

AGENDA

Board of Trustees

Bob Ryan-Chair
James Curtis-Vice Chair
Gretchen Adams
Lois Bernstein
Liz Dunbar

Co-Presidents

Mary Chikwinya
Bill Ryberg

TCC Mission Statement:

TCC creates meaningful and relevant learning, inspires greater equity, and celebrates success in our lives and our communities.

Board Mission and Vision:

The Board will govern with a style that emphasizes outward vision rather than an internal preoccupation, encouragement of diversity in viewpoints, strategic leadership rather than administrative detail, clear distinction of Board and presidential roles, collective rather than individual decisions, future rather than past or present, and proactive rather than reactive.

- | | | |
|-------|--|---|
| I. | CALL TO ORDER | Bob Ryan |
| II. | GENERAL MATTERS | |
| | A. Changes/Approval of Agenda | Bob Ryan |
| | B. Approval of Minutes | Bob Ryan |
| | C. Introductions & New Hires | Vice Presidents |
| | D. Correspondence | Co-Presidents |
| | E. Board Report | Bob Ryan |
| III. | PRESENTATION | |
| | Student Voice - <i>Student Learning Centers: Helping students stay on their path.</i> | Heather Urschel
Shannon Pressley
Elmira Utz |
| IV. | ACTION ITEMS | |
| | A. Approval of AAS-T Allied Health Degree | Char Gore |
| | B. Approval of Broadening Study Abroad Course Fee to Include Domestic Study Away | Tod Treat |
| | C. 1 st Read of IT Security Policy | Clay Krauss |
| V. | NON-ACTION ITEMS | |
| | A. TCC Foundation Audit Presentation | Ed Ramos, DP&C |
| | B. Diversity Hiring Report | Beth Brooks |
| | C. Pathways to Completion: CCSSE & CCFSE | Victoria Ichungwa |
| | D. PRR Presentation for new campus building | Greg Randall |
| | E. Presidential Search Committee Status | James Curtis/Lois Bernstein |
| VI. | REPORTS | |
| | A. Associated Students | Kerry Ramroop |
| | B. Faculty | Dave Howard |
| | C. Classified Staff | Jeanne Ernst-Williams |
| | D. Foundation | Tony Lindgren |
| | E. Legislative | Bill Ryberg |
| | F. Co-Presidents | Mary Chikwinya, Bill Ryberg |
| VII. | PUBLIC COMMENT/REMARKS | Bob Ryan |
| VIII. | EXECUTIVE SESSION | Bob Ryan |
| | Under RCW 42.30.110, an executive session may be held for the purpose of receiving and evaluating complaints against or reviewing the qualifications of an applicant for public employment or reviewing the performance of a public employee; consultation with legal counsel regarding agency enforcement actions or actual or potential agency litigation; considering the sale or acquisition of real estate; and/or reviewing professional negotiations. | |
| IX. | BOARD ACTION AS A RESULT OF EXECUTIVE SESSION | Bob Ryan |
| X. | ADJOURNMENT | Bob Ryan |
| | Interpreters for people with hearing impairments and Braille or taped information for people with impairments can be provided. Please contact Kelly Maxfield, Office of the President at 6501 South 19 th St., Tacoma WA 98466; Tel: 253/566-5169 or e-mail kmaxfield@tacomacc.edu. | |

**Tacoma Community College
Board of Trustees Regular Meeting
November 8, 2017 4:00 p.m.
College Board Room #120, Building 12**

MINUTES

Board Members

Bob Ryan
James Curtis
Liz Dunbar
Lois Bernstein

Administration/Faculty/Staff/Guests

Kelly Maxfield	Joey Flood
Mike Goncharuk	Cliff Frederickson
Bill Ryberg	Mary Fox
Mitch Hansen	Julie Dunbar
Joe Shannon	Valerie Robertson
Rogue Daugharty	Sonja Morgan
KC Bitterman	James Newman
Regina Rogers-Wright	Debbi Olson
Jeanne Ernst-Williams	Sarah Lewandowski-Noble
Shannon Hight	Candice Watkins
Julie Dunbar	Mary Chen-Johnson
Paige Fichter	Jackie Gorman
Danah Haley	Greg Randall
Clay Krauss	Yvonne Unnold
Will Howard	Samantha Hutchison
Thomas DiGiorgio	Matt Smith
Dolores Haugen	Patti Hermoso
Chad Kinlow	Wendy Jackson

I. CALL TO ORDER

Chair **Ryan** called the meeting to order at 4:00 p.m.

II. General Matters

A. Changes/Approval of Agenda

MOTION: Upon a motion by Board chair **Ryan**, he suggested to moving the Clark Nuber audit review to the General Matters section (F), in the interest of time and cost. The Board unanimously approved the motion.

B. Approval of Minutes:

October 11, 2017 Board Meeting

MOTION: Upon a motion by Board member **Curtis** the Board unanimously approved the minutes of the October 11, 2017 Board Meeting.

C. Introductions

Board Chair **Ryan** introduced **KC Bitterman**, Department Manager of Continuing Education Gig Harbor, who introduced Rogue Daugharty, the new Program Coordinator of Continuing Education in GH.

Board Chair **Ryan** introduced **Shema Hanebutte**, Dean of Counseling, Advising, Access, Career Center & Running Start, who introduced Regina Rogers, Advisor and Women's Basketball Coach, Samantha Hutchison, Women's Volleyball Coach, and Dana Haley, Advisor and Assistant Women's Basketball Coach.

Board Chair **Ryan** introduced **Will Howard**, Security Supervisor, who introduced new Security Officers Wendy Jackson and Chad Kinlow.

Board Chair **Ryan** introduced **Clay Krauss**, Director of Information Technology, who introduced Shannon Hight, IT Specialist 2.

Board Chair **Ryan** introduced **Greg Randall**, Director of Facilities & Capital Projects, who introduced Pat Mathews, Facilities Manager and Joey Flood, Custodian 3.

Board Chair **Ryan** introduced **Krista Fox**, Dean of Health, Business & Professional Services, who introduced Yolanda Williams and Linda Cuadra, both Business & Logistics Professors.

D. Correspondence

Co-President Mary Chikwinya shared a letter from "Achieving the Dream" approving TCC's participation in the program for another year. She also communicated that TCC and Pierce Transit have signed a contract that will reduce Orca passes for TCC students to \$5.00 per quarter. Mary thanked Sonja Morgan and Shema Hanebutte for their work on this project.

