

**Tacoma Community College  
Board of Trustees Special Meeting  
July 23, 2014, 3:00 p.m.  
Building 12 – Board Room**

**MINUTES**

**Board Members**

Chad Wright  
Liz Dunbar  
Gretchen Adams

**Administrators/Staff/Others**

Silvia Barajas	Tod Treat
Cathie Bitz	Pat Shuman
Colleen Warren, AAG	Valerie Morgan-Krick
Mary Chikwinya	David Endicott
Kim Ward	Beth Brooks
Angie Simpson	Eric Corp
Victoria Ichungwa	Jaleel Brown
Judy Colarusso	Sean VanDommelen

**I. Call to Order**

Chair **Wright** called the meeting to order at 3:01 p.m.

**II. Approve: Fund Expenditure for Presidential Search Process**

**MOTION:** Upon a motion by Board member **Dunbar**, the Board unanimously approved the expenditure of up to \$100,000 from the funds above the required reserve fund to conduct a national search for the next TCC President.

**III. Approve: RFP Search Consultant/Award of Contract**

**MOTION:** Upon a motion by Board member **Adams**, the Board unanimously approved the search consultant contract award to the Association of Community College Trustees (ACCT).

**IV. Approve: Charge to the Search Committee**

In accordance with RCW 28B.50.140 (3) it is the Board's responsibility to employ a college president. The Board, in consultation with the search firm, will appoint a screening committee. While the Board will take into consideration the recommendation of the committee, the Board will make the final selection from all applications received. To guide the screening committee once it is formed, the following charge to the committee was reviewed by the Trustees:

The Presidential Screening Committee's charge is to maintain confidentiality while reviewing applications and presenting recommendations on candidates for consideration. This is a working committee and members may participate in meetings, application reviews, and candidate interviews. The Board will make the final selection from all applications received.

**MOTION:** Upon a motion by Board member **Adams**, the Board unanimously approved the charge to the Presidential Screening Committee:

**V. Presidential Search Process**

ACCT will visit the campus in early August and meet with staff and trustees Dunbar and Adams to plan next steps and ACCT recommendations for the Presidential Steering Committee. There will then be a Special Meeting of the Board of Trustees to discuss those steps and approve members of the Committee. Silvia Barajas will get dates from ACCT to visit the campus and will then forward that information to Trustees Dunbar and Adams to determine their availability.

**VI. Public Comment**

Given the aggressiveness of the search timeline and the fact that the timing is off cycle, Val Morgan-Krick asked if consideration was given to having an Interim President to provide more time for the search that could result in an increased pool of candidates. Trustee Wright explained that the goal is to fill the position by January 1, and if there is not an adequate pool of candidates, we will continue the

search. ACCT believes we can meet the January 1 deadline, but there will be contingencies put in place for the college so that we do not need to make a hasty selection.

Angie Simpson asked that there be a member of the Classified Staff on the Presidential Steering Committee.

**III. Adjournment**

There being no further business, the meeting adjourned at 3:17 p.m.

---

Chad Wright, Board Chair