

AGENDA

Board of Trustees
Bob Ryan-Chair
Gretchen Adams-Vice
Chair
Lois Bernstein
James Curtis
Liz Dunbar

Co-Presidents
Mary Chikwinya
Bill Ryberg

TCC Mission Statement:
*TCC creates meaningful
and relevant learning,
inspires greater equity,
and celebrates success in
our lives and our
communities.*

**Board Mission
and Vision:**
*The Board will govern
with a style that
emphasizes outward
vision rather than an
internal preoccupation,
encouragement of
diversity in viewpoints,
strategic leadership rather
than administrative detail,
clear distinction of Board
and presidential roles,
collective rather than
individual decisions,
future rather than past or
present, and proactive
rather than reactive.*

- I. **CALL TO ORDER** Bob Ryan
- II. **GENERAL MATTERS**
 - A. **Changes/Approval of Agenda** Bob Ryan
 - B. **Approval of Minutes: May 3 Special Board Meeting** Bob Ryan
 - C. **Approval of Minutes: May 3 Ellen Pinto Awards Meeting** Bob Ryan
 - D. **Approval of Minutes: May 10 Regular Board Meeting** Bob Ryan
 - E. **Introductions & New Hires** Vice Presidents
 - F. **Correspondence** Co-Presidents
 - G. **Board Report** Bob Ryan
- III. **PRESENTATION**
 - Student Voice: Seven students from the *International Student Program* will share their experiences from the Student of Color Conference and the World Affairs Council.** James Newman
- IV. **ACTION ITEMS**
 - A. **Continuation of 2016-17 Operating Budget** Co-Presidents
 - B. **Approve ASTCC 2017-18 Budget** Mary Chikwinya & Emilie McCauley
 - C. **Approve AS-DTA in Computer Science** Tod Treat
 - D. **Approve Faculty Negotiated Agreement 2017-2020** Co-Presidents
 - E. **Election of Board Officers 2017-18** Bob Ryan
- V. **NON-ACTION ITEMS**
 - A. **Pathway to Completion: TCC in the High School** Joe Shannon & Tia Pliskow
- VI. **REPORTS**
 - A. **Associated Students** Jared Isaacson
 - B. **Faculty** Dave Howard
 - C. **Classified Staff** Jeanne Ernst-Williams
 - D. **Foundation** Rosemarie Burke, Tina Hagedorn
 - E. **Legislative** Bill Ryberg
 - F. **Co-Presidents** Mary Chikwinya, Bill Ryberg
- VII. **PUBLIC COMMENT/REMARKS** Bob Ryan
- VIII. **EXECUTIVE SESSION** Bob Ryan
Under RCW 42.30.110, an executive session may be held for the purpose of receiving and evaluating complaints against or reviewing the qualifications of an applicant for public employment or reviewing the performance of a public employee; consultation with legal counsel regarding agency enforcement actions or actual or potential agency litigation; considering the sale or acquisition of real estate; and/or reviewing professional negotiations.
- IX. **BOARD ACTION AS A RESULT OF EXECUTIVE SESSION** Bob Ryan
- X. **ADJOURNMENT** Bob Ryan
Interpreters for people with hearing impairments and Braille or taped information for people with impairments can be provided. Please contact Kelly Maxfield, Office of the President at 6501 South 19th St., Tacoma WA 98466; Tel: 253/566-5169 or e-mail kmaxfield@tacomacc.edu.

**Tacoma Community College
Board of Trustees Special Meeting
May 3, 2017 – 3:00 p.m.
Building 12 – Board Room**

MINUTES

Board Members

Bob Ryan
Gretchen Adams
Lois Bernstein
James Curtis
Liz Dunbar

Administrators/Staff

Bill Ryberg
Mary Chikwinya
Kelly Maxfield
Mary Fox
Rachel Payne
Tamyra Howser
Rick Brady

I. CALL TO ORDER

Chair **Ryan** called the meeting to order at 3:00 p.m.

II. EXECUTIVE SESSION

Chair **Ryan** announced the board would be going into an Executive Session for approximately 20 minutes to discuss and review the interim presidency.

III. RECONVENE INTO OPEN PUBLIC MEETING

At 3:22 p.m. the open board meeting reconvened. Chair **Ryan** announced that as a result of executive session the Board members were ready to make a motion regarding the interim presidency position.

IV. BOARD ACTION AS A RESULT OF EXECUTIVE SESSION

The following action was taken by the board based on matters covered in Executive Session: Chair **Ryan** asked for a motion from the board. Trustee **Dunbar** made a motion to:

1. Appoint **Bill Ryberg** and **Mary Chikwinya** as Interim Co-Presidents with the same scope and division of duties they now enjoy;
2. To retain a qualified person to serve in a short-term position as advisor to the Co-Presidents;
3. And to form a Board of Trustees compensation committee to meet with Bill and Mary to discuss a mutually agreeable compensation increase.

Trustee **Curtis** seconded the motion. All five Trustees were in favor of the motion and it was approved.

V. ADJOURNMENT

There being no further business, the meeting was adjourned at 3:33 p.m.

Robert Ryan, Vice Chair

**Tacoma Community College
Board of Trustees Special Meeting
May 3, 2017, 3:30 PM
Building 12 – Board Room**

MINUTES

Board Members

Bob Ryan
Gretchen Adams
James Curtis
Lois Bernstein
Liz Dunbar

Administrators/Staff/Students

Marcia Moe
Sonja Morgan
Kelly Maxfield
Frankie Roe
Jayne Schmidtke
Ben Feldbush

I. CALL TO ORDER

Board Chair **Ryan** called the meeting to order at 3:45 p.m.

II. ELLEN PINTO OUTSTANDING STUDENT AWARD

Interviews and Selection – Nominations for three students, Frankie Roe, Jayne Schmidtke, and Ben Feldbush, were submitted to the Board. The three students were individually interviewed by the Trustees and asked the same questions.

The Board discussed the responses of the candidates to determine which nominee would receive the Outstanding Student of the Year Award. The award recipient will receive a plaque and \$1,000 and the two other finalists will each receive a certificate and a monetary award of \$500 to be given at the Student Awards Ceremony on May 16, 2017.

MOTION: Upon a motion by Board member **Adams**, the Board granted the Ellen Pinto Student of the Year Award to Ben Feldbush.

III. ADJOURNMENT

There being no further business, the meeting adjourned at 5:05 p.m.

Bob Ryan, Chair

**Tacoma Community College
Board of Trustees Regular Meeting
May 10, 2017, 4:00 p.m.
College Board Room #120, Building 12**

MINUTES

Board Members

Bob Ryan, Chair
Gretchen Adams, Co-Chair
James Curtis, Trustee
Liz Dunbar, Trustee

Administration/Faculty/Staff/Guests

Kelly Maxfield	James Newman
Barb Peterson	Will Howard
Dolores Haugen	Red Isaacson
Emilie McCauley	Bill Ryberg
Jeff Phelps	Leia Plaza
Michael Janke	Kristina Blake
Elmira Utz	Jessica Ulery
Sarah Lewandowski-Noble	Natalie Wilkerson
Shema Hanebutte	Valerie Robertson
Jaire Winesberry	Marcel Augustin
Betsy Abts	Mary Fox
Char Gore	Julie Benson
Elizabeth Golen-Johnson	Jill Merritt
Pattie Green	Rosemarie Burke
Rick Brady	Mary Chikwinya
Tod Treat	Sonja Morgan
Tomas Ramos	Teresa Ramos
Eric Ballantine	Eric Corp
Dave Howard	Thomas Digiorgio

I. CALL TO ORDER

Chair **Ryan** called the meeting to order at 4:00 p.m.

