Student Awards Ceremony on May 15, 2018.

MOTION: Upon a motion by Board Chair **Ryan**, the Board granted the Ellen Pinto Student of the Year Award to Marcel Augustin.

III. ADJOURNMENT

There being no further business, the meeting adjourned at 5:11 p.m.

Bob Ryan, Chair

**Tacoma Community College
Board of Trustees Regular Meeting
May 9, 2018 4:00 p.m.
College Board Room #120, Building 12**

MINUTES

Board Members

Bob Ryan
James Curtis
Liz Dunbar
Gretchen Adams
Lois Bernstein (via phone)

Administration/Faculty/Staff/Guests

Mike Goncharuk	Katie Gulliford
Joe Shannon	Dave Howard
Lynette Crumity	Will Howard
Max Harned	Pattie Green
Margi Harned	Kelley Sadler
Bill Ryberg	Sonja Morgan
Matt Smith	Debbi Olson
Dolores Haugen	Rebecca Jayasundara
Nermalyn Edwards	Janine Mott
Cliff Frederickson	Patti Hermoso
Tina Hagedorn	Sharon Rivera
Kerry Ramroop	Valerie Robertson
Sultana Shabazz	Rick Brady
Ivan Harrell	Hospitality Ward
Kelly Maxfield	Jinny Boule
Stacy Roska	Jerrie McLin
Tiffanie Fortune	Char Gore
Candace Watkins	Kim Lee
Odette Allen	Kristina Young
Rob Olsen	Ashlynn Poe
Tod Treat	Beth Brooks

I. CALL TO ORDER

Chair **Ryan** called the meeting to order at 4:00 p.m.

II. General Matters

A. Changes/Approval of Agenda

- MOTION:** A request was made by Chair **Ryan** to add an action item regarding Co-Presidents compensation to the agenda. Upon a motion by Board Co-Chair **Curtis**, the Board unanimously approved the agenda as changed.

B. Approval of Minutes:

April 11, 2018 Board Meeting

MOTION: Upon a motion by Board member **Dunbar**, the Board unanimously approved the minutes of the April 11, 2018 Board Meeting.

C. Introductions

Chair **Ryan** introduced Dr. Ivan Harrell to those in attendance. Dr. Harrell thanked the Board of Trustees for selecting him to lead the college. He also thanked the college community for welcoming him warmly these past two weeks. It is a dream come true for him to lead Tacoma Community College.

Board member **Ryan** introduced **Executive Vice President Tod Treat**, who introduced Dr. Sharon Rivera. Dr. Rivera is the new Director of MESA for TCC. She formerly worked in the same position at Highline Community College.

Assistant AG Rick **Brady** introduced Katie Blinn who works in Olympia in Labor and Personnel for the Attorney General's Office.

D. Correspondence

None

E. Board Report

- Board Vice-Chair **Curtis** attended the April 11 regular Board Meeting, the April 20 Special Board Meeting, and the May 2 Ellen Pinto Award Board Meeting. James participated on a People of Color in Law Enforcement Panel for Dr. Loveless-Morris and Dr. Cho in the Sociology Department.
- Board Member **Dunbar** attended the April 11 regular Board Meeting, the April 20 Special Board Meeting, and the May 2 Ellen Pinto Award Board Meeting. Liz attended the May 2 Multicultural Advisory Council meeting on campus. Fundraising and awards season is busy and she has attended the YWCA Luncheon, Rotary 8 Auction, Graduate Tacoma, UWT Business School Awards Ceremony, and the UWT Urban Studies Lecture.
- Board Member **Adams** attended the April 11 regular Board Meeting, the April 20 Special Board Meeting, and the May 2 Ellen Pinto Award Board Meeting. Gretchen attended the Rotary 8 Auction and the Girl Scouts Luncheon in the community. She also attended the TCC Foundation Welcome Dinner for Dr. Harrell on May 7 where she met new Director of Development, Lynette Crumity.
- Chair **Ryan** attended the April 11 regular Board Meeting, the April 20 Special Board Meeting, and the May 2 Ellen Pinto Award Board Meeting. Bob met with Jesse Young who represents the 26th Legislative District and with Larry Seaquist, former Legislator who continues to work on education initiatives.
- Board Member **Bernstein** attended the April 11 regular Board Meeting, the April 20 Special Board Meeting, and the May 2 Ellen Pinto Award Board Meeting. Lois also attended the Graduate Tacoma Event, the UWT Business School Awards, and the UWT Urban Studies lecture. Lois is helping to organize the Health Careers Collaborative with CHI Franciscan, Multicare, Tacoma Schools, and TCC to develop a Healthcare focused high school within Stadium HS starting in the fall of 2018.