E. Board Report

- Chair **Ryan** attended the October 11, 2017 Board Meeting. He participated in the Clark Nuber exit conference and met with the representatives from AGB Search. Bob will attend the ACT Legislative & Fall Conference on November 9-10 at Sea-Tac Hilton.
- Board Member **Bernstein** attended the October 11, 2017 Board Meeting and met with the Vance and Tome from AGB Search when they visited campus. She attended the Men of Distinction program presented by Tacoma's Mayor Strickland, the Korean Women's Association Luncheon, and the Center for Dialog & Resolution Breakfast. She also attended Tacoma Public Schools' Cradle to Career event on October 24.
- Board Member **Curtis** attended the October 11, 2017 Board Meeting and met with the representatives from AGB Search on October 24, 2017. The first meeting of the Presidential Search Committee occurred on October 27, 2017. James spoke at the Graduate Tacoma: Cradle to Career event on October 24.
- Board Member **Dunbar** attended the October 11, 2017 Board Meeting and met with the representative from AGB Search when they visited campus. Liz attended the 45th anniversary luncheon for the Korean Women's Association, the Rally for Immigrants and the Holocaust Center events in Seattle, Emergency Food Network Abundance Dinner, and the Center for Dialog & Resolution Breakfast in Tacoma.

- F. TCC 2015-16 Audit by Clark Nuber: Mitch Hansen** of Clark Nuber thanked the TCC Finance Department for their assistance and attention to detail in assisting with the 2015-16 Financial Statement Audit. Mr. Hansen shared a handout with outcomes from the recently completed audit. An unmodified opinion was issued and no auditor proposed adjustments were needed. Two areas need strengthening, of which the Board and Finance Department were already aware, including control over the accounts payable and financial reporting process.

III. PRESENTATION

Student Voice – Mary Jane Oberhofer, Business & Logistics Programs Professor, introduced 2017 TCC graduates Maylonnai Harris and Ashley Ngo. Both students were required to do a project in Rob Olsen's class and opted to create a survey and feasibility study on a TCC Food Pantry for campus. One in three TCC students consider leaving college in order to provide food for their family via full time employment. Forty percent admitted to skipping meals during the month before the survey. Fifty-five percent of students on campus have two or less meals a day. Many students miss classes, do not purchase required textbooks, or drop a class due to food insecurity. Nearly twenty five percent of TCC students are not able to have a meal before attending class each day. The need is great on our campus and 90% of students surveyed support the creation of a food pantry. To view the student made video, visit <https://www.youtube.com/watch?v=O28np5WvX9M>.

IV. ACTION ITEMS

A. Second Read/Approval of 2017-18 Operating Budget:

Cliff Frederickson and Julie Dunbar reviewed the 2017-2018 operating budget with the Board of Trustees.

MOTION: Upon motion by Board member **Bernstein**, the Board unanimously approved the 2017-18 operating budget.

B. Second Read/Approval of 2017-18 Proposed above Required Reserve Expenditures:

Cliff Frederickson and Julie Dunbar reviewed the 2017-2018 proposed budget above required reserves with the Board of Trustees.

MOTION: Upon motion by Board member **Bernstein**, the Board unanimously approved the 2017-18 proposed budget above required reserves.

C. Approval of ACT Transforming Lives Award Nominee:

Co-Presidents Mary Chikwinya and Bill Ryberg recommended a student name confidentially as TCC's nominee for the Transforming Lives Award for 2018.

MOTION: Upon motion by Board member **Curtis**, the Board unanimously approved the Co-President's selection of name put forth for TCC's Transforming Lives Award nominee.

D. Approval of Accessible Technology & Content Policy:

Clay Krauss, Director of Information Technology, reviewed the Accessible Technology & Content Policy with the Board of Trustees.

MOTION: Upon motion by Board member **Bernstein**, the Board unanimously approved the Accessible Technology & Content Policy.

E. Approval of IT Security Policy:

Clay Krauss, Director of Information Technology, provided an overview of the Information Technology Security Policy to the Board.

MOTION: Upon suggest by Board member **Ryan**, the Board will moved the approval of the IT Security Policy to the December board meeting pending further clarification from Clay Krauss.

F. Approval of Copyright Policy:

Candice Watkins, TCC Library Director, presented the updated Copyright Policy, which moves the Fair Use section to a research guide available in the Library. Fair Use is now a hyperlink that directs the user to the new research guide.

MOTION: Upon motion by Board member **Curtis**, the Board unanimously approved the updated Copyright Policy.

V. NON-ACTION ITEMS

A. ctcLink Update:

Clay Krauss, Director of Information Technology, gave an overview of the ctcLink Project status. We are 2.5 years into the project with SBCTC and Spokane Community Colleges. Ciber filed bankruptcy and a lawsuit against the State Board and State of Washington, opting to settle out of court. HTC from Europe purchased Ciber but our contract was not part of the deal. SBCTC has hired several former Ciber employees and is pursuing another vendor to continue the project and provide remediation per the tickets reported by TCC and Spokane. Other colleges will come onto the system in waves starting in 2019 but a major upgrade of the Peoplesoft program must occur first. All colleges are working together to create common

business practices with a meeting occurring last month here on campus. The project is adapting with improvements reported in student access, financial aid, and payment functions. A mobile application should be available to students this winter.

B. Update of Presidential Search and Committee:

James Curtis and Lois Bernstein, TCC Trustees, gave an update of the Presidential Search process and committee actions. AGB visited campus October 23-26 and held over forty meetings with faculty, staff, students, administrators, community members, and other stakeholders. James thanked Human Resources for their hard work in setting up meetings and assisting AGB with their visit. He also thanked Tamyra Howser and Rachel Payne in Marketing for creating a soon to be unveiled search web site and communicating with the campus. The first meeting of the search committee occurred on October 27 and several other meetings are scheduled from now until the end of February.

VI. REPORTS

A. Associated Students Report – Kerry Ramroop, ASTCC President:

- Two Art & Lecture Series were held with 100+ students attending.
- OSE held a luncheon mixer for staff, faculty, and students in Building 11.
- This Saturday is the last of a 4-Saturday Diversity Workshop.
- Titan Volleyball tailgate party occurred on October 25 in Building 20.
- On October 27, the Little Monsters and Fright Night events were held for Halloween.
- An intramural basketball event occurred on November 3 with 50+ players.
- Two new device-charging stations were installed on campus for student usage.
- OSE is busy filling spots on the various councils and committees on campus.
- The TCC Foundation luncheon was fabulous and well attended by students!

B. Faculty Report—Dave Howard, Faculty Union Representative:

- Dave also applauded the TCC Foundation Scholarship lunch on October 24.
- Dave is attending the ACT Legislative Task Force on Friday, November 10.
- The Presidential Search Committee is off to a great start and faculty is excited.
- Congratulations to the Finance Department for their success in closing the 15-16 books.
- Kudos to the IT Department who recently assisted Dave with a new laptop and docking station. Every person in the department provided outstanding support.

C. Classified Staff Report - Jeanne Ernst-Williams, Classified Staff Representative:

- Members for the Breakaway Committee are being finalized and they are working on a date for the event.
- Office 365 training was moved to the November 29 agenda due to time constraints.
- Jeanne thanked James Curtis and Lois Bernstein for the classified meeting with AGB Search. There was a great turnout, detailed comments, and input to the process.