II. General Matters

A. Changes/Approval of Agenda

MOTION: Upon a motion by Board member **Dunbar** the Board unanimously approved the agenda as submitted.

B. Approval of Minutes:

April 5 Regular Board Meeting

MOTION: Upon a motion by Board member **Dunbar** the Board unanimously approved the minutes of the April 5th Regular Board Meeting.

C. Approval of Minutes:

April 21 Special Board Meeting

MOTION: Upon a motion by Board member **Curtis** the Board unanimously approved the minutes of the April 21st Special Board Meeting.

D. Approval of Minutes:

April 27 Special Board Meeting

MOTION: Upon a motion by Board member **Adams** the Board unanimously approved the minutes of the April 27th Special Board Meeting.

E. Introductions

Board member **Ryan** introduced **Co-President Bill Ryberg**, who introduced **Jeff Phelps**, new **Interim Director of Finance**. Jeff is a CPA and has extensive higher education experience, having worked as Finance Director of University Relations at Washington State University, Controller with Lewis-Clark State College, and Director at Accounting at Community Colleges of Spokane. Jeff is an alumni of Washington State University.

Val Robertson, Dean for Student Development, introduced **Elmira Utz**, the new **Supplemental Instruction Coordinator** in the Student Development Office. Elmira comes to TCC with a BA in Human Services from Western Washington University. She has taught

English in a Japanese exchange program and worked for the Asia Cultural Education Association.

Will Howard, Campus Security Supervisor, introduced new public safety officers **Kristina Blake and Michael Janke**. Kristina comes to TCC from Eastern Oregon having worked as a 911 dispatcher, security at Central Oregon Community College, and an officer for Deschutes County Juvenile Community Justice Center. She graduated from Portland State University and is working on her master's degree. Michael (aka Moose) comes from Waterloo, Wisconsin with an extensive background working as an EMT, Firefighter, and Law Officer in Wisconsin, Colorado, and Texas.

F. Correspondence

Mary Chikwinya, Co-President and Vice President for Student Services read a letter from Achieving the Dream regarding the annual reflection and Leader College Materials. TCC has been extended another year as a participant in the Achieving the Dream program.

G. Board Report

Board Member **Dunbar** attended the regular board meeting on April 5th, the special board meetings on April 21st and 27th, the Ellen Pinto board meeting on May 3rd, and the special board meeting on May 3rd. She participated in the April 21st Professional Development/Listening Circles event. She was involved in the SBCTC interviews for the new director in Olympia. Board Member Dunbar also attended numerous community fundraising events in the Tacoma area.

Board Member **Curtis** attended the regular board meeting on April 5th, the special board meetings on April 21st and 27th, the Ellen Pinto board meeting on May 3rd, and the special board meeting on May 3rd. He participated in the April 21st Professional Development/Listening Circles event. Mr. Curtis attended the TCC Pow-Wow event on April 15th, watched the Men's Basketball semi-finals and finals games in Everett, was a speaker in Dr. Cho's Sociology classroom, and attended the Prison/Incarceration Conference and Panel on May 1st in the Student Center. He also attended the Girl Scouts of America conference.

Board Member **Adams** attended the special board meetings on April 21st and 27th, the Ellen Pinto board meeting on May 3rd, and the special board meeting on May 3rd. She participated in the April 21st Professional Development/Listening Circles event.

Chair **Ryan** attended the regular board meeting on April 5th, the special board meetings on April 21st and 27th, the Ellen Pinto board meeting on May 3rd, and the special board meeting on May 3rd. He participated in the April 21st Professional Development/Listening Circles event. He met with former state representative Larry Seaquist and attended Tacoma Community House's 107th Annual Luncheon on April 19th.

III. PRESENTATION

Student Voice – Val Robertson, Dean for Student Development introduced **Marcel Augustin**, CASA Student, Men of Distinction, and a Student Representative for Equity & Diversity Council, and Student Government member. Also present at the board meeting was **Jaire Winesberry**, former TCC student and employee of the CASA/MECA Student Development Office.

Marcel took a college preparatory class while attending Foss High School and become involved in the High School College Success Program. That introduced him to the Men of Distinction Program. Neither of his parents attended college and he decided that he wanted to enroll. His major is Music and African American Studies. He is interested in performing, teaching, traveling, and sharing his music. He will be auditioning for the music departments at both PLU and UPS in the winter of 2018. His eventual goal is to get his PhD at NYU. When asked by Board Member Curtis what the most important thing a Trustee could do for the Men of Distinction Program, he answered communicate! Introduce yourself and help students create of network of positive and encouraging role models. Marcel has been the featured musician at the City of Tacoma's Martin Luther King Jr. Celebration

and the Palmer Scholarship event. He plays the saxophone, guitar, flute, drums, and piano. His favorite genre is Jazz.

Jaire Winesberry, an alumni and basketball player from TCC, now works in the CASA/MECA Office mentoring students in TCC's Men of Distinction Program. Jaire is a Tacoma native and former military member. It is important for him to serve his community and the campus to build bridges and expose people to possibilities. He has created a study hall and completion lab to assist students in the MOD Program. He is very excited to work here on campus with these students.

IV. ACTION ITEMS

A. Approve Nursing Course Fees for 2017-18

Executive Vice President for Academic & Student Affairs, Dr. Tod Treat provided information for the 2017-18 Nursing Fees.

MOTION: Upon motion by Board member **Adams** the Board unanimously approved the recommendations for Nursing Course Fees for 2017-18.

B. Approve Community Health Applied Baccalaureate Degree

Executive Vice President for Academic & Student Affairs, Dr. Tod Treat and Charlene Gore, Chair for Health Information Technology, provided information for Community Health Applied Baccalaureate Degree for 2017-18

MOTION: Upon motion by Board member **Adams** the Board unanimously approved the recommendations for Community Health Baccalaureate Degree.

C. 1st Read for ASTCC 2017-18 Budget

Co-President and Vice President for Student Services, Mary Chikwinya, and Sonja Morgan and Emilie McCauley for Student Engagement, provided a 1st read of the ASTCC Budget for 2017-18.

MOTION: Upon motion by Board member **Curtis** the Board unanimously approved the recommendations for the 1st read of the ASTCC Budget for 2017-18.

V. NON-ACTION ITEMS

A. Pathway to Completion – International Programs: James Newman presented an overview of the short-term international exchange programs here at TCC. Most students come to the short-term sessions to see what the college experience would be like in the US. It is a "test drive" so to speak. We have 21 four year transfer partners currently. In spring of 2016, 425 students have enrolled in the TCC International Program from over 20 different countries. The average GPA is 3.48.

B. Mid-Cycle Accreditation Status Update: Tod Treat

The evaluators that visited in April were led by a strong group of faculty and staff. Mecca Salahuddin did a great job! We are currently waiting for the full report from the NWCCU and will be able to share their recommendations next month. We will likely see a few areas of suggestions and will have 2-3 years cycle to demonstrate improvement.

C. Spring Enrollment Report: Betsy Abts

Softening enrollments are continuing for all colleges across the state. This year a new International student counting rule took effect and TCC was allocated a higher FTE target, 11% higher to be exact. Of the 34 CTC Colleges, 20 are predicted to fall below target. Pierce

County colleges expect target outcomes of 72% for Bates, 93% for Clover Park, and 101% for Pierce. We may see adjustment at the end of spring quarter when the SBCTC will remove the International numbers and redo calculations with the new counting rule.

