I. CALL TO ORDER
Chair Jinkins called the meeting to order at 4:00 p.m.

II. General Matters
A. Changes/Approval of Agenda
   MOTION: Upon a motion by Board member Dennis, the board unanimously approved the Agenda as revised.

B. Approval of Minutes for the October 15 Regular Meeting
   MOTION: Upon a motion by Board member Dennis, the board approved the minutes of the October 15 Regular Meeting. Trustee Wright abstained since he was not at the previous board meeting.

C. Introductions
   President Transue introduced our new Trustee, Chad Wright, CEO of Marine View Ventures, who will replace Dave Edwards. Chad has served in various roles for the Puyallup Tribal Council. He is active in community affairs and is currently a member of the board of Tacoma Goodwill Industries and Mary Bridge Children’s Foundation. He has a B.S. from Boston College, a J.D. from Pepperdine University School of Law, and an MBA from Stanford University Graduate School of Business.

   Dolores Haugen, Director of Enrollment Management, introduced Karleen Wolfe, Fresh Start Coordinator.

D. Correspondence
   We received a letter from the State Board congratulating TCC on increasing its student success. Our efforts earned TCC Student Achievement dollars of $67,100 based upon a gain of 2,166 student achievement points. Points were determined by comparing the 2006-07 academic baseline year against students’ progress in 2008-09.

III. PRESENTATIONS
   General Plastics Project Video, Staff Introduction, and Award
   Ron Asahara, Director of Corporate Education, provided a powerpoint presentation on the Governor’s Award and Job Skills Program (JSP) for our partnership with General Plastics and Workforce Center. He
introduced Eric Hahn, Vice President of Organizational Development, and Linda Nguyen, CEO of Workforce Central, and TCC project manager Lynn Fister and program assistant Elizabeth Thurman from TCC Corporate Education.

Ron stated that our collaboration with General Plastics is one of the top five collaborations recognized in the state. It’s based on recruitment and developing/training employees in the organization. Eric remarked that this true partnership (funded from a $50,000 grant) demonstrates how well government, business, and education work together. Eric stated that without this partnership, General Plastics wouldn’t be poised to come out of this recession. The training program with TCC and recruiting strategy with Business Connection have all come together for the most well-skilled workforce they’ve ever had. Ron presented to Eric the award that was received for this partnership between TCC, General Plastics, and Workforce Central. Ron also announced that we received approval for a new contract that began in September and will go through June 2010 for training another 20 employees.

Lynn detailed our JSP grant awards that total $183,300: 1) Community Health Care for $22,000, 2) Columbia Bank for $47,100; 3) Franciscan Health System for $64,700; and 4) General Plastics for $49,500.

Linda mentioned that Pierce County is fortunate to have TCC for assistance in the workforce area, particularly in the area of nursing, and Ron stated that JSP grants have been a wonderful opportunity to assist the workforce in our community.

V. ACTION ITEMS

A. Approve: Expenditure from Reserves

President Transue presented the specific expenditure requests totaling $1 million that would come from our reserves. Each division provided brief explanations of their specific expenditure requests.

MOTION: Upon a motion by Board member Dennis, the Board unanimously approved the $1 million in expenditures from our reserve fund.

V. NON-ACTION ITEMS

A. Perimeter Improvements Project

Silvia Barajas, Vice President of Administrative Services, introduced Greg Brower of Berger Partnership, who is working on TCC’s perimeter improvement project.

Greg presented renderings of Phase I of the design process. The goals are:

1. Identity for TCC,
2. Edges of campus,
3. Transitions that will make entrances more understandable, and
4. Maintenance

Greg showed sketches and renderings of their suggested architecture, landscaping, and signage around 12th & Pearl (Minnitti Field). They would like to keep the integrity of the other designs on campus. They are also considering lighting for safety.

Trustee Dennis asked if the City or utilities company would allow us to paint their fixtures in the area to match our color scheme and Greg stated that he will ask.

VI. REPORTS

A. Administrative Report

President Transue briefly mentioned the following:


Board member Dennis, Dan Small and President Transue met with Victor Moore, Director of the State Office Management. It now looks as if higher education will receive the maximum cut which is $80 million. For community colleges that means about 6% cut and there doesn’t appear to be any chance to escape that. We will continue to try and make our case with legislators, but it doesn’t look good. For TCC, that means we will have to cut another $1.25 million (rather than the $433,000 originally estimated). Legislators may also look at increasing tuition for students. We have to take
the budget cuts in the second year of this biennium. Executive Staff and the budget committee are already working on a reduction plan. They are also analyzing closely any job positions after Nov. 1 that are open – we may not fill positions if someone retires or resigns. We are seeking creative ideas from faculty and staff as we work together to solve this next round of reductions. Our legislators are supportive of TCC and our students – but many are torn between providing critical human service programs to the public versus providing funds for higher education. They will all have tough choices to make this coming session.

2. We held our first brown bag lunch forum of the academic year on our budget situation. Dan Small provided a brief report on what we are hearing from Olympia. Silvia Barajas explained the budget plan and one-time expenditure requests, and the meeting was opened up for questions. As usual, it was video streamed to the campus so everyone had an opportunity to voice their thoughts. We plan to keep the campus updated as much as possible, and our next forum is on November 23. Orlando asked if students can help. President Transue stated it would be helpful if students were active in Olympia.