III. PRESENTATION

Student Voice – HIM BAS Graduates - Char Gore and Kim Lee

Char and Kim introduced the first graduates from the Health Information Management BAS Degree offered at TCC. Stacy Roksa, Tiffany Fortune, Jinny Boule, and Jerrie McLin will all participate in our June Commencement. All four received their AA degrees from Tacoma Community College and all are full time Healthcare Professionals at Madigan, the Department of Veteran Affairs, and Harborview.

IV. ACTION ITEMS

A. Approve Faculty Emeritus – Tod Treat

Dean Yvonne Unnold nominated Dr. Linda Duchin, retired Anthropology Professor, for Faculty Emeritus. Former Co-Presidents Mary Chikwinya and Bill Ryberg recommend that the Board of Trustees approve this recommendation. Upon a motion by Board member **Adams**, the board voted unanimously to grant Faculty Emeritus to Dr. Linda Duchin.

B. Compensation for Interim Co-Presidents – Bob Ryan

The interim contracts for Bill Ryberg and Mary Chikwinya agreed to compensate them until June 30, 2018. They are assisting in the transition of Dr. Harrell since his first day of employment on May 1, 2018. Upon a motion by Board member **Adams**, the Board voted to fulfill the end date of the original contracts and continue to pay them at the negotiated salary until June 30, 2018.

C. TCC Food Pantry Naming Recognition – Bill Ryberg

The idea for a TCC food pantry began in Professor Rob Olsen's classroom as a project for students Ashley Ngo and Maylonnai Harris who created a feasibility study and survey about food insecurity on campus.

The students developed a comprehensive business plan and the survey revealed that fifty-five percent of students on campus have two meals or less per day. Nearly twenty-five percent are not able to eat before attending their classes each day.

Bill Ryberg obtained a \$15,000 grant from the Key Bank Foundation to pilot a one-year plan for a campus food bank. Rob Olsen, Mary Jane Oberhofer, and Kelli Johnston presented their idea to campus groups, students, and the TCC Foundation Board members. This is when Max and Margi Harned became interested in the project and began their own research. Upon learning how prevalent food insecurity is on college campuses nationwide, they decided to get involved.

The Harned's donated \$50,000 in support of the TCC Food Pantry that will touch 2000-3000 students on the campus and be housed in building 17. Their goal is to turn the tide for students. Max shared his mantra for life, "We make a living by what we make but we make a life by what we give."

Upon a motion by Board member **Adams**, the Board voted unanimously to name the food pantry the "Max and Margi Harned Titan Food Pantry."

V. NON-ACTION ITEMS

A. Pathway to Completion: Distinction Pathways – Kristina Young

The Global Studies Distinction Pathway is a twenty plus credit co-curricular Capstone that accommodates both Professional/Technical and Academic Transfer degree-seeking students. When students finish the pathway, they will be able to demonstrate detailed knowledge about other parts of the world such as geography, history, cultures, and political and economic systems. Currently a MOU is being discussed with Washington State University's Global Studies Minor.

Honors Distinction Pathway has participation from four divisions on campus with fifteen sections offered from winter 2017 through spring 2018. There are nearly 300 students participating in the program in 2017-18. MOUs are being negotiated with UWT's Global Honors Program and WSU's Honors College.