D. Phi Theta Kappa Conference

Tomas Ramos and Teresa Ramos presented the awards won by the TCC's 5-star Phi Theta Kappa members at the Catalyst Conference in Nashville, April 6-8, 2017. The honor society members won 9 awards, seven being 1st place and placed 2nd in the Instagram "Membership Matters" national competition. Their award winning projects this year included presenting a Veterans Resource Fair and an Adopt a Family project for the Early Learning Center. The TCC PTK Club has 401 members, the second largest in the state of Washington. On May 11th, the club will induct seven new members into the group.

E. TCC's Men's Basketball Team & Coaches

Mary Chikwinya and James Curtis shared the events from the Men's finals in Everett. Coach TJ Caughill has done a great job of improving the team in the three years he has been at TCC.

F. Presidential Search Update

Trustee Curtis congratulated Co-President's Bill Ryberg and Mary Chikwinya on their appointment as the interim Co-President's until July 2018. James Curtis will be the Chair of the Presidential Search Committee to hire a permanent president. The committee will include two faculty, two exempt, two classified, two foundation members, two board trustees, two community members, and one student. Each group will select their own representatives. The Board will make the decision on a search firm but the committee will have input. The committee will set up a web page dedicated to communicate the dates, meetings, and provide an area for campus feedback. James will send out a communications to stakeholders in the next 2-3 weeks. Expect the first meeting to occur around August.

VI. REPORTS

A. Associated Students Report – Red Isaacson, ASTCC President:

- Red congratulated Bill and Mary on the Co-Presidency selection. He is getting positive feedback from students on campus.
- The elections for the 2017-18 student senate are occurring. Report for next month.
- Red attended the Student Voice Academy held by the State Board in Olympia.
- Student Government members are working with other Pierce County colleges, including UWT and Bates, on speaking and networking events.
- Student Government is working on amending the by-laws.
- Events coming up include the May 12th Baseball Tailgate, the Luau on May 26th, and the 1st Annual TCC Bowling Tournament on May 27th.

B. Faculty Report—Dave Howard, Faculty Union Representative:

- A copy of the draft contract has been distributed to the faculty membership. Voting has begun and in 25 days (June 5th) the ratification vote will take place. He will have information for the Trustees at the June 14th Board Meeting.
- Thanks to Bill and Mary for their dedication and hard work as interim acting Co-Presidents. He also congratulated them on their recent appointment to act as interim Co-Presidents.
- He applauded Char Gore and her team on the hard work for the Community Health Baccalaureate Degrees.
- Dave gave kudos to Tomas Ramos on the excellent showing by Phi Theta Kappa in Nashville.
- Faculty received the PDD event with the Trustees present very well. Good feedback.

C. Classified Staff Report - Eric Corp, Classified Staff Representative:

- Classified Staff are planning new employee get together times for the future to network and get to know one another.

- Eight employee awards will be presented at the May 25th breakaway.
- Classified staff are looking forward to participating in the Presidential Search Committee.
- Jeanie Ernst is the new Classified Staff Representative starting July 1st.
- An Ice Cream Social will occur on August 15th for both the Tacoma and Gig Harbor Campuses. They will also make sure the night custodians are included in the treats!
- Fall PDD is being planned and they hope to have Pierce County Emergency Management Team on campus for the event.

D. Foundation Report –Rosemarie Burke

- The TCC Foundation Wine Classic is May 20th with 100 attendees so far. Tickets can be purchased at <https://www.tacomacc.edu/alumniandfriends/tacomawineclassic>
- Rosemarie thanked Bob Ryan and Gretchen Adams for their auction donations.
- There will be three alumni speakers at the event this year including Vikki Martinez and Ed Troyer, and Adrian Scarscella.
- Eight wineries will be pouring tastings then dinner will be served.
- TCC Alumni Night at the Tacoma Rainiers is scheduled for July 13th. Tickets are on sale now. <http://www.tacomacc.edu/alumniandfriends/>

Legislative Report – Bill Ryberg, Co-President and VP for College Advancement:

- We are halfway through the first special session and not much work is getting done.
- Arlen Harris says a second special session is guaranteed. Parties are very far apart.
- Two bills were signed by Governor Inslee including the Corrections Education Bill and the Workforce Training extension to 24 months. Good news!
- We will have work do in June & July with our Legislative representatives in Olympia.

E. Co-President's– Mary Chikwinya and Bill Ryberg:

- Student Awards Ceremony takes place May 16th at 5:30 p.m. in the Student Center. Bob Ryan will be the MC again this year.
- Commencement is scheduled for June 17th and people are working very hard on the event. The new gym will be a great venue for TCC.
- The RFP for the full financial audit has been awarded to Clark Nuber. They will be on campus and start the process on May 23rd.

VII. PUBLIC COMMENT/REMARKS

Faculty member **Pattie Green** asked for clarification on the Presidential Search and if each group would be able to select the members for the committee. Board Member **Curtis** confirmed this information. He also stated that no definitive dates were in place but he would send out inquiries to each group in the next 2-3 weeks.

TCC student **Thomas Digiorgio** spoke to the Board and meeting attendees about what the Veterans Club is doing on campus. Some members recently participated in Tacoma Sexual Assault Center's "Walk a Mile in Her Shoes" in downtown. They raised \$1300.00 for the center. The club also is working on a remodeling project for Bryant Montessori School in the hilltop of Tacoma. They also are developing a plan to build gardens to help supply veterans and local food banks with fresh produce.

TCC **Veteran Services Navigator Eric Ballantine** spoke to the American flags lining the sidewalks near buildings 14 & 15 and the Campus Commons. Starting on May 1st, Eric places 20 flags out and will continue this daily until May 31st. May is Mental Health Awareness Month. The flags represent how many Veterans commit suicide each day in the United States. Statistics show that female Vets are six times more likely to commit suicide than their civilian counterparts. He asked those in attendance to be aware of this crisis and to join him each day at noon when he places the flags lining the walkways.

VIII. EXECUTIVE SESSION

At 6:12 p.m. Chair **Ryan** announced that the Board would adjourn into Executive Session for approximately 25 minutes to discuss personnel issues and the Presidential Search Committee.

IX. BOARD ACTION AS A RESULT OF EXECUTIVE SESSION

At 6:39 p.m. the open board meeting reconvened. As a result of executive session, Board Member **Dunbar** made a motion to increase compensation for Mary Chikwinya and Bill Ryberg as a result of their additional responsibilities until July 1, 2018. Co-Chair **Adams** seconded the motion. All board members were in approval of the motion. The salary increase will begin May 2017.

Chair **Ryan** asked for a motion to begin the RFP process for a Presidential Search Firm. Board Member **Curtis** made the motion. Co-Chair **Adams** seconded. All board members approved the motion.

X. PUBLIC COMMENT/REMARKS:

Faculty member **Mary Fox** asked Board Member **Curtis** about timelines for the Search Committee to commence. He communicated that it would be August before the committee started meeting but he will send information to the respective groups about selecting member participants in the next 2-3 weeks.

XI. ADJOURNMENT

There being no further business, the meeting was adjourned at 6:48 p.m.

Robert Ryan, Chair

New Hire Report / June 2017

Prepared by: Beth Brooks, Vice President for Human Resources and Legal Affairs

Classification	Employee Name	Position Title	Department	Start Date
Academic				
Classified				
	Berge, Patricia	Program Specialist 2	Counseling/Advising	5/10/17
Exempt				

TACOMA COMMUNITY COLLEGE

2017-2018 Operating Budget Continuing Authority

June 14, 2017

BACKGROUND

The state legislature adjourned the regular session April 23, 2017 without approving a budget for the upcoming year. The state legislature began a thirty (30) day special session with the goal of completing unfinished business, which the legislature did not finish. A second thirty (30) day session was called on May 23, 2017.