D. Foundation Report – Rosemarie Burke, TCC Foundation member:

- The Reach Higher Luncheon is scheduled for February 6, 2018. Save the date!
- The October 24 Foundation luncheon was attended by 300+ people. The foundation awarded 425K in scholarships to students.

E. Legislative Report – Bill Ryberg, Co-President and VP for College Advancement:

- The Washington State Board for Community and Technical Colleges have set their 2018 Legislative agenda for the Supplemental Operating and Capital Budgets.
- The 45th district elections appear to be favoring the Democratic candidate.
- Bill is attending the Pierce County Coordinating Council breakfast in December. The meeting will be student focused.

F. Co-President's— Mary Chikwinya and Bill Ryberg:

- Bill has secured a 15k grant from the Key Bank Foundation to assist in supporting a TCC Food Pantry in a two-year pilot program. Ben Feldbush will lead the pilot phase.

- Mary shared that we have a BIAS Incident Team on campus led by Dolores Haugen.
- Mary and Michael Mirra of Tacoma Housing, presented at #Real College in Philadelphia regarding Housing and Food Insecurity on college campuses.
- Ben Feldbush had created a group called "Street Scholars" in an effort to reach out to special populations, such as Oakland High School and Remann Hall students.
- Pierce Transit and TCC have signed a contract to allow our students to purchase Quarterly passes for \$5 each.

VII. PUBLIC COMMENT/REMARKS

No public comments

VIII. EXECUTIVE SESSION

At 5:45 p.m., Chair **Ryan** announced that the Board would adjourn into Executive Session for approximately 5 minutes.

IX. BOARD ACTION AS A RESULT OF EXECUTIVE SESSION

At 5:58 p.m., the open board meeting reconvened. No action occurred as a result of the executive session.

X. ADJOURNMENT

There being no further business, the meeting adjourned at 6:01 p.m.

Robert M. Ryan, Chair

New Hire Report / November 2017

Prepared by: Beth Brooks, Vice President for Human Resources and Legal Affairs

Classification	Employee Name	Position Title	Department	Start Date
Academic				
Classified				
	Berghammer, Katja	Custodian 1	Custodial Services	11/16/2017
	Guerra-Castro, Jose	Custodian 1	Custodial Services	11/1/2017
	Montgomery, Rebecca	Payroll Coordinator	Human Resources	11/6/2017
	Tran, Aaron	Program Specialist 2	eLearning	11/13/2017
Exempt				
Temporary	McCaleb, Erik	Advisor	Counseling and Advising	11/27/2017

** Promotional Position

TACOMA COMMUNITY COLLEGE

Approval new Associate of Applied Science in Allied Health Transfer Degree

December 13, 2017

BACKGROUND

The Associate of Applied Science in Allied Health – Transfer degree is a workforce degree that provides a foundation in health science for individuals who anticipate a career in healthcare. The degree will provide pathways to entry level employment in healthcare as students will choose one of six allied health certificate programs (Medical Scribe, Medical Billing, Emergency Medical Technician, Chemical Dependency Professional, Human Services Case Aid, and Certified Nursing Assistant) during completion of the degree.

The degree will also prepare students for entry into a variety of allied health programs, to include Tacoma Community Colleges competitive associate degree allied health programs, Diagnostic Medical Sonography, Emergency Medical and Health Services, Health Information Technology, Radiologic Science, and Respiratory Care.

Completion of the Allied Health AAS-T will also prepare students for entry into a variety of baccalaureate programs, to include TCC's BAS in Health Information Management and the BAS in Community Health Professional. TCC is actively working with Dr. Rebecca Pearson at Central Washington University on articulation into the Food Science & Nutrition Bachelor program as well as the Public Health Bachelor Program. TCC is actively working with Dr. Sharon Fought and Dannah Madden on articulation into the University of Washington-Tacoma's Health Care Leadership Bachelor degree. TCC is actively working with Donna Mann on articulation into Eastern Washington University's Bachelor of Science in Health Sciences degree.

For those students who do not gain access into their intended selective entry allied health program, the Allied Health AAS-T will provide an alternative option for associate degree completion as well as pathway to continuance into a baccalaureate degree.

STATUS

The Allied Health AAS-T degree Program Approval Request has been approved by the SBCTC. This degree has also gone through both Phase 1 and Phase 2 requirements by the TCC Curriculum Committee and was unanimously recommended for approval at the November 6, 2017 meeting.

RECOMMENDATION

The Associate of Applied Science in Allied Health – Transfer degree be approved to begin being offered Winter 2018.

TACOMA COMMUNITY COLLEGE
December 13, 2017
Broadening Study Abroad Course Fee to Include Domestic Study Away

BACKGROUND

The Board of Trustees regularly approves changes in the course fee schedule. Course fees on state supported courses are fees attached to individual courses to recover costs associated with consumable equipment and supplies used by students. Course fees on self-support classes are attached to recover all costs associated with that course. The Board Approved fees are maintained through the Office of the Executive Vice President.

STATUS

In January, 2017, the TCC Board of Trustees approved a Study Abroad course fee to support TCC's efforts toward accessible, affordable, faculty-led study abroad. The special fee is associated with cost recovery for travel and in-country cost for specific courses and has been used successfully in one study abroad (Shanghai, 2017) with one study abroad in enrollment (UKK, 2018). The approved fee incorporates variable costs up to a maximum of \$4000 to cover airfare, room and board, ground transportation, and group incidentals. A summary report of each study abroad including specification of costs will be provided to the Board each year.

While TCC is very proud of our growing opportunities in short-term study abroad, the College also recognizes the opportunity for transformational experiential learning domestically. Rather than travel abroad, such opportunities, known as "study away," utilize the rich cultural, historical, and ecological treasures found in the United States to integrate with existing curricula. For example, TCC's Honors Distinction Pathway would like to utilize the National Collegiate Honors Council's Partners in the Parks to support capstone activities. Specifically, honors students taking Humanities 285, The City, will have the option of visiting the Golden Gate National Recreation area where they will explore and analyze key concepts in land use and the model conversion of military installations to civilian purposes. North of the Golden Gate Bridge, the Marin Headlands, by contrast, show the natural world in coexistence with former military sites and pre-Western contact native cultures. During the week of June 25-29, San Francisco celebrates her 241st Birthday, which will coincide with our trip and our activities within the Presidio.

Expanding the use of course fees to include Domestic Study Away opportunities will allow students to access these opportunities utilizing financial aid, as they have in Study Abroad.

RECOMMENDATION

The Co-Presidents recommend that the Board of Trustees approve modification of the Study Abroad Course Fee to include Domestic Study Away opportunities.

