CORPORATE EDUCATION

Tacoma Community College has a successful history of delivering quality training that is personalized to the performance goals of each business we serve.

Staff work with businesses to develop targeted training solutions by conducting business needs assessments, developing strategic plans, assessing a company’s future workforce training needs, and integrating classroom and e-learning initiatives. Our team can work with your staff to create your own “Corporate University.” We offer a broad array of services for every type of business, and can help strengthen the skills of your workforce and improve your bottom line.

GLOBAL CORPORATE COLLEGE

Tacoma Community College is a member of Global Corporate College, a network of world-class community colleges in every major U.S. market that ensures a consistent, high-quality learning experience for all of your employees without the logistical challenges. If you need training, TCC has the capability to provide it anywhere.

PERFORMANCE CONSULTING

Our corporate education team has the capability to offer your company performance consultants and industry experts who can develop and deliver targeted training and performance coaching that will positively impact your business.

PRIOR LEARNING ASSESSMENT

Many adult workers have years of work experience but little college credit. TCC can work with your employees to document and transfer their life and work experience into college credits. TCC staff can provide guidance and support for your staff as they explore their higher education options.

TRANSCRIPTING FOR COLLEGE CREDIT

Imagine offering classes to your employees for college credit through a personalized training program. We will work with your staff to develop a personalized training program that provides a college transcript and career advancement.

Information Technology Certification and Testing Center

The Information Technology Certification and Testing Center (ITCTC) provides high-tech training and professional certification testing services for businesses and individuals. Strong focus has been placed on certifications such as Microsoft, CISCO and CompTIA. ITCTC’s classes are conducted by top-level industry leaders and certified instructors. Training is provided daytime, evening and weekends. You have access to our high tech training facilities and our Prometric testing center located at the college’s new state-of-the-art Information Technology complex.

To find out more about specific programs offered and our testing center services, call 253.460.4364 or rross@tacomacc.edu.

CUSTOMER SERVICE ACADEMY

- Interpersonal Communications
- Customer Service
- Attitude in the Workplace
- Ethics and Values
- Stress and Time Management
- Conflict Resolution
- Decision Making

LEADERSHIP

- Frontline Leadership
- Leading Change
- Succession and Transition Planning
- Building a Culture of Trust
- Retaining Talent
- Influential Leadership

WORKPLACE SKILLS

- Communication Skills
- Conflict Resolution
- Team Building
- Problem Solving
- Diversity Training
- Command Spanish

SUPERVISION AND MANAGEMENT

- First-time Supervisor
- Managing Change
- Motivating Employees
- Managing Difficult Employees
- Effective Delegation
- Performance Coaching

PRODUCTIVITY IMPROVEMENT

- Project Management
- Supply Chain Management
- Six Sigma
- Lean Kaizen
- ISO

FREQUENTLY CALLED NUMBERS

253.566.5018 Continuing Education
253.460.4469 Corporate Education
253.460.4364 Information Technology Certification and Testing Center
253.460.4420 Professional Development

Customized Training

We can design and tailor a class to fit the culture and values of your business. Popular courses include:
PROFESSIONAL DEVELOPMENT

The Professional Development open enrollment courses are designed to provide:

- A variety of training opportunities for employees seeking to enhance their skills and advance in their careers.
- Certifications required for various careers.
- Continuing education programs and courses required for obtaining and maintaining licensure in professional course fields.

Delivery methods include instructor-led classroom instruction; self-paced learning; and online. TCC’s interactive and experiential learning approach allows participants to complete classes with knowledge and skills that can be immediately applied in the workplace.

Browse our online Professional Development schedule at www.tacomacc.edu/continuingeducation or call 253.566.5020 for a complete listing of our courses and to sign up for our quarterly new class newsletter. If you don’t see a class you are looking for, just ask!

Course categories include:
- Business
- Certifications
- Command Spanish
- Construction
- Green Careers
- Health and Wellness
- Home Inspection
- Hypnosis
- Law Enforcement and Security
- Massage Practitioner
- Payroll
- Polygraph Examiner
- Real Estate, Appraisal and Mortgage Lending
- ...and many more.

Continuing Education


Fulfill your love of lifelong learning with Tacoma Community College. The Continuing Education department offers you a rich and dynamic selection of non-credit classes, workshops, seminars and special events. Embrace the delights of exploring and learning throughout a lifetime. Join us to:

- Stretch your mind and satisfy your curiosity.
- Develop new skills and enhance others, on the job and at home.
- Build new relationships with others who share your interests.
- Unlock your hidden potential.
- Have some fun!

Browse our online Continuing Education schedule at www.tacomacc.edu/continuingeducation to select and register for classes. Courses are flexible and change to meet the needs of the community. Many of our ideas for new classes come from participants. Program categories include:

- Art
- Business and Computers
- Culinary
- ENCORE!
- Health and Wellness
- Performing Arts
- Photography
- Trips and Tours
- World Languages
- Youth

Classes and events are offered seven days a week, from morning to night giving everyone a chance to participate. Some courses are offered online for added convenience. For more information and to register visit us online at www.tacomacc.edu/continuingeducation or call 253.566.5020.