As a result of legislative inaction, the college is unable to develop a budget as information regarding possible reductions or increases in allocation.

Further, the college allocation for 2017-2018 must first be approved by the State Board for Community and Technical Colleges. In the best case scenario this would occur at the July SBCTC Meeting. The best case scenario does not allow TCC time to engage with the college community to gather input to develop the operating budget. It also does not provide adequate time for the Board to consider and approve the operating budget by June 30, 2017.

It is important for the college to be able to provide continuity of services to the greater community. In order to do so, the Board needs to grant the Interim Co-Presidents Operating Budget Continuing Authority. The attached resolution provides the college Interim Co-Presidents with the authority to continue the college's mission and daily operations.

RECOMMENDATION

The Interim Co-Presidents recommends that the Board approve Resolution 2017-01 for the Continuing Authority of the 2017/18 Operating Budget.

TACOMA COMMUNITY COLLEGE
BOARD OF TRUSTEES
RESOLUTION 2017-01
2017-2018 Operating Budget Continuing Authority

WHEREAS, the Washington State Legislature is in the process of completing the 2017-2019 biennial budget; and

WHEREAS, the State Board for Community and Technical Colleges, delegated with the authority to allocate and disseminate the state budget to the community and technical colleges, will not be able to provide an allocation to Tacoma Community College for operating funds for 2017-2018 until a state budget is approved; and

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees hereby authorizes the Interim Co-Presidents to proceed with normal operations of the college at a level not to exceed the same level as approved by the Board of Trustees in 2016-2017; and

BE IT FURTHER RESOLVED that this continuing resolution directs the Interim Co-Presidents to exercise constraint on non-essential expenditures in order to maximize flexibility for the final budget consideration by the Board of Trustees; and

BE IT FURTHER RESOLVED that this continuing resolution authorizing the expenditure of funds is to be in effect until action is taken by the Board of Trustees authorizing the 2017-2018 operating budget.

APPROVED AND ADOPTED this 14th day of June 2017.

Bob Ryan, Chair
Board of Trustees
Tacoma Community College, District 22

Tacoma Community College
New Degree Program
Associate in Computer Science –DTA/MRP
June 13, 2017

Background and Status

The Associate in Computer Science DTA/MRP was designed to provide another possible pathway to generate more computer science graduates for Washington state companies. Businesses in the state face significant shortages of computer science workers. Approximately 71% of STEM job growth is in computer science, and Washington state companies create far more computer science jobs than we as a state produce trained workers. There is a 2,000 person gap per year that is adversely impacting economic growth in the state. Currently the students at TCC have two options related to computer science: 1) the Associate of Science (AS-T Track 2) in Computer Science; and 2) the Associate of Science (AS-T) MRP in Electrical and Computer Engineering.

The new Associate in Computer Science DTA/MRP has reduced math and science requirements, but meets the entry requirements for a number of computer science programs attractive to our graduates. It also allows more room for general education requirements which provides the student increased flexibility and diversification. This degree allows the students to focus on computer science and the associated skills required for transfer to pursue a degree in the discipline at the four-year university of their choice in the state. Given that TCC is one of the top two feeder schools for the University of Washington –Tacoma's Institute of Technology (~17% in 2015-2016 Academic Year) this new degree will position our students incredibly well to pursue either the BS or BA in Computer Science Systems there in the future.

TCC developed this degree with other colleges as part of the State Board for Community and Technical Colleges (SBCTC) to create a Major Related Pathway (MRP) for Computer Science to ensure that any student who takes a certain set of courses in community college will have satisfied the prerequisites to major in computer science at our four-year universities. This will significantly reduce the number of students who have to retake courses or do other unnecessary work as they pursue their computer science degree which will speed up degree production throughout the state by making it easier for students to transfer credits to the four-year schools.

Recommendation

The Presidents recommend that the Board approve the new Associate in Computer Science –DTA/MRP.

Spring 2016, Effective Fall 2016
Statewide Associate in Computer Science DTA Major Related Program (MRP) Agreement

This pathway is applicable to students planning to prepare for computer science and related majors at universities and colleges in Washington. This pathway meets all of the requirements of the Direct Transfer Agreement (DTA). Computer science programs are competitive and this pathway intends to provide students with the needed information to optimize their coursework to meet the DTA and prepare for computer science and related majors at universities and colleges in Washington.

This document represents agreement regarding expanded detail for the existing DTA between the baccalaureate institutions offering computer sciences bachelor's degrees and the community and technical college system. Baccalaureate institutions party to this agreement are identified on the signature pages of this document.

Community and technical colleges agree:

- When community and technical colleges list the DTA details in their publications, they will provide the expanded detail shown below regarding the major pathway in the field of computer science while retaining the current detail for other MRP's.
- The published associate degree listing will include advice to students about the need for early contact with their potential transfer institutions regarding the specific course choices in each area of the agreement where options are listed. In addition, the published associate degree will include advice to students regarding checking with their potential transfer institutions about the requirement for overall minimum GPA, a higher GPA in a selected subset of courses or a specific minimum grade in one or more courses such as math or English.
- To offer the Associate in Computer Science DTA/MRP each college must assure that the courses listed in their DTA/MRP as meeting the prerequisite requirements of this agreement are regarded as course equivalents to the similar required lower division course offered by each baccalaureate institution party to the agreement.
- Upon adopting the degree, a community and technical college will specify the **Associate in Computer Science DTA/MRP** in its catalog and specify the courses consistent with this agreement. In addition community colleges will emphasize the advising notes included as part of the agreement.
- When community colleges award the DTA degree for computer science students pursuant to this agreement, rather than using DTA on the transcript, colleges will designate completion as follows for clarity on the transcript and use by SBCTC for tracking reporting purposes:
 - **Associate in Computer Science DTA/MRP**
 - Intent Code: **B**
 - Exit Code: **X**
 - CIP code: **11.0701**
 - EPC: **CSA**
- If any community college changes the content of any of this agreement's required courses or if a community college discontinues offering this agreement's required courses or if a college or colleges find that changes to this MRP are needed, they will immediately notify the Instruction Commission, which will, in turn, notify the Joint Transfer Council (JTC). JTC will review the changes as detailed in the section below (review process posted on the WSAC website: <http://wsac.wa.gov/sites/default/files/TransferAgreementRevisions-Oct2011.pdf>)

The participating baccalaureate institutions agree:

- Once admitted all degree requirements must be met at the participating baccalaureate institutions for the computer science major.
- The same 2.0 GPA minimum requirement that applies to DTA in general applies to this MRP. **Computer Science programs are competitive and may require a higher GPA overall or a higher GPA in specific courses.**
- Baccalaureate institutions will apply the 90 quarter credits required under this agreement to the credits required in the bachelor's degree, subject to institutional policy on the transfer of lower division credits.
- Baccalaureate institutions will each build an alert mechanism into their curriculum review process for changes related to this agreement
 - The alert will go to the institution or sector JTC member.
 - If the proposed change will affect lower division course taking, the JTC member will bring the issue to JTC attention for action to review or update this Major Related Program Agreement.
- Prior to making changes in the admission requirements, institutions agree to participate in the JTC-designed review process and to abide by the related implementation timelines (review process posted on the WSAC website: <http://wsac.wa.gov/sites/default/files/TransferAgreementRevisions-Oct2011.pdf>)
- This statewide process applies only to changes¹ in the requirements for admission to the major. References to changes do not include changes in graduation requirements that are completed at the upper division level or the GPA an institution may establish for admission to a program.