TACOMA COMMUNITY COLLEGE
Information Technology Security Policy

December 13, 2017

BACKGROUND

This policy establishes the basis upon which college Information Technology (IT) security standards and practices will be created and updated, guiding the appropriate risk mitigation to ensure an effective and secure environment for IT processing and college-related activities.

STATUS

This policy has been approved by the Academic Technology Committee and College Council.

RECOMMENDATION

The Co-Presidents recommend the Board of Trustees approve the Information Technology Security Policy.

TACOMA COMMUNITY COLLEGE ADMINISTRATIVE POLICY

DRAFT Information Technology Security

Section: III. ADSV – ????	President's Authorization:	
	_____ President's Signature	_____ Date

Initial Adoption Date: Prior Revision Dates: Last Revision Date:
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PURPOSE:

Tacoma Community College (TCC) places a high priority on IT security; seeks to deploy technology which meets organizational objectives while protecting system and network security, data integrity, and confidentiality; and seeks to operate in a manner consistent with the goals of the Washington State Office of the Chief Information Officer (OCIO) and SBCTC IT Security Policies to maintain a shared, trusted environment for the protection of sensitive data and business transactions. This policy establishes the basis upon which college Information Technology (IT) security standards and practices will be created, guiding the appropriate risk mitigation to ensure an effective and secure environment for IT processing and college-related activities.

TO WHOM DOES THIS POLICY APPLY:

Individuals or groups of individuals responsible for overseeing, managing, or implementing applicable programs and services where information technology is deployed at Tacoma Community College.

REFERENCES

- RCW 42.56 Public Records Act
- Washington State OCIO Policy 141 – Securing Information Technology Assets
- Washington State OCIO Policy 141.10 – Securing Information Technology Assets Standards

POLICY

The college will create, maintain, and review annually an IT Security Program which will outline specific measures and standards necessary for balancing college educational, business, and IT Security objectives, and ensuring compliance with legal mandates or applicable policies. The scope of this program includes the security of IT facilities; electronic data; off-site data storage;

computing and telecommunications equipment; application-related services furnished by TCC, other state agencies, or commercial concerns; internet-related applications and connectivity; and/or any other areas necessary to mitigate IT-related risks. TCC's IT Security Program, and associated processes, procedures, and practices may contain information (confidential or private) about the agency's business, communications, computing operations, or employees. Persons responsible for handling and/or distribution of the IT Security Program should consider the highly-sensitive nature of the information as well as related statutory exemptions from public disclosure and limit distribution to authorized entities and individuals with a legitimate need to know.

DRAFT

Hiring Report

July 1, 2016 – November 27, 2017



Overview of Full Time Staff at TCC

	Full Time Staff*	% of Diversity
African American	50	12%
American Indian or Alaska Native	7	2%
Asian, Native Hawaiian or Pacific Islander	58	14%
Hispanic / Latino	11	3%
White	293	70%
Total Full Time Staff	419	

*Full time staff: Full time faculty, classified and exempt employees. This does not include adjunct, work study or hourly staff positions.

Total Staff to Pierce County Totals



Group	Students	Faculty	Adjunct	Classified/Exempt	Pierce County
African American	9%	2%	5%	10%	8%
American Indian or Alaska Native	2%	.5%	1%	1%	2%
Asian, Native Hawaiian or Pacific Islander	10%	4%	7%	10%	8%
Hispanic / Latino	6%	1%	2%	1%	11%
Multi Racial	9%	0	0	0	7%
Unknown	25%	0	0	0	0
White	42%	28%	86%	42%	68%

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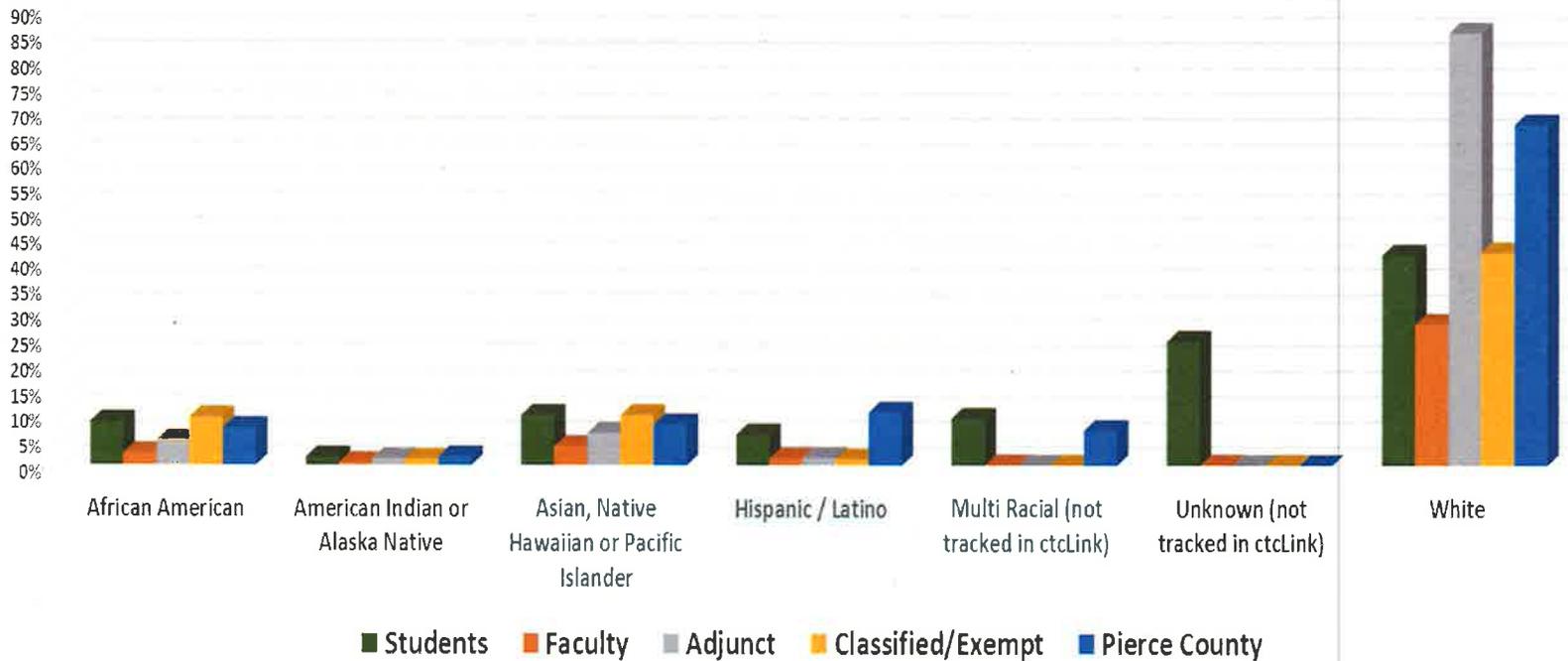
Data Sources Include:
 Student Data (2015-2016) – IR
 Employee Data (2016-2017) – NeoGov & ctcLink
 Pierce County Data - Employment Security / Source U.S. Census Bureau QuickFacts July 1, 2016 totals



