

**Tacoma Community College
Board of Trustees Regular Meeting
March 9, 2016, 4:00 p.m.
Building 12 ~ College Room**

MINUTES

Board Members

Bob Ryan, Chair
Gretchen Adams
Don Dennis
James Curtis
Liz Dunbar

Administration/Faculty/Staff/Guests

Sheila Ruhland	Beth Brooks
Tim Gould	Trung Tran
Mary Fox	Tamyra Howser
Mary Chikwinya	Rick Brady, AAG
Sellie Clark	Elizabeth Hyun
Bill Ryberg	Dave Howard
Pat Shuman	Shema Hanebutte
Janine Mott	Mecca Salahuddin
Wayne Mask	Mike Flodin
Greg Randall	Valerie Robertson
Yvonne Unnold	Kim Ward
Victoria Ichungwa	Judy Colarusso
Kelley Sadler	James Newman
Will Howard	Sonja Morgan
Tyler Thurber	Thomas Oliver
Rachel Payne	Julie Benson
Jenna Jones	Cathie Bitz
Mike Goncharuk	Kari Twogood
Daniel Phung	Ted Rutt

I. CALL TO ORDER

Chair **Ryan** called the meeting to order at 4:00 p.m.

II. General Matters

A. Changes/Approval of Agenda

MOTION: Upon a motion by Board member **Dennis**, the Board unanimously approved the Agenda as submitted.

B. Approval of Minutes:

February 17, 2016 Regular Meeting

MOTION: Upon a motion by Board member **Curtis**, the Board unanimously approved the minutes of the February 17 Regular Meeting.

C. Introductions

President Ruhland introduced **Tim Gould, Vice President for Administrative Services**. Tim introduced his new Executive Assistant, **Wayne Mask**. Wayne is retired from the Airforce having served for 23 years supporting senior executives in the military.

D. Correspondence

President Ruhland received the following correspondence:

- ✓ Letter from Superintendent Carla Santorno from the Tacoma Public Schools acknowledging the establishment of four full tuition scholarship for the Title VII Indian Education Program.

E. Board Report

- Board Member **Dennis** attended the February board meeting, the February 23 Legislative Council Meeting and the MAC Meeting which was held on March 2.
- Board Member **Adams** attended the February board meeting, and the February Foundation board meeting and the Gathering of TCC Boards reception held March 4.
- Board Member **Curtis** attended the February board meeting and presented at the TCC paralegal class earlier in the day. He also attended the Washington State Senate Confirmation Hearing on February 25 in Olympia.
- Board Member **Dunbar** attended the Legislative Council Meeting on February 23, the PCCC Meeting on March 3 and the Gathering of TCC Boards reception held March 4. She was also re-confirmed by the Washington State Senate but was not present for the confirmation.

- Chair **Ryan** attended the February board meeting and the Gathering of TCC Boards reception on March 4.

III. PRESENTATION

Student Voice: Vice President for Student Services, Mary Chikwinya introduced the TCC All USA Academic Team nominees, students **Daniel Phung** and **Tyler Thurber**. Each of Washington's 34 community and technical colleges select two students for the All USA Academic Team which makes them automatic members of the All Washington Academic Team. They will be honored at a ceremony in Olympia at South Puget Sound Community College on March 24.

Daniel Phung is a first generation student from Vietnam who currently studies chemical and electrical engineering. He graduated from Foss High School and considers TCC to be the best community college in the area. Last summer, Daniel had the opportunity to intern at the Center for Urban Waters. He intends to attend WSU in Bremerton with a goal of earning a Master's degree and working at a local water plant working on water quality projects. Daniel appreciates the support that he has received from the instructors in the engineering and chemistry programs.

Tyler Thurber is a returning student having started at TCC as a Running Start student. He left TCC and worked for a time before realizing that in order to advance he needed to return to school. He became interested in mechanical engineering and credits Rebecca Sliger for his progress. He is interested in renewable energy and hopes to continue his education at either California Technology, University of Pennsylvania, or University of Washington.

Mary acknowledged the members who served on the selection committee – Mary Fox, Melody Griggs, Mary Pedersen, Ken Pimpleton and Chris Willett.

IV. ACTION ITEMS

A. 1st Read – 2017 – 2018 Instructional Calendar

Dr. Ruhland provided information on the proposed 2017-18 Instructional Calendar. College policy requires that two years prior to the calendar under consideration a task force develops a recommended instructional calendar. The task force consisting of faculty and Student Services representatives prepares and recommends a calendar in accordance with the contract year definitions as specified in the faculty negotiated agreement.

MOTION: Upon motion from Board member **Dennis**, the board unanimously approved the 1st Read of the 2017-2018 Instructional Calendar.

B. APPROVE: Faculty Professional Leave Request

Dr. Ruhland provided information on the Faculty Professional Leave Request. The TCC Board has the authority to grant professional leave to full time tenured faculty members with three years of full-time teaching experience as specified in the faculty negotiated agreement. The purposes of professional leave are to provide the academic employee an opportunity to improve, extend or renew his or her professional skills through a plan of study, research or creative work and to provide needed and useful services to the College upon the employee's return. The 2016-17 Professional Leave Committee provided the recommendation to the President for three employees to be granted professional leave.

MOTION: Upon motion from Board member **Dunbar**, the board unanimously approved the President's recommendation to grant faculty professional leave to **Heather Cushman**, Biology, fall quarter 2016, **Val Morgan-Krick**, Mathematics, winter quarter 2017, and **Marit Berg**, Art, fall quarter 2016.