The Joint Transfer Council (JTC) Agrees:

- JTC will revisit the agreement in 2017
- JTC will notify the Washington Student Achievement Council (WSAC) of the review and of subsequent changes made to the agreement.

¹ Changes identified that have an impact on students. This statewide process comes into play when potential students need to complete specific courses not previously identified or present test results or information not included in the agreement

Associate in Computer Science DTA/MRP

Generic DTA Requirements	Computer Science Pathway
<p>Communication Skills (10 credits) Must include at least five (5) credits of English composition. Remaining credits may be used for an additional composition course or designated writing courses or courses in basic speaking skills (e.g. speech, rhetoric, or debate).</p>	<p>Communication Skills (10 Credits) 5 quarter credits English Composition (<i>ENGL& 101</i>) 5 quarter credits in Technical Writing (<i>ENGL& 235</i>)</p> <ul style="list-style-type: none"> • <i>EWU</i> – English Composition 2 (<i>ENGL& 102</i>) – 5 credits • <i>Whitworth</i>- Oral Communication – 5 credits
<p>Quantitative/Symbolic Reasoning Skills (5 credits)</p> <p>a. Five (5) credits of college level mathematics (a course with a Mathematics prefix numbered 100 or above) that furnishes the quantitative skills required in the commonly recognized educational transfer pathways toward a baccalaureate degree. Accepted courses in these pathways are: Pre-calculus or higher, Mathematics for Elementary Education, Business Pre-calculus/Finite Mathematics, Statistics, and Math in Society; or</p> <p>b. Five (5) credits of a symbolic logic course that focuses on (a) sentence logic with proofs and (b) predicate logic with quantifiers and proofs and/or Aristotelian logic with Venn Diagrams.</p>	<p>Quantitative/Symbolic Reasoning Skills (5 credits) 5 quarter credits mathematics – Calculus 1 (<i>MATH& 151</i>)</p>
<p>Humanities (15 credits) Selected from at least two disciplines. No more than 10 credits allowed from any one discipline. No more than 5 credits in foreign language at the 100 level. No more than 5 credits allowed in performance/skills courses.</p>	<p>Humanities (15 credits) 15 quarter credits humanities</p> <ul style="list-style-type: none"> • <i>EWU</i> – Introductory Ethics (<i>PHIL 212</i>) – 5 credits • <i>Gonzaga</i> - Philosophy (<i>PHIL& 101</i>), Communications (<i>CMST& 101</i>), and Ethics – 15 credits
<p>Social Sciences (15 credits) Selected from at least two disciplines. No more than 10 credits allowed from any one discipline.</p>	<p>Social Sciences (15 credits) 15 quarter credits social sciences</p> <ul style="list-style-type: none"> • <i>WSU Vancouver</i> – Macro or Micro Economics (<i>ECON& 201</i> or <i>ECON& 202</i>)—5 credits

Generic DTA Requirements	Computer Science Pathway
<p>Electives No more than 15 credits may be from restricted subject areas. Remaining 0-20 quarter credits should be planned with the help of an advisor based on the student's interests, the intended major, and the preferences of the most likely baccalaureate institution.</p>	<p>Electives (0-20 credits)</p> <ul style="list-style-type: none"> • <u>WSU Pullman, WSU Tri-Cities</u>– Symbolic Logic (PHIL& 120) – 5 credits
Total Minimum Credits 90	
<p>Advising Notes</p> <ul style="list-style-type: none"> • <u>Gonzaga</u> – Recommends Calculus 4, Critical Thinking (Symbolic Logic), Differential Equations, and Intro to Literature to fulfill graduation requirements • <u>Heritage</u> – Discrete Math and Statistics will be evaluated for comparability to Heritage's SPSC 231 and Math 221 courses* • <u>Pacific Lutheran</u> – Intro to CS, Digital Systems, Data Structures, Statistics, and Discrete Structures will be evaluated for comparability to PLU's, CSCE 144, 231 270, and Math 242, 245 courses* • <u>Seattle Pacific</u> – Prefers C++ but accepts Java with SPU bridge course. Math& 153 will be evaluated for comparability to SPU's Math 1236* • <u>Seattle University</u> - Programming and Problem Solving 1 and 2 will be evaluated for comparability to CPSC 1420 and 1430 courses* • <u>WSU Pullman & WSU Tri-Cities</u> – Recommends macro or micro economics to meet five credits of the social science requirement • <u>WSU (all campuses)</u> – Recommends discrete structures. Discrete Structures is a certification course for computer science and as such is required for admittance to the computer science program. • <u>Whitworth</u> - Recommends electives include one Fine Art and one course fulfilling "American Diversity" <p>*Other lower level courses taken by Computer Science majors, which may need to be taken prior to graduation. Similar courses taken at other institutions will be evaluated at time of transfer and credit may be applied towards major, general education or electives as appropriate.</p>	

Statewide Associate in Computer Science DTA Major Related Program (MRP) Agreement

Participants to the Agreement

The Joint Transfer Council (JTC) reviewed this agreement and forwarded it for approval by the chief academic officers of the public and independent baccalaureate institutions offering computer sciences bachelor's degrees and by the Deputy Executive Director of Education for the State Board for Community and Technical Colleges representing the public community and technical colleges.

On behalf of the Washington State Community and Technical Colleges

Jan Yoshiwara, Deputy Executive Director

Date

Community and Technical College Bachelor of Science Participants to the Agreement

Bellevue College

Thomas Nielson
Vice President of Instruction

Date

Public and Private Baccalaureate Participants to the Agreement

Central Washington University	Date	Gonzaga University	Date
Eastern Washington University	Date	Heritage University	Date
University of Washington Seattle	Date	Pacific Lutheran University	Date
University of Washington Bothell	Date	Seattle Pacific University	Date
University of Washington Tacoma	Date	Seattle University	Date
Washington State University	Date	Whitworth University	Date
Western Washington University	Date		

Statewide Associate in Computer Science DTA Major Related Program (MRP) Agreement 2016

ASSOCIATE IN COMPUTER SCIENCE DTA/MRP Workgroup Participants

Community and Technical Colleges

Michael Panitz, Cascadia
Curtis Crawford, Columbia Basin
Ravinder Kang, Highline
Alexandra Vashchillo, Lake Washington Technical
Darlene DeVida, Lower Columbia
Mark Harrison, Olympic
Wendy Rockhill, Seattle Central
Hilda Haliday, Skagit Valley
Peter Lortz, South Seattle College
John Mill, Spokane Falls
Mike Flodin, Tacoma

Baccalaureate Institutions, Public

Razvan Andonic, CWU
John Anvik, CWU
Lori Braunstein, CWU
Anne Cubilie, CWU
Aaron Montgomery, CWU
Keith Klauss, EWU
Carol Taylor, EWU
Megan Daniels, Evergreen
Raven Alexander, UW – Seattle
Janice DeCosmo, UW – Seattle
Crystal Eney, UW – Seattle
Dan Grossman, UW – Seattle
Annette Anderson, UW – Bothell
Shakire Arslan Ay - WSU – Pullman
Mary Wack – WSU – Pullman
Dick Lange - WSU – Vancouver
Hakan Gurocak – WSU - Vancouver
Joseph Iannelli – WSU - Tri-Cities
Perry Fizzano, WWU
Brad Johnson, WWU
Steve VanderStaay, WWU

Baccalaureate Institutions, Private

Elaine Yale Weltz, Seattle Pacific University
Eric Larson, Seattle University

Joint Transfer Council Members

Janice DeCosmo, University of Washington, co-chair
Jim Minkler, Spokane Falls Community College, co-chair