TCC / Pierce County Diversity



TCC / Pierce County Population Diversity Comparison



Full time based on 419 Employees
Adjunct based on 398 Employees

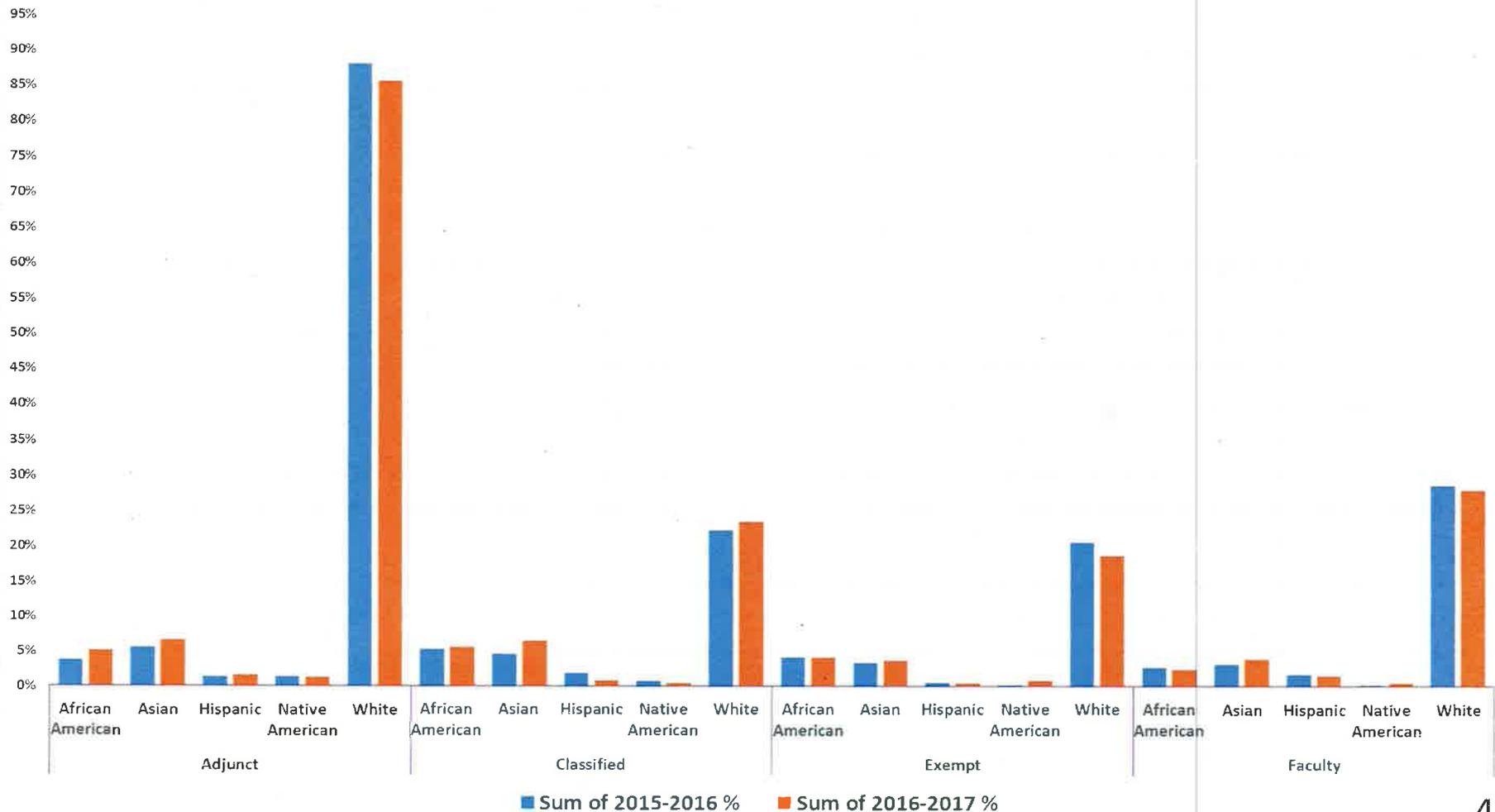
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Comparison of 2015/2016 to 2016/17 TCC Diversity by Job Type



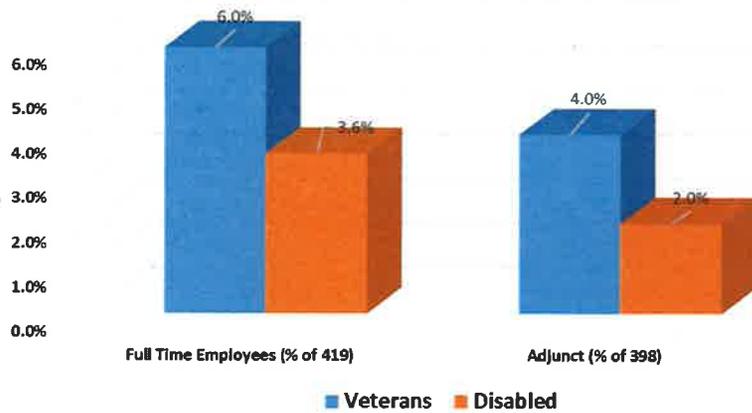
2015/2016 Compared to 2016/2017 TCC Employee Data by Job Type

-16-

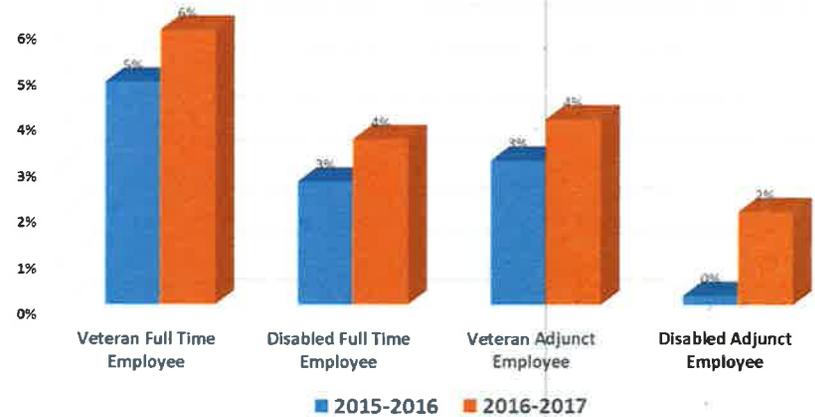


Veteran and Disability Data Comparisons

Veteran and Disability Percentage by Employee Type 2016-2017



Veteran and Disability Percentage by Year



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Hiring Report - Comparison FTE

Annual Hiring How Are We Doing?