B. TCC Library Street Art Mural – Candice Watkins & Odette Allen

Library & Archives are leading a project of a street art-style mural inside the TCC Library that will cover two of the large walls in the main room of the Library. An advisory group of faculty and students came together in fall and winter quarters to create a theme for the project to include the concepts of "Open, Connection, Growth, and our natural Pacific NW and Puget Sound surroundings". This spring, the design work is beginning with a plan to start painting between summer and fall quarters. These concepts tie directly to the Library's mission and all four of the college's strategic goals; Create Learning, Achieve Equity, Engage Community, and Embrace Discovery.

Candace and Odette applied for a grant but no funds were awarded to the project. Internal TCC funds will fund the project. Student Senate representatives and faculty strongly support the mural project. When the design phase is finished, Dr. Harrell asked the group to share with Faculty, Staff, and Students for feedback. There will be a final approval process created before the painting begins.

C. Recognition of Co-Presidents – Bob Ryan

Bob thanked Mary Chikwinya and Bill Ryberg for leading the campus during the 18-month transition and expressed appreciation of a job well done. The campus is in a better place for their hard work and collaborative effort. Bob presented Bill and Mary with Hilltop Glass bowls in Titan Blue and Gold.

VI. REPORTS

A. Associated Students Report – Kerry Ramroop, ASTCC President:

- TCC students attended five of the Diversity Film Festival events at the Grand Theatre.
- April 22nd, students attended a Seattle Sounders game at Centurylink Field.
- Louder than a Bomb Poetry Slam was held in the Student Center on April 28.
- On May 10, the ASTCC will visit Mission Creek for a panel on Student Leadership.
- An outdoor kickball event takes place on Friday, May 11 from 1:00 – 4:00 p.m.
- On May 11 at 6:30 p.m., a fashion show and dance show occurs in the Student Center.
- The Student Awards Ceremony is on May 15 from 5:30 – 8:30 p.m.
- The next Student Development Luncheon is on May 23 in Building 11.

B. Faculty Report—Dave Howard, Faculty Union Representative:

- Dave thanked Co-Presidents Chikwinya and Ryberg for leading the college the past 18 months.
- Congratulations to Dr. Duchin for achieving Emeritus Faculty status.
- Welcome Dr. Harrell. Dave enjoyed participating in the search process.

C. Classified Staff Report - Will Howard, Classified Staff Representative:

- The Classified Staff Breakaway occurs on May 31 at CI Shenanigans.
- Election ballots for classified committees and officer positions are being distributed on Thursday, May 10.
- The May Classified Showcase is Patti Hermoso, office assistant for E-Learning. Patti is a Classified Union Representative and serves on the Classified Council. She is a 10-year veteran of the United States Army and is Building 16's Safety Officer. She is a co-owner of Tacoma Games, a store and activity space specializing in tabletop gaming. Patti sings soprano with the Northwest Repertory Singers and supports the TCC Brass Ensemble. Her goal is to write a book someday.

D. Foundation Report - Tina Hagedorn

- The Foundation is recruiting new board members.
- Working with Bill Ryberg while he was Interim Co-President was a great experience. He performed both jobs seamlessly.
- The Foundation had its' best fundraising year in 2017-18.

Legislative Report – Bill Ryberg, Co-President and VP for College Advancement:

- No report this month.

E. President's Report – Ivan Harrell

- The State Board approved TCC's third BAS degree in Applied Management.
- TCC's PTK Chapter attended the national convention in Kansas City and were acknowledged as one of the top 35 chapters (out of 1300 chapters globally).
- The last day of Rick Mahaffie's art exhibit was May 4. It was a wonderful exhibit. The Student Art Show begins on May 14 in the Art Gallery.
- Attended the Fresh Start event this morning in building two and heard words such as "welcoming and engaging" from numerous participants in the program.
- On May 7, attended the TCC Foundation Welcome Dinner. Thank you for welcoming me to campus and Tacoma!

VII. PUBLIC COMMENT/REMARKS

Former and current student Hospitality Ward discussed accommodation and disability issues she has encountered at TCC. The Leadership Team will follow up.

VIII. EXECUTIVE SESSION

No Executive Session.