Community and Technical Colleges

Tom Nielsen, Bellevue College
Rosemary Sutton, Cascadia Community College
Laurie Kaye Clary, Grays Harbor College
Marci Myer, North Seattle College
Matt Campbell, Pierce Community College, Puyallup
Michelle Andreas, South Puget Sound Community College
Marlene Ramsey, Walla Walla Community College

Baccalaureate Institutions

Keith Klauss, Eastern Washington University
Anne Cubilié, Central Washington University
Megan Daniels, The Evergreen State College
Mary Wack, Washington State University
Steven Vanderstaay, Western Washington University

Independent Baccalaureate Institutions

Chadd Bennett, Independent Colleges of Washington
Brad Tomhave, University of Puget Sound
Debbie Crouch, Seattle Pacific University
Philip Schmidt, Western Governors University Washington

Agency Staff

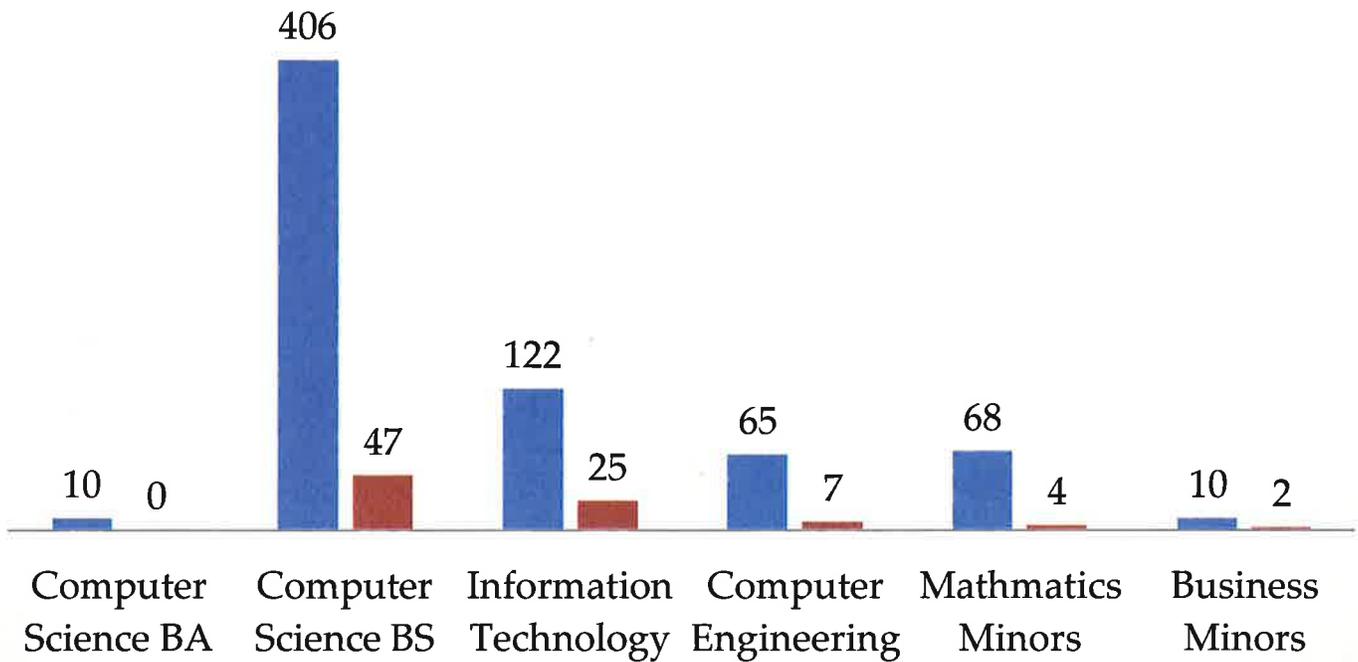
Julie Garver, Council of Presidents
Cody Eccles, Council of Presidents
Joyce Hammer, SBCTC
Jim West, WSAC

Institute of Technology

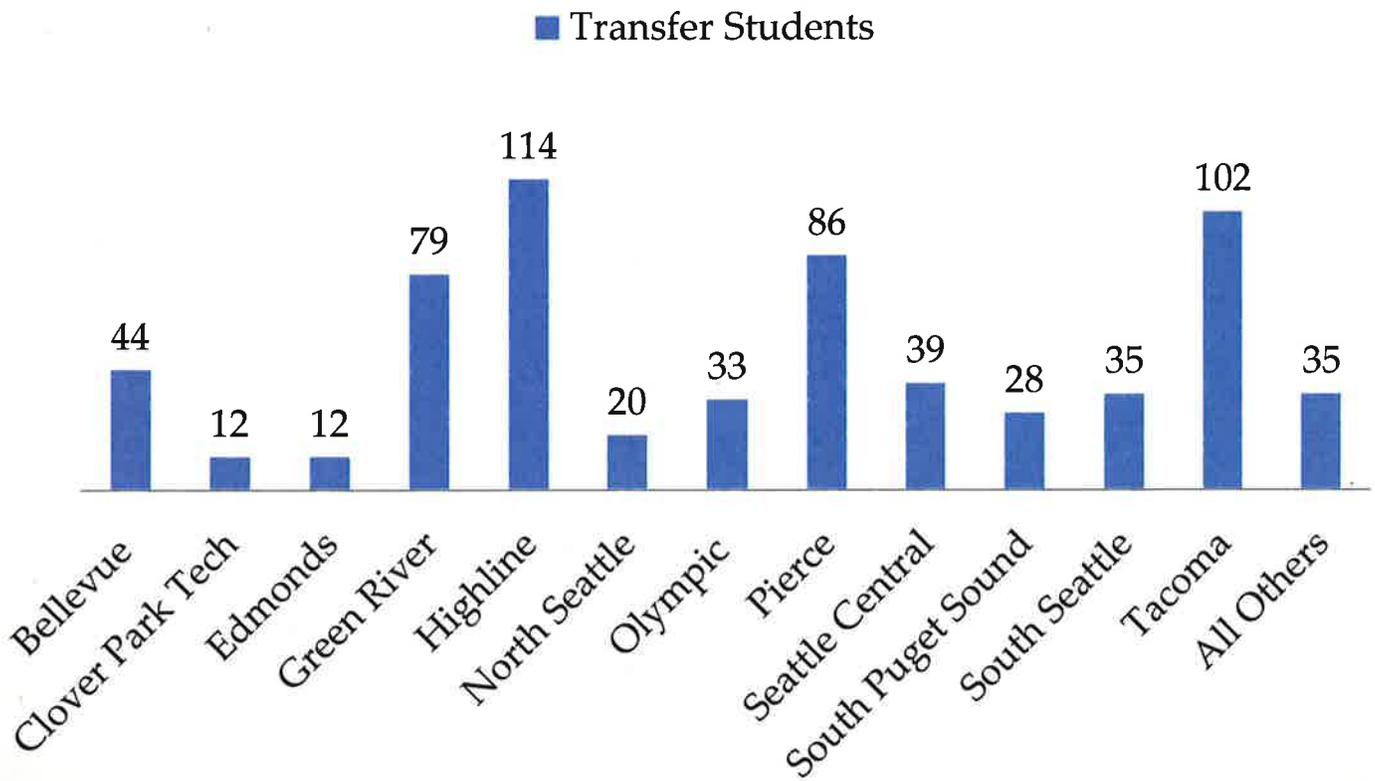
Student Population Data &
Academic Counseling