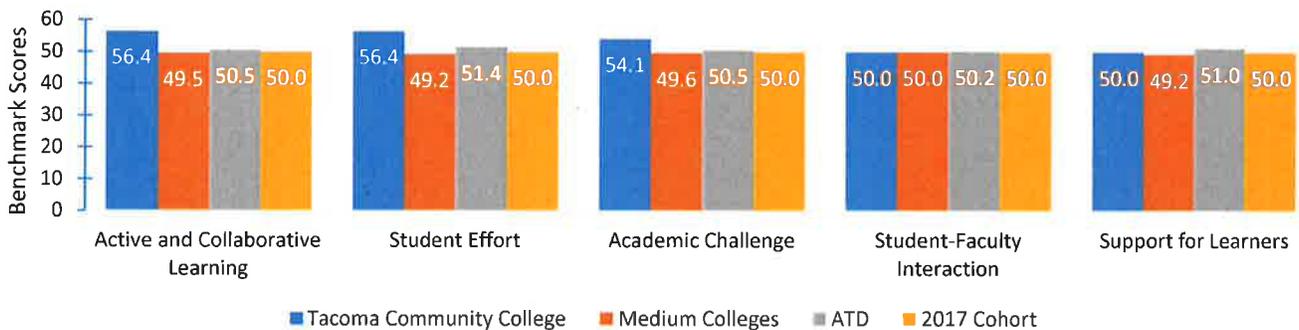
- 2016/2017 – 42.61% Diversity based on 115 Hires
- 2015/2016 - 46.74% Diversity based on 92 Hires
- 2014/2015 – 28.57% Diversity based on 70 Hires
- 2013/2014 – 40.35% Diversity based on 57 Hires

1. OVERALL SUMMARY:

- Winter/Spring 2017: CCSSE & CCFSSSE
- Over 700 student respondents, CCSSE (87% response rate) & About 190 faculty respondents, CCFSSSE (75% response rate)

2. STUDENT SURVEY: CCSSE BENCHMARK SCORES

***Community College Survey of Student Engagement -
Tacoma Community College (2017 Administration)
2017 Benchmark Scores Report - Main Survey***
Comparison Group: Medium Colleges, ATD, & 2017 Cohort
[Weighted]



*Please note: [Weighted] & the comparison groups on this page INCLUDE our college.

- Medium colleges: Based on IPEDS enrollment size categories of between 4,500–7,999 (74 institutions)
- ATD: 71 institutions
- 2017 Cohort: The 2017 Cohort is a single year cohort of all the 2017 CCSSE participant colleges only (297 institutions)
- Across the 5 benchmark scores, TCC meets or exceeds the national average (for both medium and 2017 cohort) in student engagement

3. FACULTY SURVEY: CCFSSSE

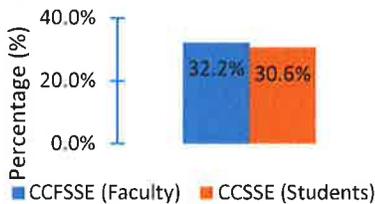
- Great conversation from similarities and differences.

**Community College Survey of Student Engagement (CCSSE) &
Community College Faculty Survey of Student Engagement (CCFSSE)
Board Report
December 2017**

- Similarities examples:
Making class presentations, integrating ideas from various sources, working with other students during class, working with other students outside of class, talking about career plans with instructor or advisor

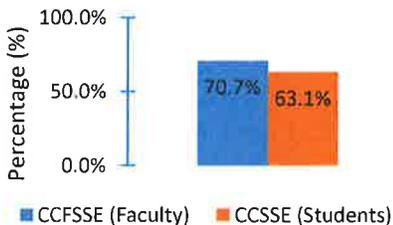
32.2% vs 30.6% (often and very often)

Class presentations
(often or very often)



70.7% vs 63.1% (often and very often)

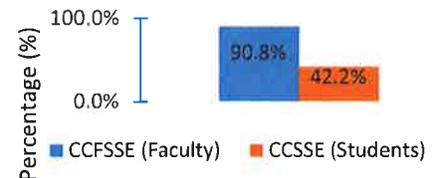
Working with other students on projects during class
(often or very often)



- Differences examples: **Referred to and how often used tutoring, importance of skills lab, referred to and how often used transfer advising/planning**

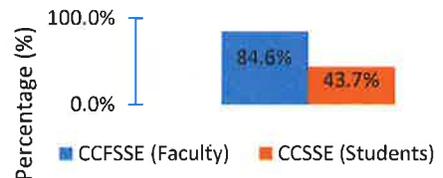
90.8% vs 42.2% (sometimes (2-4 times) and often (5 or more times))

Peer or other tutoring
(sometimes or often)



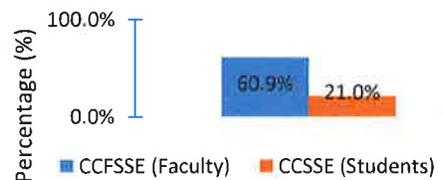
84.6% vs 43.7% (somewhat and very)

Importance of skills lab
(somewhat or very)



60.9% vs 21.0% (sometimes and often)

Transfer advising/planning
(sometimes (2-4times) or often(5 or more times))



4. NEXT STEPS

- Transparency - portal
- Committees and councils specific presentations
- CCSSE- & CCFSSSE-focused newsletters
 - August (summer) and fall newsletters
- Data-inspired discussion: Nov 15 2:30pm building 9

"Center for Innovative Learning and Engagement - 2019-21 Project Request Report (PRR)"