IX. BOARD ACTION AS A RESULT OF EXECUTIVE SESSION

N/A

X. ADJOURNMENT

There being no further business, the meeting adjourned at 5:36 p.m.

Robert Ryan, Chair

TACOMA COMMUNITY COLLEGE

REMOVAL OF ADVANCED PLACEMENT (AP) FEES

JUNE 13, 2018

BACKGROUND

Advanced Placement is one of the multiple measures used for placement for students, such as SAT Test scores and High School Articulation Agreements. For more than 20 years, TCC has charged a \$10.50 per course fee for posting Advanced Placement (AP) Test Credits on a student's TCC transcript. AP Test scores of 3 and above are eligible for TCC course credit. AP test score evaluation is an established equivalency. We do not charge a fee for other multiple measure placements. We also do not charge a fee for posting transfer credit from other Colleges.

Significant Enrollment Services and Financial Services staff time goes into the collection of this nominal fee for posting Advance Placement (AP) credit.

The chart below indicates the number of AP credits submitted and revenue generated during the period of July 2017 and May 2018.

Official Advanced Placement (AP) Test Score Submittals

Date range	Students – not all submittals eligible for credit	Fees Generated for students eligible for credit
7/1/16 to 6/30/17	132	\$1338.90
7/1/17 to 5/31/18	84	\$1438.50

STATUS

We continue to charge this fee.

RECOMMENDATION

It is recommended that TCC remove the \$10.50 per course fee for posting Advanced Placement (AP) Test Credits on a student's transcript.

Elimination of this fee will result in reduced staff time to evaluate, post and collect fee for AP credit and potentially encourage students to use these credits to support their goal completion. This will also be consistent with our practice of accepting transfer credit and other multiple measures.

TACOMA COMMUNITY COLLEGE

Proposed 2018-19 Operating Budget

June 13, 2018

BACKGROUND

The 2018-19 Proposed Operating Budget is built on an expected State Allocation to TCC of \$26,034,235 (Allocation #1), and Local Revenue of \$23,239,655 for a total operating budget of \$49,273,890. The prior year revenue budget was \$46,589,531.

Revenue:

State Allocation Adjustments to TCC Budget result in an increase of \$1.5M, or 6.1%, and include:

- An increase of \$514,800 in base funding;
- An increase of \$705,816 earmarked for health and pension rate changes, and wage increases authorized by the legislature;
- An increase of \$270,582 for program funding such as Aerospace, College Affordability, Guided Pathways, MESA and Worker Retraining.

Local Revenue Changes to TCC Budget result in an increase of \$1.2M, or 5.4%, and include:

- An increase of \$1,400,000 for Running Start reflecting higher anticipated FTE and a 23% increase in RS reimbursement rates;
- A decrease of \$406,840 for Tuition revenue due to projected decline in FTE;
- State Authorized 2.2% Tuition Increase;
- Recognition of anticipated tuition waivers amounting to \$3,250,000.

Expenses:

- An increase of \$1,742,345 for Salaries due to salary increases, faculty PAU's, new hires and an increase in the minimum wage;
- An increase of \$750,090 for Benefits;
- A decrease of \$259,998 for Goods and services;
- An increase of \$644,035 for Equipment including a \$500K provision for IT and Facilities equipment replacement;
- An increase of \$114,886 for travel;
- An increase of \$275,684 for Worker Retraining Financial Aid and Opportunity Grants to align with the State Allocation model.

Additional notes:

- The budget is balanced and net revenue is projected at \$0 for 2018-19.
- We now have an improved budget process with increased transparency.

Recommendation:

President Ivan Harrell, II recommends that the Board approve the Proposed 2018-19 Operating Budget.

TACOMA COMMUNITY COLLEGE
Proposed Operating Budget 2018-2019

Actual and Projected Data based on GL Account Analysis Run 04.06.18.