3. On October 16 TCC hosted community college administrators and faculty from around the nation. This visit was part of the Breaking Through initiative which TCC has been a part of for the past four years. The day’s activities included a comprehensive presentation and panel discussion with I-BEST faculty and an I-BEST graduate, a campus tour, and a lunch time presentation by Israel Mendoza, the Director of Adult Basic Education at the State Board for Community and Technical Colleges. We just received a letter announcing that we are one of five colleges nationally to be awarded a Breaking-Through grant.

4. Erin Holland and Lisa Edwards have been selected to provide a national webinar for the National Council for Continuing Education and Training on successful grant writing strategies. This national webinar will be held on December 10, 2009.

5. The TCC online bookstore continues to show strong growth in year-to-year comparables. Fall 2009 recorded a 30% increase in online gross sales over the same time period last year, and a 35% increase in transactions. The percentage of books sales processed through the online store has now risen to 18% of total textbook sales. We are participating in the Gates Foundation grant using open textbooks and online courses and our faculty are interested in getting involved. These will be a library or courses that faculty can access and use all or part of for their classes.

6. Our Art Gallery received wonderful press for the opening of a show featuring the work of Patsy Surh O’Connell, Fumiko Kimura and Deng Juolei. The Tacoma Weekly City Scene had a full page article with pictures and the Seattle Chinese Times also carried an article with pictures of President Transue and Charlie Crawford.

   On the back side of the Tacoma Weekly article there was an announcement about the Margaret K. Williams Art Awards, and Barbara Lee Smith, the artist who provided the artwork in the board room, was selected as a 2009 recipient.

7. TCC volleyball was ranked #1 in the NWAACC and was in first place in the West Region, women’s soccer was in first place in the west region, and men’s soccer was in third place in the West Region.

Events coming up:

<table>
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<tr>
<th>Event</th>
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<tr>
<td>President’s Reception for Faculty &amp; Retirees, President’s Home</td>
<td>Nov. 19, 4:00-6:00</td>
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<tr>
<td>Multicultural Advisory Council, TCC Student Senate</td>
<td>Dec. 2, 7:30-9:00 AM</td>
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<tr>
<td>Pierce County Coordinating Council, Clover Park</td>
<td>Dec. 4, 7:30-9:00 AM</td>
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<tr>
<td>Annual TCC Holiday Luncheon, Student Center</td>
<td>Dec. 17, 11:30 AM</td>
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B. Faculty Report—Mike Towey. Faculty Union Representative, shared that the faculty union is entering into negotiations with some training with the Work Board. If it goes as well as last time, it will be a positive experience. There is a lot of contract language that could do with some updating.

C. Classified Staff Report—Linda Van Doren represented the Classified Staff Council. Linda invited the board to the 25th Annual Holiday Luncheon on Dec. 17. CSC is holding seminars with the Washington State Credit Union which includes a series with four classes. Linda also mentioned that they will be meeting with Mary McCabe before Mary retires and that their Breakaway is on May 12 with a 1960’s theme.
President Transue then announced that Director of Security Eddie Aubrey is leaving TCC to move to Fresno to serve as Director of the Office of Independent Review for the City of Fresno.

D. Associated Students Report – Orlando Monserrate reported that there has been a tremendous turnout for clubs, many of which are newly sanctioned (they now have at least 40 clubs). Orlando shared about the great success they are seeing at the campus functions with turnouts larger than ever (such as Fright Night with over 300 students). This past month they have recognized Hispanic Heritage and Breast Cancer Awareness during which they raised over $200 for the Foundation. Orlando announced that the student body Vice President of Legislation went for legislative advocate training in Olympia. On Veterans Day the students set up flags around the campus and hosted Eagles Jump.

E. Foundation –Christopher Algeo, President of the Foundation, stated that the Scholarship Recognition Event on November 4th had in attendance almost 300 scholarship awardees and donors. The Foundation allocated over $200,000 this year in scholarships to 100 students.

Planning is underway for the Tacoma Wine Classic to be held on May 8, 2010. This will be our 10th anniversary of the event which raises funds for programs and scholarships at TCC. Foundation Board Member Ed Brooks and his wife Carmen are co-chairing the event.

The Foundation just completed its audit process with Dwyer, Pemberton and Coulson and had a clean audit with no findings.

Work has begun on implementing an on-line giving option for the Foundation. Kiril Farkov, webmaster for Marketing, Communication and Outreach, is working with the Foundation Interim Executive Director Robin Echtle to get this up and running by year end.

Christopher issued an invitation to the trustees to attend Foundation board meetings.

An announcement was made that TCC is the most followed college in the nation on Twitter.

F. Board report:

Upcoming event attendance by trustees:

President’s Reception for Faculty & Retirees, Nov. 19:
Trustee Dennis will advise if in town. Board members Whang and Wright will try to attend. Board chair Jinkins is unavailable.

Foundation board meetings November 24 and December 15:
Board member Dennis will attempt to be at these meetings.

Multicultural Advisory Council, Dec. 2:
Board members Jinkins, Whang, Dennis and Wright will be in attendance.

Pierce County Coordinating Council, Dec. 4:
Board member Whang will attend.

Annual TCC Holiday Luncheon, Dec. 17:
Board members Jinkins and Dennis will attend, and board member Whang will see if available.

Board Retreat January 22:
That date will be held and a final decision will be made at the December board meeting.

VII. REMARKS- None

VIII. EXECUTIVE SESSION—None

IX. ADJOURNMENT
There being no further business, the meeting was adjourned at 5:21 p.m.

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Laurie Jinkins, Chair