Background

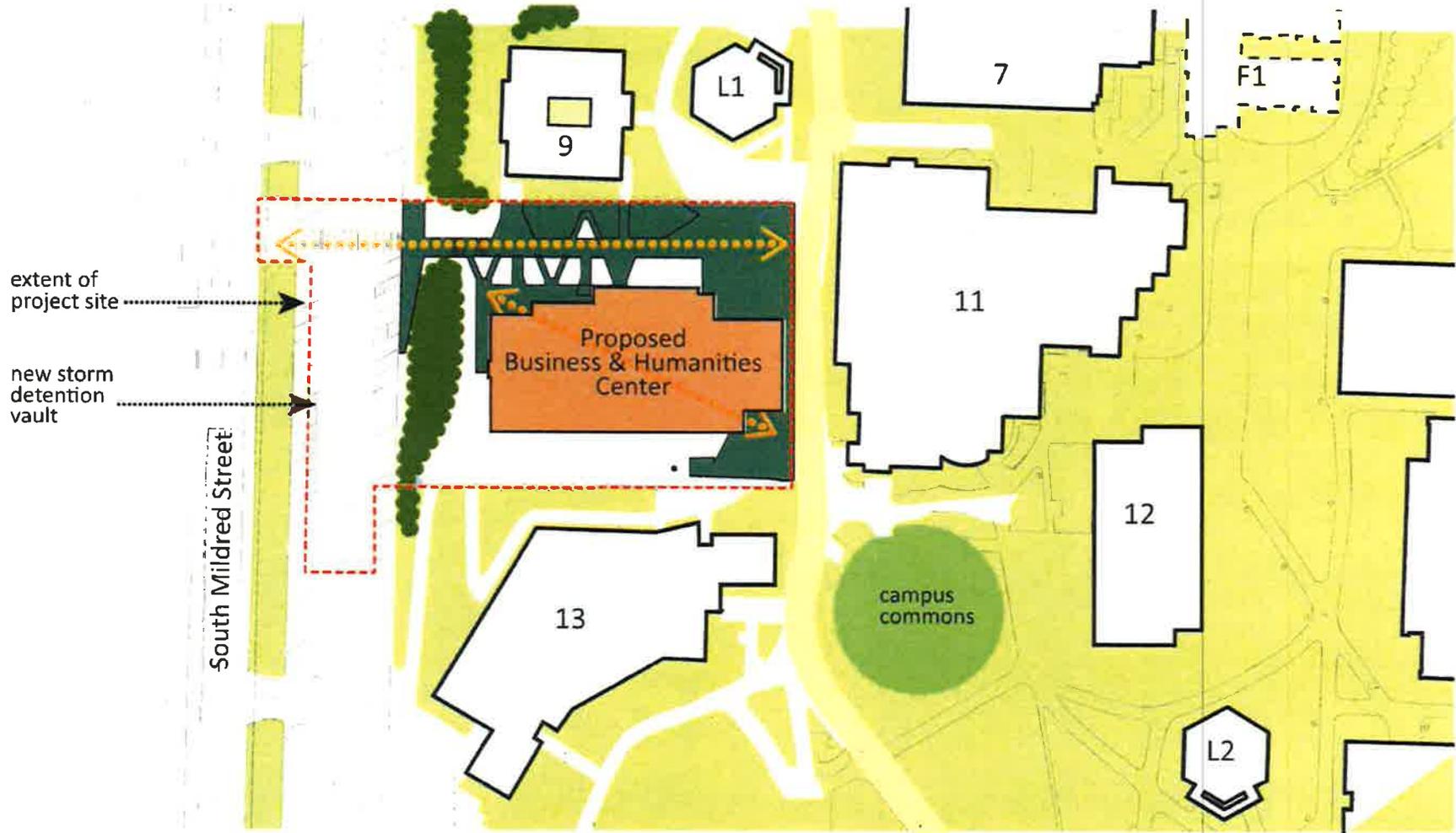
The new PRR scoring criteria for the 2019-21 biennium have been updated by the State Board for Community & Technical Colleges (SBCTC) in several ways. The most significant change in the scoring is the weighting toward the SBCTC's objective to better equalize space allocation proportions for all colleges within the CTC system based on future utilization. The SBCTC has developed a formula considering future growth utilization calculations to create an equal ratio of classrooms to labs among colleges statewide. The target ratio that was established is a 22/16 proportion of classroom to lab space. The new scoring process evaluates future classroom and lab utilization, compared to current 2016 classroom and lab utilization. Future utilization is based on the SBCTC's growth projections for each college.

The 2016 Capital Analysis Model (CAM) for Tacoma Community College indicates there is an overage of classroom space on campus and a shortage of lab space on campus. As a result, the funding request for new space on campus will score highest if it includes "lab" and not "classroom" space. We have therefore revised the 2019-21 PRR to include new labs and other types of spaces that are indicated by the CAM to be needed, and to exclude new classrooms. Although this reduces the square footage of the request, it increases the probability of receiving a maximized score based on the new criteria.

This may be the last biennium for the SBCTC to solicit PRRs in the foreseeable future. All 34 CTC's are permitted to submit, and each PRR that scores above 70 points will be added to SBCTC's pipeline of major capital design projects to be submitted to the legislature, starting with the highest scoring PRR.

The following compares the differences between TCC's previous 2017-19 PRR and TCC's current 2019-21 PRR:

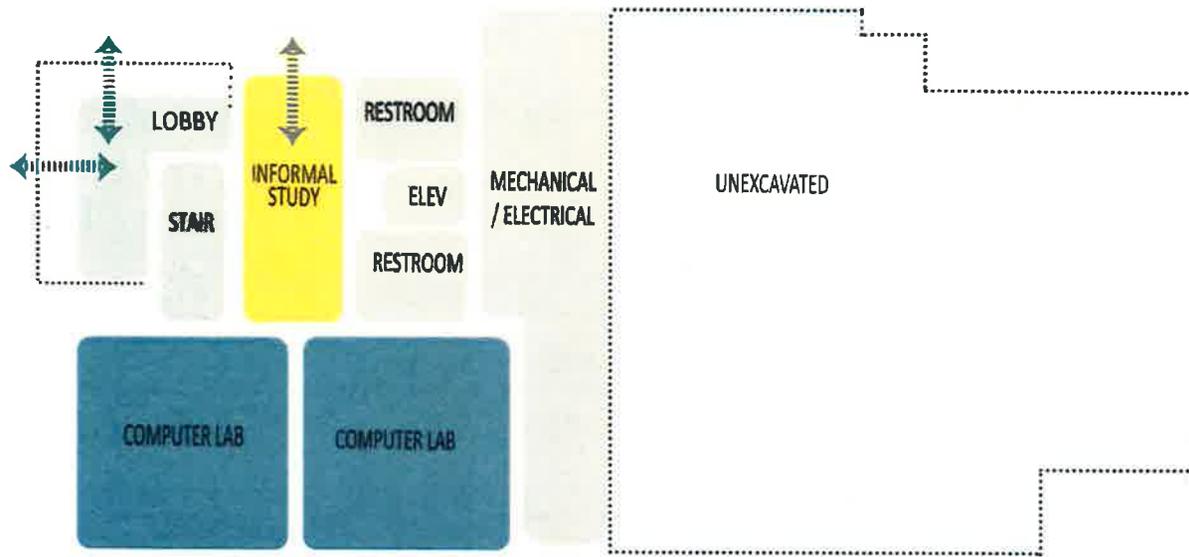
2017-19	2019-21
New area evaluation criteria dependent on Projected change in FTE for entire college.	FTE not considered in scoring
New area Evaluation Criteria dependent on efficient use of space - existing utilization. Classroom to Lab ratio.	New area Evaluation Criteria dependent on efficient use of space - future utilization. Classroom to Lab ratio.
9,400 SF of Classrooms and 4,290 SF of Faculty offices was included in the 2017-19 project.	Classroom space was eliminated because there are too many classrooms on campus. Non-scheduled Lab space and Library space is added as these spaces are in short supply. Faculty Office space is reduced to 2,200 SF to replace the Faculty office space proposed to be demolished.
2017-19 matching fund Points = 0	TCC commitment for \$1,000,000 in matching funds equates to approximately 1 point on the 2019-21 scoresheet.
Scoresheet had no allowance for exterior circulation	Scoresheet allows 3,312 SF credit for exterior circulation space of Building 10 demolition
Building F1 was to be demolished.	Building F1 will remain as Faculty Office Building.
Total project SF = 69,155 (see attached for detailed area analysis)	Total project SF = 53,075 (see attached for detailed area analysis)
PRR Score = 73.18	Projected PRR score estimate = 86 (minimum target score is 70)



