

Tentative Schedule of Paralegal Classes
Summer Quarter 2014 – Spring Quarter 2015

Summer 2014

<u>Day and Online Classes</u>			
<u>Course #</u>	<u>Name</u>	<u>Credits</u>	<u>Online</u>
PLST 149*	Writing Basics	3	OL
PLST 155*	Health/Dealing Stress	1	OL
PLST 223	Alternative Dispute Resolution (Elective)	3	OL
PLST 233/234	Internship 1/2	5	
<u>Evening and Online Classes</u>			
<u>Course #</u>	<u>Name</u>	<u>Credits</u>	<u>Online</u>
M0 106	Legal Documents	3	
PLST 149*	Writing Basics	3	OL
PLST 155*	Health/Dealing Stress	1	OL
PLST 223	Alternative Dispute Resolution (Elective)	3	OL
PLST 251	Legal Research/Writing 2	3	
PLST 222	Probate/Estate Planning (Elective)	3	
PLST 253	Civil Procedure 2	3	

Fall 2014

<u>Day and Online Classes</u>			
<u>Course #</u>	<u>Name</u>	<u>Credits</u>	<u>Online</u>
PLST 149*	Writing Basics	3	OL
PLST 150	Paralegal Fundamentals/Ethics	5	
PLST 151	Legal Research/Writing 1	5	
PLST 153	Civil Procedure 1	5	
PLST 231**	Contracts (Elective)	3	OL
PLST 232	Interviewing/Investigations	5	
PLST 233/234	Internship 1/2	5	
<u>Evening and Online Classes</u>			
<u>Course #</u>	<u>Name</u>	<u>Credits</u>	<u>Online</u>
PLST 149*	Writing Basics	3	OL
PLST 152	Intro to Civil Law	5	
PLST 153	Civil Procedure 1	5	
PLST 156	Criminal Procedure	5	
PLST 154	Computer Applications	3	
PLST 221	Family Law (Elective)	3	
PLST 231**	Contracts (Elective)	3	OL
PLST 232	Interviewing/Investigations	5	

Winter 2015

<u>Day and Online Classes</u>			
<u>Course #</u>	<u>Name</u>	<u>Credits</u>	<u>Online</u>
PLST 152	Intro to Civil Law	5	
PLST 251	Legal Research/Writing 2	3	
PLST 154	Computer Applications	3	
PLST 155*	Health/Dealing Stress	1	OL
PLST 226	Administrative Law (Elective)	3	Saturdays
PLST 232	Interviewing/Investigations	5	
PLST 233/234	Internship 1/2	5	
PLST 239***	Transition Planning	1	Saturdays
PLST 253	Civil Procedure 2	3	
<u>Evening and Online Classes</u>			
<u>Course #</u>	<u>Name</u>	<u>Credits</u>	<u>Online</u>
M0 106	Legal Documents	3	
PLST 150	Paralegal Fundamentals/Ethics	5	
PLST 151	Legal Research/Writing 1	5	
PLST 155*	Health/Dealing Stress	1	OL
PLST 235	E-Discovery (Elective)	3	
PLST 235	Civil Procedure 2	3	

Spring 2015

<u>Day and Online Classes</u>			
<u>Course #</u>	<u>Name</u>	<u>Credits</u>	<u>Online</u>
M0106	Legal Documents	3	
PLST 149*	Writing Basics	3	OL
PLST 150	Paralegal Fundamentals/Ethics	5	
PLST 151	Legal Research/Writing 1	5	
PLST 156	Criminal Procedure	5	
PLST 231**	Contracts (Elective)	3	OL
PLST 233/234	Internship 1/2	5	
PLST 239***	Transition Planning	1	Saturdays
<u>Evening and Online Classes</u>			
<u>Course #</u>	<u>Name</u>	<u>Credits</u>	<u>Online</u>
PLST 149*	Writing Basics	3	OL
PLST 152	Intro to Civil Law	5	
PLST 153	Civil Procedure 1	5	
PLST 154	Computer Applications	3	
PLST 224	Real Estate Law	3	
PLST 231**	Contracts (Elective)	3	OL
PLST 232	Interviewing/Investigations	5	

Notes:

1. These courses are subject to change. Please consult with your advisor prior to registering for courses.
2. ***PLST 149 Basic Writing for Paralegals** and ***PLST 155 Health/Dealing with Stress** are required for paralegal students obtaining the Associate of Applied Sciences Degree. The courses are only *recommended* (not required) for Pro-Certificate students.
3. ****PLST 231 Contracts/Commercial Transactions** is an elective for all students. If you are interested in becoming a Limited License Legal Technician (LLLT), however, it is a required course that you must take in order to be eligible to become a LLLT.
4. *****PLST 239 Transition Planning** is offered only winter and spring qtrs. The course will be offered on Saturdays.
5. **CU 105 Word and Excel may be taken as a 5-credit course.** Students who want to take the two software programs separately may take CU 102 Word (2 credits) and CU 103 Excel (3 credits).
6. **A five-credit Natural Science course is required for the Associate of Applied Sciences Degree program.** Most science classes require MATH 90 as the prerequisite. ANTH 205 Biological Anthropology, BIO 170, and BIO 175 are the Natural Science distribution courses that allow Business Math (BUS 110) as the prerequisite.