Current Institute Major Data

■ Transfer Students (603) ■ Native Students (79)

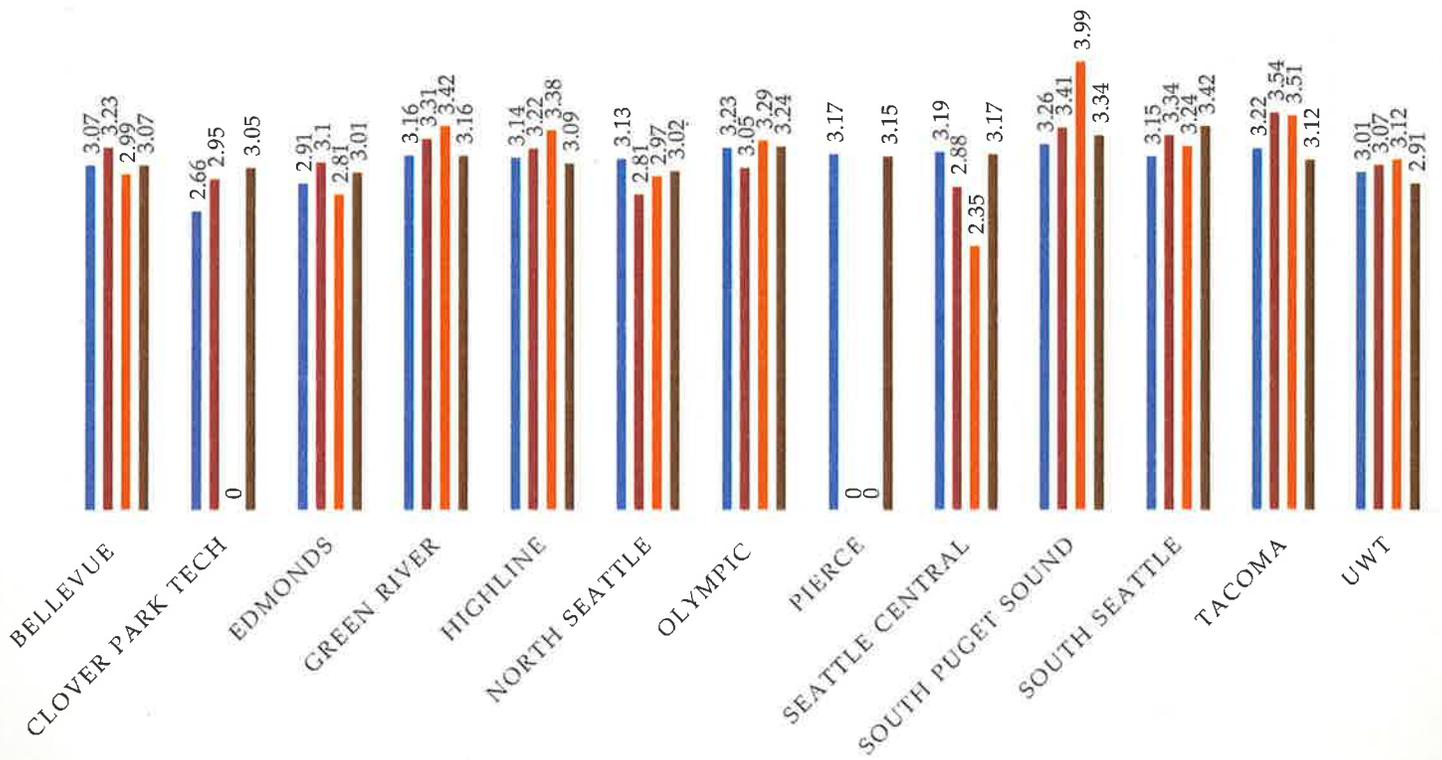


Current Institute Student Data (Transfer Students Only)