V. NON-ACTION ITEMS

A. Pathway to Completion: College Readiness-Core to College

Mecca Salahuddin, Dean for Organizational Learning and Effectiveness introduced **Professors Mary Fox, Sellie Clark** and **Tran Trung**. They discussed the work they are doing on a 3-year grant that has allowed them to work with Tacoma Public Schools to help reduce the learning gaps between high school and college for students particularly in Math and English and better prepare students for college. They are building relationships with high school teachers and sharing best practices. Math instructors are reviewing course specifications and have developed a math flow chart to help bridge courses. The Accuplacer placement test often misplaces students in English classes. 30% of students are misplaced by Accuplacer. Together with the high school teachers a portfolio replacement project is in place in order to gather more information on student's abilities to properly place them in English classes. They are working to gather data in order to determine the effectiveness of the programs that have been developed. They hope to share this data at a future board meeting.

B. Update Business & Humanities Building

Tim Gould, Vice President for Administrative Services and **Greg Randall, Director for Facilities** provided an update on the proposed Business and Humanities Building.

- TCC finished 7th out of 9 in scoring for projects submitted for consideration.
- Three projects were to be recommended to be added to the pipeline on the system's 2016 supplemental capital request. Doubtful that any funding will be provided by the state in this session.
- Scoring criteria: conditions of buildings being replaced, projected enrollment growth of the college, type of project – growth vs renovation and space utilization.
- The three top scoring projects were: library building renovation, science & technology building replacement and Center for science and technology.
- Proposals were scored by ten representatives from WACTC and their commissions for business affairs, instruction and student services, State Board staff and two college trustees.
- We will have to wait to resubmit until the next round with all 34 schools. Believe it will be in 2017-18 for 2019-21.

VI. REPORTS

A. Associated Students Report – Jenna Jones, ASTCC President:

- The Filharmonic performance was a big success. Over 125 students attended.
- Food for Finals will be provided during Finals week on Tuesday and Wednesday.
- Serve & Learn – a civic engagement project will be during Spring Break, March 21 – 23.
- Queer I Am Summit at SPSCC March 25-26.
- Spring Quarterly calendars will be available next month.

B. TCC Foundation Report – Pat Shuman, Foundation Board President:

- Tacoma Wine Classic is May 7th. A great way to bring a friend to the campus. The list of wines being offered will be available next week. Please help in making this a successful event for the Foundation.

C. Faculty Report—Dave Howard, Faculty Union Representative:

- Acknowledged the excellent work being done by our faculty, especially Dr. Sliger in the Engineering Department.
- Acknowledged Mary Fox, Sellie Clark and Tran Trung for their work on the grant.
- Commented that the Accuplacer Test is becoming more and more problematic. It is flawed and biased in a number of ways.
- Unfortunate that our building project did not score higher and will not be selected. Offered the assistance of faculty to help work on projects for submission.
- Acknowledged the HIM and HIT faculty for a successful 5K event that was held on campus.
- Shared his thrill for teaching by relaying an experience with a student who has shown great progress in his educational development.

D. Classified Staff Report

No Report

E. Legislative Report – Bill Ryberg, Vice President College Advancement:

- Not much to report on the legislature.
- Session ends tomorrow and as of now they are not expected to finish on time.
- Expect to go into special session to complete the budget work.

F. President's Report - President Ruhland:

- The President directed the board to page 13 of the board packet to the New Hire Report. Six Classified Staff employees were hired in February
- From the President's Monthly Meeting/Activity Report:
 - ✓ Met with Tacoma School District Superintendent Carla Santorno to discuss the agenda for upcoming joint TCC/Tacoma School District Board Meeting. The date is October 26. Judy will be sending meeting invites
 - ✓ Dr. Ruhland acknowledged those who were able to attend the March 4 Boards of TCC Gathering at Fircrest Golf Club.
 - ✓ On February 27 Dr. Ruhland and Mary Chikwinya attended the Black History Unity Dinner at UW Tacoma. It was an excellent event that shared the message of the importance for students to continue and complete their education.
 - ✓ The Economic Development Board (EDB) held its annual meeting on March 2. President/CEO Bruce Kendall recognized the county community and technical colleges for their importance in the community in providing quality education to students.

- ✓ Dr. Ruhland attended the monthly South Sound Together Board meeting earlier in the day. Heard a presentation on a Gateway to South Sound signage project using freeway overpasses and a presentation to develop a footprint with technology - Tacoma Technology Hub.
- ✓ Attended the National Association of State Directors of Career Technical Education Consortium Board Retreat where it was announced that this organization will recognize Senator Patti Murray at their May Meeting for her support of workforce education in her role as a U.S. Senator.
- The 2016 ACCT Leadership Congress will be October 5-8 in New Orleans. Dr. Ruhland is submitting two presentations; Men of Distinction and our Tacoma Housing Partnership Project. Judy will be sending out information so please let her know if you plan to attend and willing to participate in the presentations.
- The 2016 Commencement speaker has been selected. Frank Garratt former TCC instructor, administrator, Foundation board member, volunteer and donor has agreed to participate in the Commencement celebration on June 11.
- Board member **Dunbar** acknowledged Dr. Ruhland for her 1 year anniversary as President of Tacoma Community College.

VII. PUBLIC COMMENT/REMARKS

None

VIII. EXECUTIVE SESSION

None

IX. ADJOURNMENT

There being no further business, the meeting was adjourned at 5:15 p.m.

Robert Ryan, Chair