FY 2019 FTE = 4759

Operating Revenue	2015-16 Actual	2016-17 Actual Subject to final close	2017-18 Beginning Budget Approved by BOT	2017-18 Projected Subject to final close	2018-19 Proposed Budget
-------------------	----------------	--	--	---	-------------------------------

STATE

State Allocation	\$ 20,262,548	22,561,538	\$ 22,800,842	\$ 23,078,382	\$ 24,249,109
Tuition Back Fill	\$ 119,691	344,871	\$ 344,871	\$ 344,871	\$ 344,871
Worker Retraining Base	\$ 1,052,698	1,012,698	\$ 1,397,323	\$ 1,440,255	\$ 1,440,255
Worker Retraining Variable	\$ 179,375	414,180	\$ -	\$ -	\$ -
Sub-Total State Allocation	\$ 21,614,312	24,333,287	\$ 24,543,036	\$ 24,863,508	\$ 26,034,235

LOCAL

Running Start	\$ 4,445,049	4,440,709	4,600,000	\$ 5,000,000	6,000,000
Bldg Fees From Excess Enrollment	\$ 515,668	-	\$ -	\$ -	\$ -
General Fees/Overhead	\$ 516,941	1,377,909	\$ 300,000	\$ 500,000	\$ 500,000
Tuition/Operating Fees	\$ 18,880,212	18,826,917	\$ 17,146,495	\$ 18,475,603	\$ 16,739,655
Sub-Total Local Revenue	\$ 24,357,870	24,645,535	\$ 22,046,495	\$ 23,975,603	\$ 23,239,655
Total Operating Revenue	\$ 45,972,182	48,978,822	\$ 46,589,531	\$ 48,839,111	\$ 49,273,890

Operating Expense	2015-16 Actual	2016-17 Actual Subject to final close	2017-18 Beginning Budget Approved by BOT	2017-18 Projected Subject to final close	2018-19 Proposed Budget
-------------------	----------------	--	--	---	-------------------------------

Salaries	23,816,655	27,121,813	29,429,230	29,429,230	31,171,575
Benefits	7,998,417	9,580,908	10,177,618	10,177,618	10,927,708
Goods & Services	5,172,824	5,834,886	5,030,000	4,377,643	4,770,002
Equipment / Leases	599,961	699,870	670,000	949,426	1,314,035
Travel	211,500	233,950	250,000	221,103	364,886
Worker Retraining Financial Aid	431,323	476,854	450,000	559,841	446,272
Opportunity Grants					279,412
Total Operating Expense	38,230,680	43,948,281	46,006,848	45,714,861	49,273,890

Estimated Net Revenue	7,741,502	5,030,541	582,683	3,124,250	0
------------------------------	------------------	------------------	----------------	------------------	----------

TACOMA COMMUNITY COLLEGE

ASTCC 18-19 Budget June 13, 2018

BACKGROUND

Each year a student led committee reviews S&A requests for the upcoming fiscal year. The students allocate funds based on conservative projections of enrollment and with concern to maintaining a reserve fund for special project, as well as, a "rainy-day" fund to cover debt service in case of a major decrease in enrollment. As TCC is experiencing a decline in enrollment, the S&A committee felt it best to look at temporary cuts in programming for 2018-2019 and ask all budget managers to begin identifying areas to trim for the 2019-2020 budget allocation cycle to balance the cuts across the board.

This year's student S&A committee was chaired by the Vice President of Finance, Daniel Rounds, the Vice President of Legislation and Records, Dominick Bergeron, and two Student Senators: Cathy Pick and Athena. The non-voting advisor was Sonja Morgan, Director of Student Engagement.

The committee spent approximately 20 hours over the past month. They began by learning about the S&A process, establishing a philosophy of fiscal responsibility and student centered programs and services, reviewing requests and diligently going through each budget item. The committee considered multiple scenarios to accomplish their charge of a 7% cut. Below is a summary of the numbers the committee was working with.

Allocated 2016-2017	Allocated 2017-2018	Requested 2018-2019	Student Proposed Allocations 2018-2019
\$ 1,438,712	\$ 1,553,032	\$ 1,550,963	\$ 1,443,739

Projected 2018-2019 Revenue: \$1,460,000

STATUS

The 2018-2019 proposed ASTCC S&A Budget has been reviewed by the Vice President of Student Services, the Vice President of Administrative Services, and passed through the student S&A committee and was approved by a vote of the Student Senate.