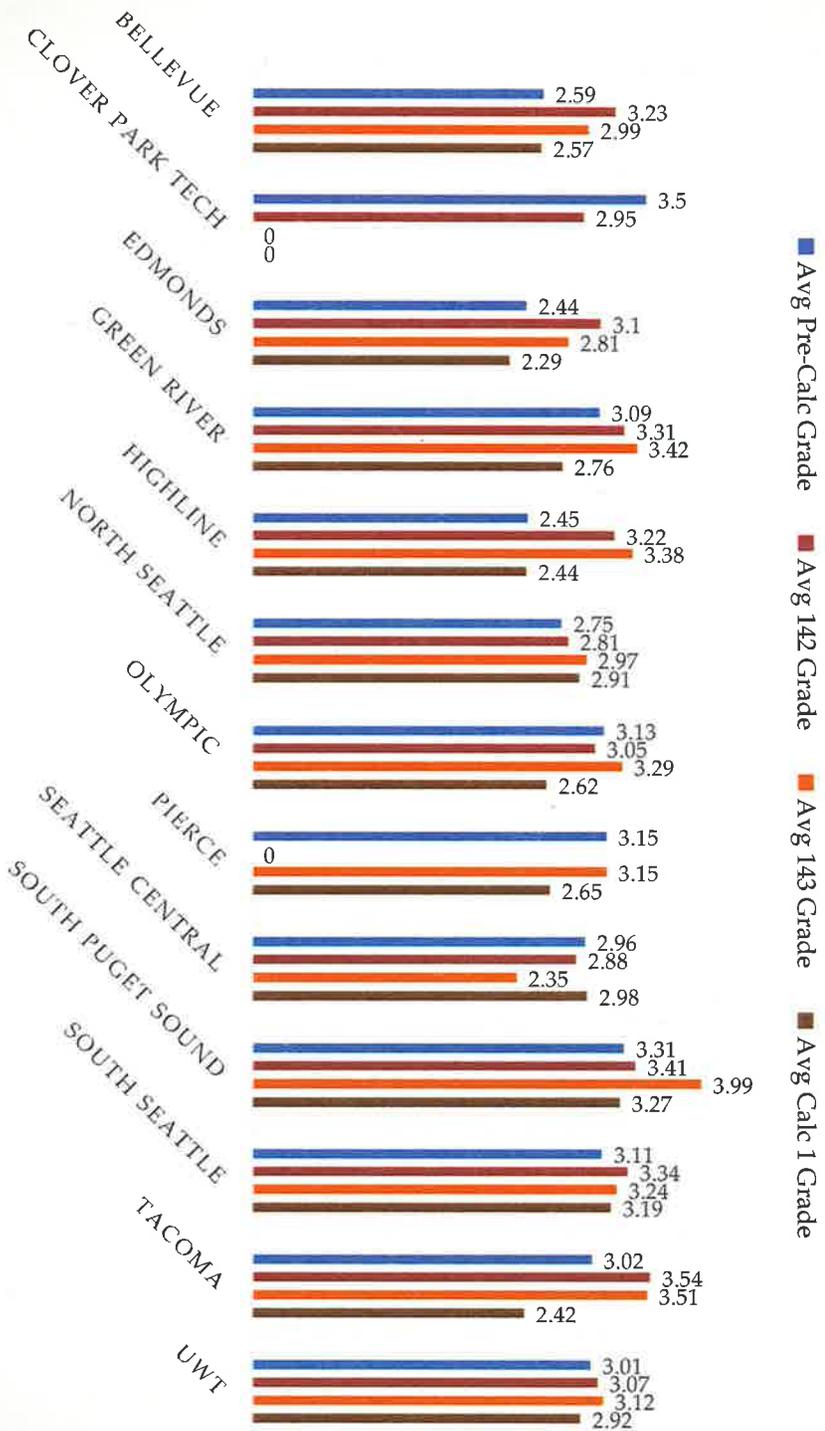


Current Institute Student GPA Data

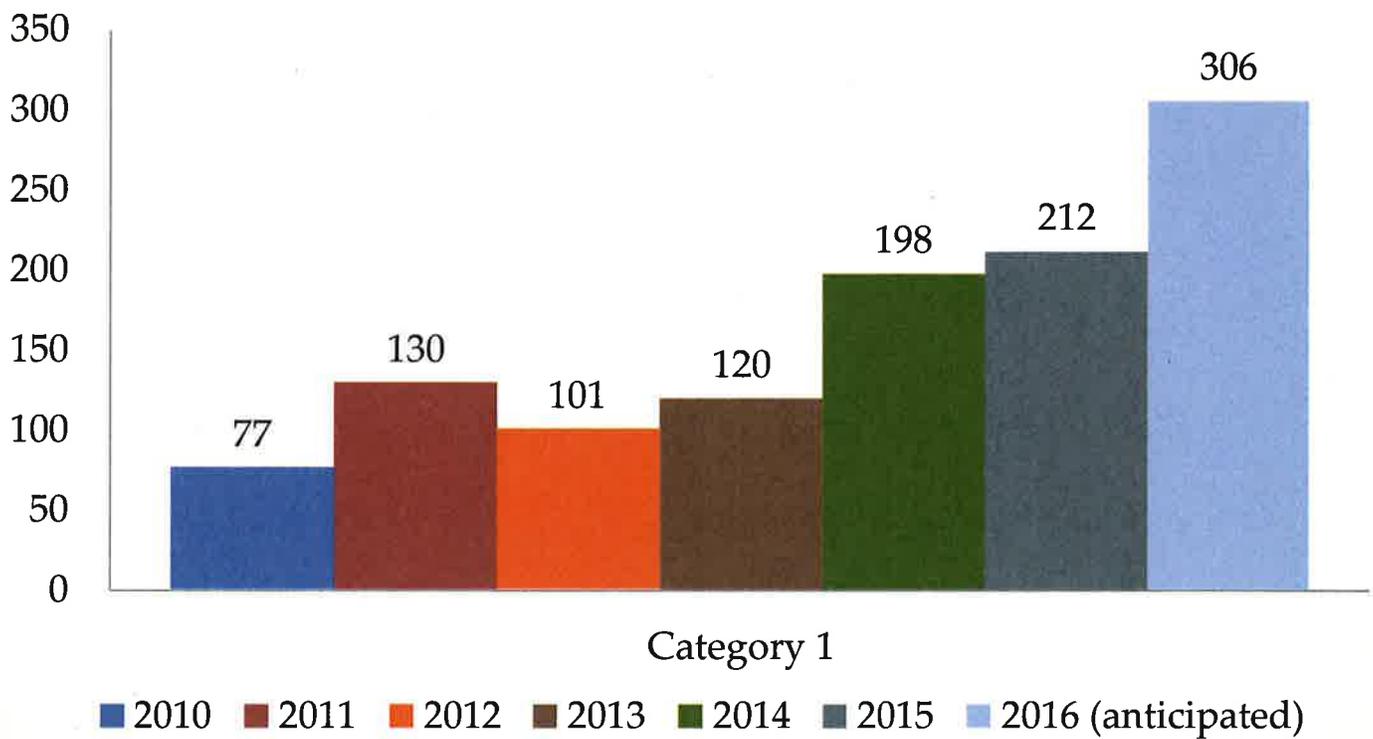
■ Avg Transfer GPA (3.01)
 ■ Avg 142 Grade
 ■ Avg 143 Grade
 ■ Avg 305 Grade



Current Institute Student Prerequisite GPA Data



Institute Degrees Conferred



Institute of Technology Academic Counseling

Advising Appointments (05/2015-05/2016)

- 2401 completed appointments (undergrad)
 - 223 were prospective students
- ~250 drop-ins (Wednesdays 12:00-2:00)

Services Provided

- Degree planning / scheduling
- Crisis intervention
- Disability or mental health referrals
- Study habits / skill building
- Career planning / resume review
- College success tips
- Mediation with faculty
- Advocate for students

Student Success (Tips for Transfer Students)

- Students should avoid isolation
 - Ask questions and don't remain silent
 - Formulate study groups
 - Get to know faculty and utilize office hours
 - Join clubs and organizations
 - Go to class, and stay after (labs etc.)
- Learn how to navigate through the "big system"
 - Utilize advising!
 - Take advantage of resources like the TLC, counseling, DSS etc.
- Balance work/school/life
 - Must dedicate enough time to classes and homework
 - Self-care!
 - Be nimble and flexible
- Make informed and wise choices
 - Schedule options, major selection etc.

TACOMA COMMUNITY COLLEGE

ELECTION OF OFFICERS

June 14, 2017

BACKGROUND

Manner of Election and Term of Office

The Chair and Vice Chair are each to be elected annually in June, taking office in September of that same year, and as applicable when an office becomes vacant, to serve until their successors are elected. The Board will elect individuals who accept the opportunity of the office using the following system:

A. ELECTION OF CHAIR

In general, the first individual to be given the opportunity to accept or decline the position of Chair shall be the individual having the shortest remaining appointment term, regardless of the length of that remaining term. However, any member of the Board may be elected to serve as Chair. Typically the position of Chair rotates on a one or two year basis as determined by the board.

B. ELECTION OF VICE-CHAIR

In general, the first individual to be given the opportunity to accept or decline the position of Vice-Chair shall be the individual whose remaining appointment term is next shortest to that of the Chair-Elect. However, any member of the Board may be elected to serve as Vice-Chair. Typically the position of Vice Chair rotates into the position of Chair.

STATUS

Attached are a chronological list since the year 2000 of Officers for the Board of Trustees and a list of expiration terms for each current Board member.

RECOMMENDATION

That Board members elect a chair and vice-chair of the Board of Trustees and that these newly elected officers assume office beginning September 1 and hold office until their respective successors shall be elected and assume the office.

May 24, 2017

TACOMA COMMUNITY COLLEGE
BOARD OF TRUSTEES OFFICERS
(2000 – Present)

YEAR	BOARD CHAIR	BOARD VICE CHAIR
2000-2/02	Laurie Jinkins	Lorna Ovena
2/2002-4/02	Lorna Ovena	Dave Edwards
4/02-6/03	Dave Edwards	John Lantz
2003-04	Dave Edwards	Fred Whang
2004-05	Fred Whang	Laurie Jinkins
2005-06	Laurie Jinkins	Marilyn Walton
2006-07	Dave Edwards	Marilyn Walton
2007-08	Fred Whang	Marilyn Walton
2008-09	Dave Edwards	Don Dennis
2009-10	Laurie Jinkins	Don Dennis
2010-11	Don Dennis	Chad Wright
2011-12	Don Dennis	Chad Wright
2012-13	Chad Wright	Liz Dunbar
2013-14	Chad Wright	Liz Dunbar
2014-15	Liz Dunbar	Bob Ryan
2015-16	Bob Ryan	Gretchen Adams
2016-17	Bob Ryan	Gretchen Adams

May 24, 2017

Tacoma Community College

Board of Trustees' History of Terms

And

Order of Term Expiration

Bob Ryan	December 2010 – September 30, 2012 October 1, 2012 – September 30, 2017
Gretchen Adams	November 2013 – September 30, 2018
James Curtis	May 1, 2015 – September 30, 2019
Liz Dunbar	October 2010 – September 30, 2015 October 1, 2015 – September 30, 2020
Lois Bernstein	January 1, 2017 – September 30, 2021

