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Quarter Plan to begin HSP classes

**Human Services Program Application**

**Please type or print**:

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Last Name First Name Initial Student Identification Number **REQUIRED\***

You MUST apply to the college before applying to HSP

❑ Male ❑ Female Date of Birth \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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Phone # Alternate Phone #

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School Email Alternate Email

Mailing Address City State ZIP Code

Emergency Contact Phone #

**Do you plan to transfer credits from another Colleges/Universities?** *❑ Yes ❑ No*

***Have you submitted* *Official Transcripts TCC Evaluator?*** *❑ Yes ❑ No*

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| --- | --- | --- | --- |
| **Name of Institution** | **Location** | **Credits** | **Graduation Date/Degree** |
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**Check when you have completed the HSP Virtual Information Session online?** ❑

**Please use a separate sheet of paper to write about your academic and professional goals.**Include a statement about:

* Why you chose to enter the field of Human Services?
* What skills and strengths do you currently have?
* What areas do you wish to expand and strengthen through your studies?

**Code of Ethics Contract**

Students enrolled in the Human Services Professional Program are expected to comply with the ethical standards listed below, as well as the Tacoma Community College Code of Student Conduct (WAC Ch. 132V-121-010 through 132V-121-080) and the Tacoma Community College Academic Review Policy. The TCC Code of Student Conduct can be located on the TCC portal under the Campus Life tab. Compromising any element of these codes could result in disciplinary actions from the Human Services Professional program and or Tacoma Community College.

**ETHICAL STANDARDS**

Applicable ethical standards to be followed by students in the Human Services Professional Program are:

1. Dress and conduct themselves professionally;

2. Refrain from use of loud, disruptive, or profane language;

3. Follow directions and supervision from the faculty;

4. Refrain from the use of alcohol or non-prescribed drugs while performing duties in the Human Services Professional Program both on campus and in the community internship sites;

5. Refrain from dishonesty, fraud, deceit, or misrepresentation as set forth in the TCC Code of Student Conduct;

6. Maintain professional communication and boundaries with peers, faculty, staff, and clients;

7. Refrain from personal and social relationships with clients;

8. Maintain confidentiality of client information; limit discussion of such information to field supervisor, and/or HSP program faculty, or in on campus seminars;

9. Follow the policies and procedures of the agency offering the clinical practicum which is required as part of the program.

**CONDITIONAL ACCEPTANCE INTO THE PROGRAM**

I have read and understand the conditions of TCC Human Services Professional Program Code of Ethics. I have been informed where to find the TCC Code of Student Conduct and understanding these conditions. Signing this document indicates agreement to abide by these codes.

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Student Signature Date

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Print Name Student Identification Number