RECOMMENDATION

The Board approve the proposed allocations for the 2018-2019 S&A Budget presented by the Associated Students of Tacoma Community College.

SUMMARY

CURRENT STUDENT FEES*

	<u>1-10 credits 11-18 credits</u>		REQUESTED		PROPOSED
			2017-2018	2018-2019	2018-2019
Services and Activities	\$10.58*	\$6.15* *per credit	\$ 1,553,032	\$ 1,550,963	\$ 1,443,739

SUMMARY TOTALS

	Requested		Proposed
	2017-2018	2018-2019	2018-2019
1 Programs	\$ 949,965	\$ 953,435	\$ 876,522
2 Services	\$ 549,567	\$ 544,028	\$ 526,271
3 Club/Organizations	\$ 30,000	\$ 30,000	\$ 25,000
4 Miscellaneous	\$ 23,500	\$ 23,500	\$ 20,000
TOTAL	\$ 1,553,032	\$ 1,550,963	\$ 1,443,739

TACOMA COMMUNITY COLLEGE

ELECTION OF OFFICERS

June 13, 2018

BACKGROUND

Manner of Election and Term of Office

The Chair and Vice Chair are each to be elected annually in June, taking office in September of that same year, and as applicable when an office becomes vacant, to serve until their successors are elected. The Board will elect individuals who accept the opportunity of the office using the following system:

A. ELECTION OF CHAIR

In general, the first individual to be given the opportunity to accept or decline the position of Chair shall be the individual having the shortest remaining appointment term, regardless of the length of that remaining term. However, any member of the Board may be elected to serve as Chair. Typically the position of Chair rotates on a one or two year basis as determined by the board.

B. ELECTION OF VICE-CHAIR

In general, the first individual to be given the opportunity to accept or decline the position of Vice-Chair shall be the individual whose remaining appointment term is next shortest to that of the Chair-Elect. However, any member of the Board may be elected to serve as Vice-Chair. Typically the position of Vice Chair rotates into the position of Chair.

STATUS

Attached are a chronological list since the year 2000 of Officers for the Board of Trustees and a list of expiration terms for each current Board member.

RECOMMENDATION

That Board members elect a chair and vice-chair of the Board of Trustees and that these newly elected officers assume office beginning September 1 and hold office until their respective successors shall be elected and assume the office.

Tacoma Community College

Board of Trustees' History of Terms

And

Order of Term Expiration

Bob Ryan	December 2010 – September 30, 2012 October 1, 2012 – September 30, 2022
Gretchen Adams	November 2013 – September 30, 2018
James Curtis	May 1, 2015 – September 30, 2019
Liz Dunbar	October 2010 – September 30, 2015 October 1, 2015 – September 30, 2020
Lois Bernstein	January 1, 2017 – September 30, 2021

TACOMA COMMUNITY COLLEGE
BOARD OF TRUSTEES OFFICERS
(2000 – Present)

YEAR	BOARD CHAIR	BOARD VICE CHAIR
2000-2/02	Laurie Jinkins	Lorna Ovena
2/2002-4/02	Lorna Ovena	Dave Edwards
4/02-6/03	Dave Edwards	John Lantz
2003-04	Dave Edwards	Fred Whang
2004-05	Fred Whang	Laurie Jinkins
2005-06	Laurie Jinkins	Marilyn Walton
2006-07	Dave Edwards	Marilyn Walton
2007-08	Fred Whang	Marilyn Walton
2008-09	Dave Edwards	Don Dennis
2009-10	Laurie Jinkins	Don Dennis
2010-11	Don Dennis	Chad Wright
2011-12	Don Dennis	Chad Wright
2012-13	Chad Wright	Liz Dunbar
2013-14	Chad Wright	Liz Dunbar
2014-15	Liz Dunbar	Bob Ryan
2015-16	Bob Ryan	Gretchen Adams
2016-17	Bob Ryan	Gretchen Adams
2017-18	Bob Ryan	James Curtis
2018-19		