CONCEPT SITE PLAN
PROJECT REQUEST REPORT
TACOMA COMMUNITY COLLEGE
NOVEMBER 2011



McGRANAHAN Architects



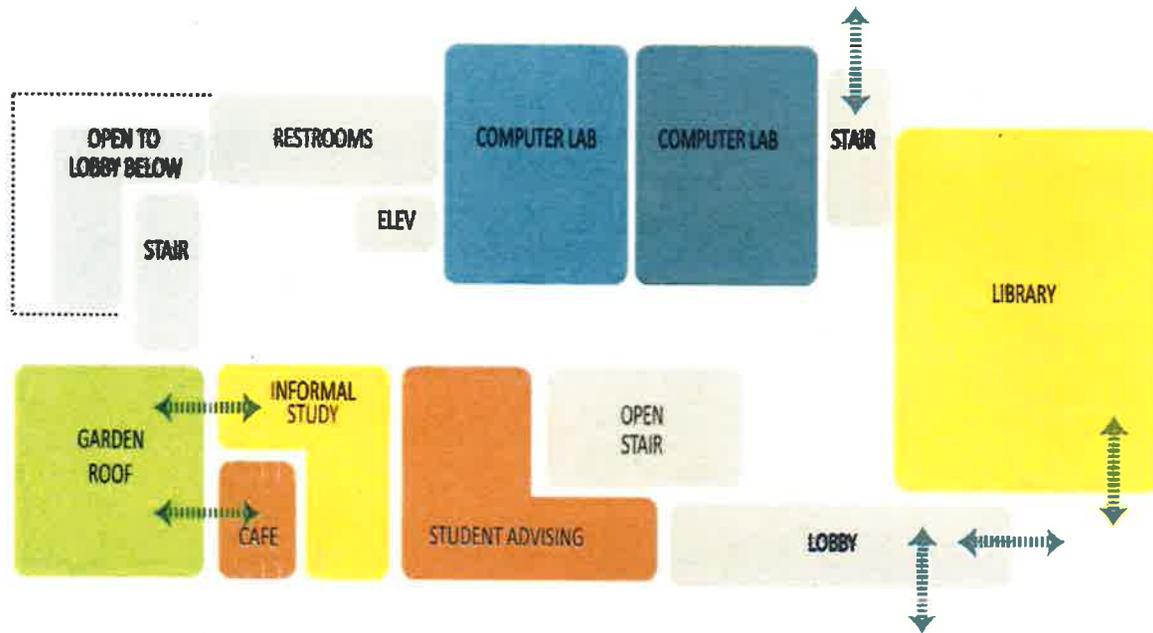
LEGEND

- LAB
- LIBRARY
- FACULTY OFFICES AND STAFF SPACE
- CONFRENCING AREA
- STUDENT SERVICES
- SUPPORT SPACES (UNASSIGNABLE)



CONCEPT FLOOR PLAN - LOWER LEVEL

PROJECT REQUEST REPORT
TACOMA COMMUNITY COLLEGE
10/11/2014



LEGEND

- LAB
- LIBRARY
- FACULTY OFFICES AND STAFF SPACE
- CONFERENCE AREA
- STUDENT SERVICES
- SUPPORT SPACES (UNASSIGNABLE)



CONCEPT FLOOR PLAN - FIRST FLOOR PLAN

PROJECT REQUEST REPORT
 TACOMA COMMUNITY COLLEGE
 17 OCTOBER 2017



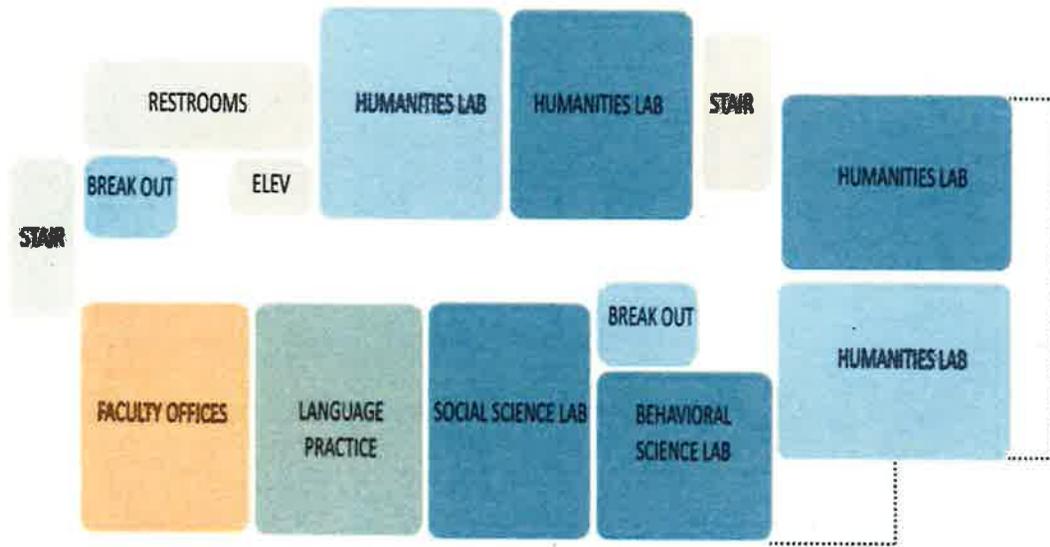
LEGEND

-  LAB
-  LIBRARY
-  FACULTY OFFICES AND STAFF SPACE
-  CONFERENCING AREA
-  STUDENT SERVICES
-  SUPPORT SPACES (UNASSIGNABLE)



CONCEPT FLOOR PLAN - SECOND FLOOR PLAN

PROJECT REQUEST REPORT
TACOMA COMMUNITY COLLEGE
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LEGEND

- LAB
- LIBRARY
- FACULTY OFFICES AND STAFF SPACE
- CONFERENCE AREA
- STUDENT SERVICES
- SUPPORT SPACES (UNASSIGNABLE)



CONCEPT FLOOR PLAN - THIRD FLOOR PLAN

PROJECT REQUEST REPORT
TACOMA COMMUNITY COLLEGE
10/15/2016

